COTABATO CITY STATE POLYTECHNIC COLLEGE
ANNUAL PROCUREMENT PLAN For FY 2018
For Supplies & Materials

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurem	Schedule for Each Procurement Activity								Source of Fund	Estimated Budget (PhP)			Remarks
				Pre-Proc Conferenc e	Ads/Post of IAEB	Pre-Bid Conferenc e	Eligibility Check	Bid Evaluatio n	Post Qual.	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/Project
	FOR SUPPLIES & MATERIALS															
	Office Supplies and Materials	Office of the President	S/DC/NPO/PS									GAA CY 2018/INCOME	1,038,337.65	1,038,337.65		Commonly Used Office Supplies
	Office Supplies and Materials	OVPAA	S/DC/NPO/PS									GAA CY 2018/INCOME	59,610.31	59,610.31		Commonly Used Office Supplies
	Office Supplies and Materials	OVPAF	S/DC/NPO/PS									GAA CY 2018/INCOME	80,425.65	80,425.65		Commonly Used Office Supplies
	Office Supplies and Materials	CAO Office	S/DC/NPO/PS									GAA CY 2018/INCOME	29,724.15	29,724.15		Commonly Used Office Supplies
	Office Supplies and Materials	Planning & Dev.Office	S/DC/NPO/PS									GAA CY 2018/INCOME	257,874.28	257,874.28		Commonly Used Office Supplies
	Office Supplies and Materials	PIO	S/DC/NPO/PS									GAA CY 2018/INCOME	47,216.77	47,216.77		Commonly Used Office Supplies
	Office Supplies and Materials	Auditors' Office	S/DC/NPO/PS									GAA CY 2018/INCOME	110,717.60	110,717.60		Commonly Used Office Supplies
	Office Supplies and Materials	ICU	S/DC/NPO/PS									GAA CY 2018/INCOME	285,696.63	285,696.63		Commonly Used Office Supplies
	Office Supplies and Materials	GAD Office	S/DC/NPO/PS									GAA CY 2018/INCOME	78,883.68	78,883.68		Commonly Used Office Supplies
	Office Supplies and Materials	Alumni Relations Office	S/DC/NPO/PS									GAA CY 2018/INCOME	171,794.17	171,794.17		Commonly Used Office Supplies
	Office Supplies and Materials	Ext. & Int. Relations	S/DC/NPO/PS									GAA CY 2018/INCOME	74,180.55	74,180.55		Commonly Used Office Supplies
	Office Supplies and Materials	Registrar's Office	S/DC/NPO/PS									GAA CY 2018/INCOME	336,476.57	336,476.57		Commonly Used Office Supplies
	Office Supplies and Materials	Quality Assurance	S/DC/NPO/PS									GAA CY 2018/INCOME	61,440.92	61,440.92		Commonly Used Office Supplies
	Office Supplies and Materials	MIS	S/DC/NPO/PS									GAA CY 2018/INCOME	719,613.88	719,613.88		Commonly Used Office Supplies
	Office Supplies and Materials	HRMO	S/DC/NPO/PS									GAA CY 2018/INCOME	29,724.16	29,724.16		Commonly Used Office Supplies
	Office Supplies and Materials	Accounting Office	S/DC/NPO/PS									GAA CY 2018/INCOME	29,724.16	29,724.16		Commonly Used Office Supplies
	Office Supplies and Materials	Budget Office	S/DC/NPO/PS									GAA CY 2018/INCOME	108,414.69	108,414.69		Commonly Used Office Supplies
	Office Supplies and Materials	ARS Office	S/DC/NPO/PS									GAA CY 2018/INCOME	29,336.36	29,336.36		Commonly Used Office Supplies
	Office Supplies and Materials	Supply & Prop. Mgt. Office	S/DC/NPO/PS									GAA CY 2018/INCOME	924,707.08	924,707.08		Commonly Used Office Supplies
	Office Supplies and Materials	GSO/Janitorial	S/DC/NPO/PS									GAA CY 2018/INCOME	952,448.48	952,448.48		Commonly Used Office Supplies
	Office Supplies and Materials	Med/Dental Clinic	S/DC/NPO/PS									FIDUCIARY	18,000.00	18,000.00		Commonly Used Office Supplies
	Office Supplies and Materials	Guidance Office	S/DC/NPO/PS									FIDUCIARY	306,537.00	306,537.00		Commonly Used Office Supplies
	Office Supplies and Materials	College Library	S/DC/NPO/PS									FIDUCIARY	441,087.00	441,087.00		Commonly Used Office Supplies
	Office Supplies and Materials	SPEED Office	S/DC/NPO/PS									FIDUCIARY	22,000.00	22,000.00		Commonly Used Office Supplies
	Office Supplies and Materials	Socio-Cultural Office	S/DC/NPO/PS									FIDUCIARY	81,000.00	81,000.00		Commonly Used Office Supplies
	Office Supplies and Materials	Graduate College	S/DC/NPO/PS									FIDUCIARY	431,628.00	431,628.00		Commonly Used Office Supplies
	Office Supplies and Materials	LHS	S/DC/NPO/PS									FIDUCIARY	173,073.00	173,073.00		Commonly Used Office Supplies
