



**COTABATO CITY
STATE POLYTECHNIC
COLLEGE**

ANNUAL REPORT

20 20

FROM COLLEGE TO UNIVERSITY:

The future awaits



ABOUT THE THEME IN THE COVER PAGE

To embrace universityhood takes a lot of sacrifice, dedication, commitment, teamwork and skill to meet the requirements. Now, the College has almost complied. Time will tell when it will be officially declared as a full university.

MORE EFFORT TO WIN UNIVERSITY



READY TO LAY THE GROUNDWORK?

- Accreditation
- COPC
- Research outputs, published, utilized, generated, commercialized
- Laboratory equipment and facilities
- Student and Faculty Development...

Know what to do...

INVOLVE

EXERT

INNOVATE



Republic of the Philippines
COTABATO CITY STATE POLYTECHNIC COLLEGE
 Sinsuat Avenue, Cotabato City
 Telefax No.: 064-421-5146
 Website: www.ccspc.edu.ph

July 17, 2021

His Excellency
RODRIGO ROA-DUTERTE
 President, Republic of the Philippines
 Malacañang Palace
 San Miguel, Manila

THRU: **J. PROSPERO E. DE VERA III, DPA**
 Chairperson, Commission on Higher Education
 Chairperson, CCSPC Board of Trustees

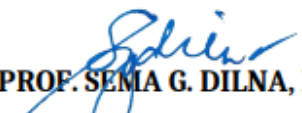
Dear President Duterte,

Greetings of Peace and Prosperity!

The Cotabato City State Polytechnic College (CCSPC) has the honor of presenting you the Annual Report for the Year 2020 containing the highlights of accomplishments of different academic and non-academic units of the College with reference to academics, research, extension, international linkages, administration, and finance.

Moreover, CCSPC family would like to take this opportunity to express sincere gratitude for your unwavering support to the College as it continuously struggles in gripping the full university status as per approval of the Commission on Higher Education (CHED). The College sustains its mission of providing accessible quality education for all.

Very truly yours,


PROF. SEMA G. DILNA, Ed. D.
 College President

CONTENTS

ONE

- ABOUT CCSPC

TWO

- ADMINISTRATION

THREE

- ACADEMIC SECTOR

FOUR

- RESEARCH
- EXTENSION
- OTHER EVENTS



CHAPTER ONE

About CCSPC

The CCSPC ENVISIONS TO be a center for scholarship, science, professions, and entrepreneurship; a developer of human and technology resources for global competitiveness; and a proactive change-agent in Central Mindanao and Autonomous Region in Muslim Mindanao.

CONTENTS:

CCSPC in Brief Background	7
CCSPC Board of Trustees	8
Message from the College President	9
Organizational Structure	12
CCSPC Key Officials	13
The Year Ahead	15
Vision, Mission, Goals, and Objectives	16
Priority Areas	17

CCSPC IN BRIEF BACKGROUND

BEGINS FROM SPARTAN TO WORLDY-WISE



Cotabato City State Polytechnic College (CCSPC) started from ‘thinness to thickness.’ It was initially existed as a Cotabato High School (CHS) in 1924 subsisting for almost 53 years; then in 1977, it was converted into Cotabato City National High School (CCNHS) maintaining its name for almost six years. Eventually in 1983, it was developed into Cotabato City State Polytechnic College (CCSPC) keeping its name for more than three decades but due to its vision for global competitiveness, it has now reached the peak of its vision towards the achievement of its official name as Cotabato State University by virtue of Republic Act No. 10585 and it has been optimistically perceived to continuously shine until the end of time.

CCSPC BOARD OF TRUSTEES



Hon. Ronald L. Adamat, Ph. D.
CHED Commissioner
Chairperson



Prof. Sema G. Dilna, Ed.D.
College President
Vice-Chairperson



Hon. Francis G. Escudero
Philippine Senate
Represented by Mohammad Ali D. Matabalao



Hon. Paolo Everardo S. Javier
House of Representatives
Represented by Nestor Camacho



Hon. Zenaída P. Raof-Laidan, Ph. D.
Director, DOST-XII



Hon. Teresita Socorro C. Ramos
Director, NEDA-XII



Hon. Hadji Datu Manidsin P. Balabaran, MAEd
Prominent Citizen



Hon. Hadja Parida K. Chio
Prominent Citizen



Hon. Teng A. Alim, Ph.D.
Faculty President



Hon. Saudi A. Abubakr
Alumni President



Hon. Harris M. Solaiman
SSG President

Radzata A. Abdulgani, Ph.D.,JD
Board Secretary

MESSAGE FROM THE COLLEGE PRESIDENT

Assalaamu Alaykum Warahmatullahi Wabarakatuhu!

