COTABATO CITY STATE POLYTECHNIC COLLEGE
Cotabato City
Tel. No. (064) 421-5146

P.R. No: 037-18

Date: _____

REQUEST FOR QUOTATION

_____
(Name of Dealer)

_____
Gentlemen:

Please quote your lowest price(net), taxes included on the following articles listed below/hereunder.

Item No.	QTY	Unit	Description	Unit Price	Remarks
1	200	Copies	**CCSPC SUARA NEWSLETTER**		
			Specifications:		
			Glossy Paper		
			Short size		
			106 pages with hard cover		
			x-x-x-x NOTHING FOLLOWS –x-x-x-x		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than _____, 20___ at _____. Only one canvass form should be placed in an envelope marked "BID PROPOSAL". Brochure maybe attached with the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

Very truly yours,

DAMMANG S. BANTALA, Ph.D.
College President

QUOTED BY: _____
Name, Position (Printed)