



Republic of the Philippines  
**COTABATO STATE UNIVERSITY**

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[www.ccspc.edu.ph](http://www.ccspc.edu.ph)

PR No. 121-21(10/11/21)

### REQUEST FOR QUOTATION

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Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	80	Copies	Printing and Reproduction of Annual Report 2020 - Glossy Full-Color pages, A4 Size - 130 pages including cover page and back page - Hard Cover (front and back)		
			***Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than \_\_\_\_\_ 21\_\_ at \_\_\_\_\_. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

ABC = ₱ 240,000.00

Very truly yours,

  
SEMA G. DILNA, Ed.D.  
University President

Quoted by:

\_\_\_\_\_  
Name, Position & Signature of Representative

Date: \_\_\_\_\_