It has been a great pleasure for me to express my utmost gratitude to all the stakeholders for their solid intention of extending their support to our institution to efficiently achieve its vision, mission, goals and objectives. Having been installed in this position on February 3, 2020, I have exhaustively considered the valuable efforts of the past administrations particularly acknowledging their desire to meet the requirements of the Commission on Higher Education (CHED) with reference to our bid for a university status. Being the 5th president of CCSPC, my administration continued, enhanced, and sustained the programs and projects of the former administration, Dr. Dammang S. Bantala likewise considering him as one of the official consultants of our administration in collaboration with our external stakeholders and in coordination with the different units of this College.

In 2020, despite the challenges of COVID-19 we have still focused on the strategic perspectives specifically by devising sustainability measures in improving our services with reference to our institutional functions; i.e., instruction, research, extension and production. The College has acted swiftly to respond to the emergence of the COVID-19 virus, standing up its pandemic response team in March and rapidly moving all of our teaching online and sending our faculty and students home to work and study remotely which commenced in the third week of March, in accordance with the instructions of COVID-19 Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases as well as from health authorities.



PROF. SEMA G. DILNA, Ed.D.
5th President, CCSPC

Moreover, we moved quickly to implement our long-standing financial stupor recovery plan to carefully manage the financial repercussion from a significant decline in student enrolments. This required serious austerity measures: major penny-pinching in such areas as infrastructure spending, repairs and maintenance, laboratory equipment, recruitment of new faculty and staff including trainings of the faculty to prepare them for the new learning modality as a response to the pandemic challenge. We worked hard for the realization of our priority goals like the appropriations of funds for the investiture program; all back positions of the faculty for professorial rank; budget utilization and proposal; annual procurement plan and program of receipts and expenditures for the tumultuous 2020; change of signatories in all CCSPC bank accounts; closing of the existing Land Bank of the Philippines accounts; implementation of the increase of honorarium of the faculty of the Graduate College; proposed payment scheme for infrastructure; implementation of the project, "Improving

the Teaching and Learning of Engineering and Technology Programs through Upgrading of facilities to produce graduates with technical skills and competencies aligned with the requirements of industry 4.0" amounting to ten million IDIG of CHED; and guidelines and policies on granting incentives to Board Examination Top Notchers and more.

Likewise, we have allotted financial support to the faculty in the implementation of blended and online learning as well as we have increased the allowance of our key officials. Like any other institutions in the global community, we have strategized our work-scheduling through our work-from home policy to promote the safety and security of our students, faculty and staff.

Also, through our combined efforts, we have achieved tangible accomplishments such as the reorganization of the designations of the officials of the College; hiring of legal consultant; grant of authority to the College president to sign appointment of faculty and staff; approval of the Board of Trustees on the manual of operation of the different offices; creation of the Records Office as per recommendation of the Commission on Audit (COA); proposed policy on secondment and detail of personnel of the CCSPC; bar code registration for the office memoranda, out-going communications and other important documents of the institution.

"We have allotted financial support to the faculty in the implementation of blended and online learning as well as we have increased the allowance of our key officials."

The College continued to satisfy the CHED requirements for university status despite the outbreak of the Corona Virus (COVID)-19.

The pandemic was not a hindrance in complying the CHED requirements and other related activities of the College. To fast track the bid for university status, the College administration created a Committee on Task Force University Conversion to spearhead the monitoring and complying of the lacking requirements for university status and it was officially approved by the BOT per Res. No. 465, s. 2020.

On the other hand, thru Res. No. 457, s. 2020, the proposal for the revision of the CCSPC structure was approved by the BOT.