	Office Supplies and Materials	CETC	S/DC/NPO/PS									GAA CY 2018/INCOME	361,483.95	361,483.95		Commonly Used Office Supplies
	Office Supplies and Materials	CED	S/DC/NPO/PS									GAA CY 2018/INCOME	70,426.84	70,426.84		Commonly Used Office Supplies
	Office Supplies and Materials	CAS	S/DC/NPO/PS									GAA CY 2018/INCOME	334,804.20	334,804.20		Commonly Used Office Supplies
	Office Supplies and Materials	FORESTRY	S/DC/NPO/PS									GAA CY 2018/INCOME	62,562.68	62,562.68		Commonly Used Office Supplies
	Office Supplies and Materials	CAF	S/DC/NPO/PS									GAA CY 2018/INCOME	69,764.98	69,764.98		Commonly Used Office Supplies
	Office Supplies and Materials	CBPA	S/DC/NPO/PS									GAA CY 2018/INCOME	39,284.40	39,284.40		Commonly Used Office Supplies
	Travelling Expenses:															Provision of Travelling Expenses
	Foreign		S/DC/NPO/PS									INCOME	1,500,000.00	1,500,000.00		Foreign
	Local		S/DC/NPO/PS									INCOME	2,000,000.00	2,000,000.00		Local
			S/DC/NPO/PS									GAA CY 2018	2,886,000.00	2,886,000.00		
	Training and Scholarship Expenses		S/DC/NPO/PS									INCOME	3,000,000.00	3,000,000.00		Provision of Training and Scholarship Expenses
			S/DC/NPO/PS									GAA CY 2018	349,000.00	349,000.00		
	Scholarship Assistance (Exchange Foreign Scholars)		S/DC/NPO/PS									INCOME	1,600,000.00	1,600,000.00		Provision of Scholarship Assistance
	Communication Allowances		S/DC/NPO/PS									INCOME	1,242,000.00	1,242,000.00		Provision of Communication Allowances
			S/DC/NPO/PS									GAA CY 2018	753,000.00	753,000.00		
	Extraordinary and Miscellaneous Expense		S/DC/NPO/PS									GAA CY 2018	174,000.00	174,000.00		Provision of Extraordinary and Miscellaneous Expense
	Telephone Line / Trunk Line		S/DC/NPO/PS									INCOME	800,000.00	800,000.00		Provision of Telephone Line / Trunk Line
	Gasoline, Fuel and Lubricant Expense		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		Provision of Gasoline, Fuel and Lubricant Expense
	Water Consumption Expense		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		Provision of Water Consumption Expense
			S/DC/NPO/PS									GAA CY 2018	637,000.00	637,000.00		
	Electricity Consumption Expense		S/DC/NPO/PS									INCOME	1,500,000.00	1,500,000.00		Provision of Electricity Consumption Expense
			S/DC/NPO/PS									GAA CY 2018	273,000.00	273,000.00		
	Advertising Expense		S/DC/NPO/PS									INCOME	150,000.00	150,000.00		Provision of Advertising Expense
			S/DC/NPO/PS									GAA CY 2018	51,000.00	51,000.00		
	Membership and Contribution Expense		S/DC/NPO/PS									INCOME	280,000.00	280,000.00		Provision of Membership and Contribution Expense
			S/DC/NPO/PS									GAA CY 2018	138,000.00	138,000.00		
	Printing and Binding		S/DC/NPO/PS									INCOME	150,000.00	150,000.00		Provision of Printing and Binding
			S/DC/NPO/PS									GAA CY 2018	25,000.00	25,000.00		
	Representation Expenses		S/DC/NPO/PS									GAA CY 2018	208,000.00	208,000.00		Provision of Representation Expenses
	Transportation and Delivery Expense		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		Provision of Transportation and Delivery Expense
			S/DC/NPO/PS									GAA CY 2018	118,000.00	118,000.00		
	Subscription Expense		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		Provision of Subscription Expense
			S/DC/NPO/PS									GAA CY 2018	228,000.00	228,000.00		
	Books and References/Journals		S/DC/NPO/PS									INCOME	815,000.00	815,000.00		Provision of Books and References/Journals
	Medicines/Drugs-Dental Services		S/DC/NPO/PS									INCOME	632,000.00	632,000.00		Provision of Medicines/Drugs-Dental Services
	Athletic Expenses		S/DC/NPO/PS									INCOME	1,793,000.00	1,793,000.00		Provision of Athletic Expenses
	Cultural Exenses		S/DC/NPO/PS									INCOME	1,734,000.00	1,734,000.00		Provision of Cultural Exenses
	Research Services		S/DC/NPO/PS									GAA CY 2018	797,000.00	797,000.00		Provision of Research Services

Accounting Services		S/DC/NPO/PS									INCOME	6,017,000.00	6,017,000.00		Provision of Accounting Services
Extension Services		S/DC/NPO/PS									GAA CY 2018	710,000.00	710,000.00		Provision of Extension Services
