



Republic of the Philippines
COTABATO STATE UNIVERSITY

Sinsuat Avenue, Cotabato City

Telefax: (064) 421-5146

www.ccspsc.edu.ph

PR No. 015-22(02/17/2022)

REQUEST FOR QUOTATION

Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	1	Set	Sofa Sala Set (leatherette)		
2	1	Unit	Water Dispenser (Hot and Cold)		
3	1	Unit	Conference Table (6-8) seaters		
4	7	Units	Office chair (metal frame)		
			Nothing Follows		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than _____
22__ at _____. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be
attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves
the right to reject any offer without specified quality herein contained.

Very truly yours,


SEMA G. DILNA, Ed.D.
University President

Quoted by:

Name, Position & Signature of Representative

Date: _____