The purpose of such revision was to add the four development centers, records office, procurement office, the gender and development office and the quality assurance office to the existing structure. Our administration had struggled to combat challenges brought about by the pandemic. Our crisis management strategies resulted to transforming the old system into innovative schemes. Among these included the decision of the administration of admitting incoming freshmen students without entrance exam due to the pandemic which affected not only the state universities and colleges nationwide but throughout the global community. Like other state universities and colleges in the country, the CCSPC also waived the entrance examination for those who wished to be admitted in the College. Shifting from the traditional face-to-face meetings and conferences to virtual or online modality has contributed to the continuity of the College operation.

Consequently, the proposed offerings of Humanities and Social Sciences (HUMSS) and Accountancy, Business Management (ABM) as additional strands in Senior High School existing GAS and STEM were approved by the BOT thru Res. No. 459, s. 2020. Likewise, the confirmation of the guidelines on work scheme under new normal and other policies was approved per Res. No. 460, s. 2020. Since the SUCs needed to adopt to the new normal modality of delivering instruction to the students, the Academic Calendar was adjusted to suit the current situation and classes were moved to later date to prepare the unexpected effect of the COVID-19.

Besides, we focalized the institutional research of the faculty and the students on innovations specifically issues and concerns related to the challenges caused by the pandemic to maximize our educational participation in combatting the effects of the corona virus and help find possible solutions to alleviate the crisis.

"We have provided accessible and quality tertiary education to the Bangsamoro youths and help them meet the national educational standards."

The sustainable program of the former administration has been strengthened. Linkages with stakeholders were intensified as proven by the confirmation of the Memorandum of Agreement with the Ministry of Agriculture, Fisheries and Agrarian Reform Program, Bangsamoro Autonomous Region in Muslim Mindanao (BARMM); and Office of the Member of the Parliament. This pertains to the agricultural intervention of MAFAR-BARMM to CCSPC by providing agriculture equipment and materials and establish model farm and production area in Parang, Maguindanao to become the venue for the On-the-Job-Training for Agriculture and fisheries students. Nonetheless, the MOA with the Office of the Parliament focused on the implementation of free internet access in support to the Flexible Learning System of the national government and the BARMM Region for students affected by the COVID-19 pandemic. This was approved thru Res. 481, s. 2020.


Further, to provide accessible and quality tertiary education to the Bangsamoro youths and help them meet the national educational

standards with the desire to provide education that responds to the need of the community and industry, the College proposed to partner with the BARMM to augment the needed facilities; hence, the project proposal, "BARMM Educational Assistance to Poor and Deserving Students," was approved thru Res. No. 482, s. 2020.

Furthermore, to implement the teaching of Islamic Values and encourage the participation and enrolment of College students-Muslim, Christian, and Lumad alike as well as allocate time and provide a room for the conduct of teaching of Islamic Values and provide space for the assigned teachers where they can rest or perform some office work, a MOA of the College with ZC Knowledge Foundation, Inc. was confirmed as per Res. No. 489, s. 2020.

The physical facilities development of the former administration has been likewise sustained such as the improvement and rehabilitation of drainage system, renovation of the dilapidated wooden grandstand and approval of the recommendation of the Bids and Awards Committee (BAC) on the proposed Five-Storey Academic Building, Phase II.

Hence, we are very grateful to all our stakeholders concerned who contributed to the activities outlined in this Annual Report; to our students, who have stuck with us loyally; to our benefactors, who have continued to invest substantially in research and education; and to our alumni, partners and many more members of our wider community who provided invaluable support for the fulfillment of our goals despite the new normal condition. We look forward for the realization of our dream to embrace full university in 2021. Go for a full university, CCSPCians!