		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		
Professional Expenses:															Provision of Professional Expenses:
Security Services		PB									INCOME	1,800,000.00	1,800,000.00		Security Services
Technical and Legal Consultant Services		S/DC/NPO/PS									GAA CY 2018	585,000.00	585,000.00		Technical and Legal Consultant Services
		S/DC/NPO/PS									INCOME	1,500,000.00	1,500,000.00		
Repairs and Maintenance		S/DC/NPO/PS									GAA CY 2018	1,417,000.00	1,417,000.00		Repairs and Maintenance - Building
		S/DC/NPO/PS									INCOME	1,000,000.00	1,000,000.00		
Taxes, Insurance Premiums Other Fees - Bonds		S/DC/NPO/PS									GAA CY 2018	248,000.00	248,000.00		Taxes, Insurance Premiums Other Fees - Bonds
		S/DC/NPO/PS									INCOME	660,000.00	660,000.00		
Accreditation Expenses:															Provision of Accreditation Expenses:
AACUP Accreditation		S/DC/NPO/PS/PB									INCOME	1,500,000.00	1,500,000.00		AACUP Accreditation
ISO Accreditation		S/DC/NPO/PS/PB									INCOME	1,500,000.00	1,500,000.00		ISO Accreditation
CCSPC Conversion into CSU		S/DC/NPO/PS									INCOME	2,000,000.00	2,000,000.00		CCSPC Conversion into CSU
Capacity Building/Year End Assessment Program		S/DC/NPO/PS									INCOME	1,500,000.00	1,500,000.00		Capacity Building/Year End Assessment Program
Anniversary/Foundation Day Expenditures		S/DC/NPO/PS									INCOME	2,000,000.00	2,000,000.00		Anniversary/Foundation Day Expenditures
LOCALLY FUNDED PROJECTS															
1. EQUIPMENT OUTLAYS/FACILITIES															
5 Different Colleges		S/DC/NPO/PS/PB									INCOME	1,000,000.00		1,000,000.00	Acquisition of Equipment and Facilities
Different Admin. Offices		S/DC/NPO/PS/PB									INCOME	1,500,000.00		1,500,000.00	Acquisition of Equipment and Facilities
Lab /Senior Highschool and Grad. Studies		S/DC/NPO/PS/PB									INCOME	400,000.00		400,000.00	Acquisition of Equipment and Facilities
Lawn Mower (Tractor Type)		PB									INCOME	1,500,000.00		1,500,000.00	Acquisition of Lawn Mower (Tractor Type)
Generator Set		PB									INCOME	5,000,000.00		5,000,000.00	Acquisition of Generator Set
90 Units Desktop PC for Computer Literacy		PB									INCOME	3,780,000.00		3,780,000.00	Acquisition of 90 Units Desktop PC for Computer Literacy
15 Units Desktop for Grad. Studies Lab.		PB									INCOME	480,000.00		480,000.00	Acquisition of 15 Units Desktop for Grad. Studies Lab.
Internet Connection with Band Width Mngt. System		PB									INCOME	1,500,000.00		1,500,000.00	Internet Connection with Band Width Mngt. System
Microsoft License		PS									INCOME	1,000,000.00		1,000,000.00	Microsoft License
Laboratory Equipment and Facilities*		PB									GAA CY 2018	5,000,000.00		5,000,000.00	Acquisition of Laboratory Equipment and Facilities
2. PROJECTS															
2.1. RENOVATION/CONSTRUCTION/EXPANSION															
Building & Other Structures*		PB									GAA CY 2018	10,000,000.00		10,000,000.00	Const. / Expansion / Rehabilitation of Bldg. & Other Structures
2-Storey Scademic Building		PB									INCOME	20,000,000.00		20,000,000.00	Construction of 2-Storey Academic Building
Administration Building		PB									INCOME	2,000,000.00		2,000,000.00	Renovation of Administration Building
Drainage System		PB									INCOME	3,000,000.00		3,000,000.00	Construction of Drainage System
Replacement/Rewiring of Electrical Connections		S/DC/NPO/PS/PB									INCOME	2,600,000.00		2,600,000.00	Replacement/Rewiring of Electrical Connections
Multi Purpose Building including P 500,000 for Sports Facilities		PB									GAA CY 2018	600,000.00		600,000.00	Construction of Multi Purpose Building
2 Unit Van (4 Cylinder)		PB									INCOME	2,600,000.00		2,600,000.00	Acquisition of 2 Unit Van (4 Cylinder)
2 Motor Cycle - Canvasser's Use		S/DC/NPO/PS/PB									INCOME	160,000.00		160,000.00	Acquisition 2 Motor Cycle - Canvasser's Use
											TOTAL	**121,227,999.99**	**59,107,999.99**	**62,120,000.00**	

*Additional Allocation for Capital Outlay indorsed by the Senate

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Legend:
S-Shopping
DC-Direct Contracting
NP-Negotiated Procurement
PB-Public Bidding