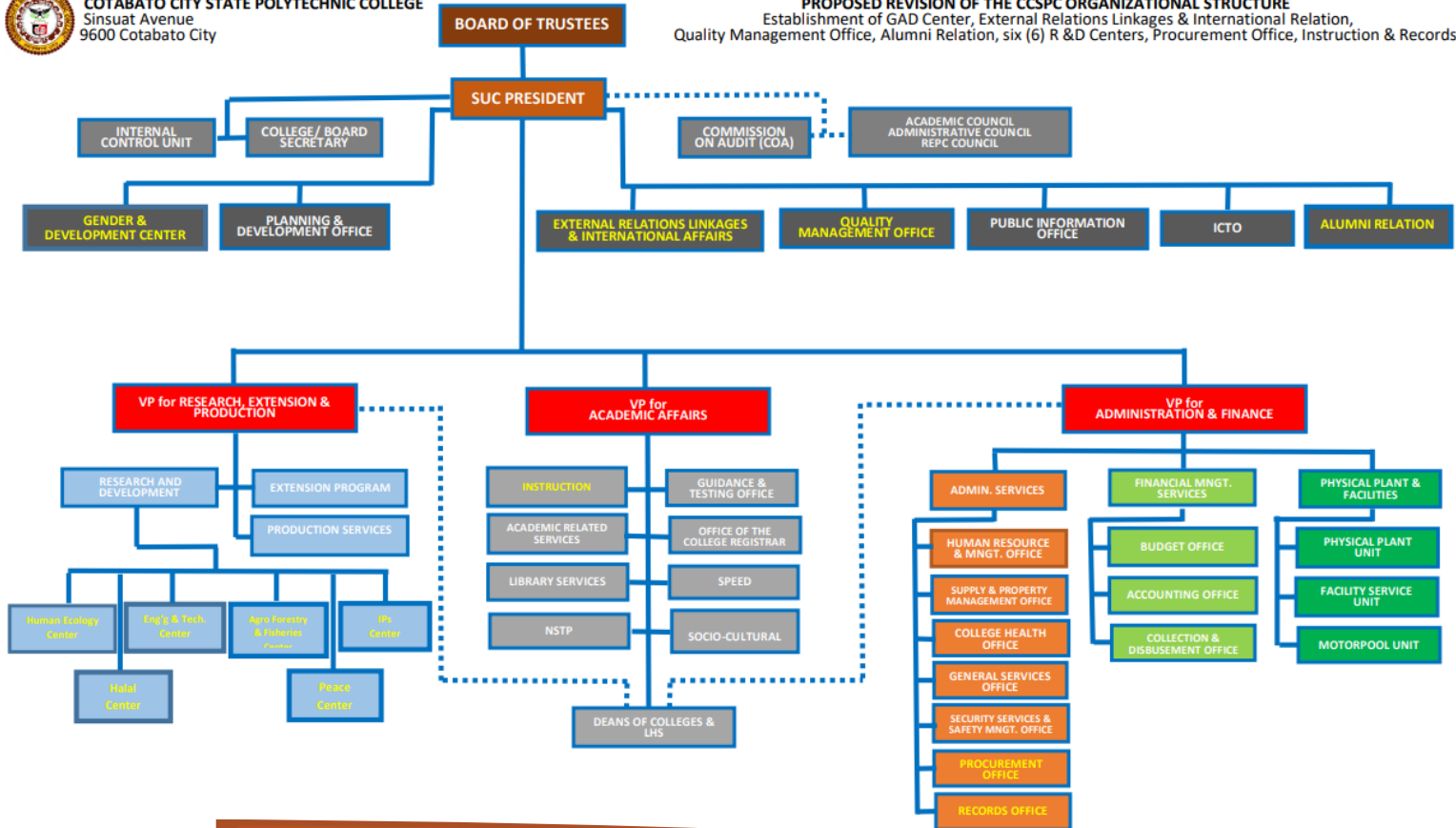

PROF. SEMA G. DILNA, Ed. D.
 College President

ORGANIZATIONAL STRUCTURE



COTABATO CITY STATE POLYTECHNIC COLLEGE
Sinsuat Avenue
9600 Cotabato City

PROPOSED REVISION OF THE CCSPC ORGANIZATIONAL STRUCTURE
Establishment of GAD Center, External Relations Linkages & International Relations, Quality Management Office, Alumni Relations, six (6) R & D Centers, Procurement Office, Instruction & Records



The above organizational structure of CCSPC shows the proposed revision of the current organizational chart. Included in the revised structure are the establishments of the Office of Gender and Development (GAD), External Relations Linkages and International Relations, Quality Management Office, Alumni Relations, Procurement Office, Instruction, Records and the six Research and Development (R&D) Centers, namely: Human Ecology Development Center, Engineering and Technology Development Center, AgroForestry and Fisheries Center, Peace and Development Center, Indigenous Peoples Center, and Halal Center.

Currently, there are 50 offices that have been established for the continuous existence of the College as a center for scholarship, science, professions, and entrepreneurship; a developer of human and technology resources for global competitiveness; and a proactive change-agent in Central Mindanao and Autonomous Region in Muslim Mindanao.

CCSPC KEY OFFICIALS

Abonawas M. Pendaliday, Ph.D.

Vice-President for Administration and Finance

Teng A. Alim, Ph.D.

Vice-President for Academic Affairs

Zainodin M. Kusin, Ph.D.

Vice-President for Research, Extension
& Production

Radzata A. Abdugani, Ph.D., JD

Chief Administrative Officer/
Board Secretary

Gloria D. Kadatuan, Ed. D.

College Registrar

Nick L. Aduana, DBM

Accountant

Ainonnacirin A. Abdulgani, Ph.D., JD

Human Resource Management Officer

Norfahayma M. Lauban, CPA,MPA

Cashier

Delsa L. Culanggo, MPA

Budget Officer

Engr. John A. Alles

Supply Officer

Baidido S. Abubakar, MALS

College Librarian

DEANS

Tarhata S. Guiamalon, Ph.D., Sh.C.

Graduate College

Mohammadtaha S. Pendaliday, Ph.D.

College of Agriculture & Fisheries

Farida K. Dimalen, MSFo

College of Forestry

Alma S. Kato, DM

College of Engineering, Technology,
and Computing

Maripaz C. Abas, Ed. D.

College of Education

Ma. Rhodora V. Jovellano, Ph.D.

College of Business & Public
Administration

Juwairiya U. Lingga, Ph.D.

College of Arts & Sciences

Alfonso B. Mana-ay, Ed. D.

Laboratory High School

DIRECTORS

Ombra A. Imam, Ed. D.

Director, Instruction

Joanie T. Haramain, Ed. D.

Director, Research/Records

Samsia I. Beduya, Ph.D.

Director, Extension

Fhike T. Abdulrahman, Ph.D.

Director, Production

Noraini B. Mabang, Ph.D.

Director, Academic Related Services

Engr. Susa A. Elias, MEP-CE

Director, Planning and Development

Armia U. Ebrahim, Ed. D.

Director, Guidance and Testing Office

CCSPC KEY OFFICIALS

Edgar A. Boquia, MAT-PE
Director, SPEED

Ayesha B. Hadji Ibrahim, MSci
Head, Internal Control Unit

Nul G. Lingki, MPA
Director, NSTP

Jonar L. Narvacan, MAEd-PE
In-charge, CCSPC Choral Group

Philip T. Cuevas, Ed. D.
Director, Public Information Office

Faisal B. Monal, MAEd-PE
Choreographer, Salamindanao Dance

Kundo M. Pahm, Jr., Ph.D.
Director, Institutional Accreditation
(Quality Assurance)

Bahiya A. Kid, MSFi
Company In-charge, College Fish Pond

Saidamin P. Bagolong, DPA
Director, External & International
Linkages

Mohamidin L. Datu, Ph.D.
Manager, Farm

Teresita C. Merced, Ph.D.
Director, Alumni Relations

Lucrecia E. Tuyoy, Ph.D.
In-Charge, Business Center

Amerhusein S. Amad, MIM
Director, Management Information
System

Mocamad M. Macasayon, Ph.D.
Head, Human Ecology Research Center

Salindatu T. Abdillah, MAT
Director, Socio-cultural Affairs

Samuel L. Magsipoc, MAIEM
Head, Engineering & Technology
Research Center

Farida GSL Masukat, MPS
Director, Gender Awareness
Development

Engr. Elena O. Biado, MPS
Head, Agro Forestry & Fisheries
Research Center

Ahmad Mulk D. Bantala, RN
Director, General Services Office

Abdulwahid Hasim, Ph.D.
Head, Peace and Development
Research Center

Datu Toh Blah, Ph.D.
Director, Public Relation

Philip T. Cuevas, Ed. D.
Head, Indigenous People Research
Center/Public Information Office

IN-CHARGE/CHIEF/HEAD/ MANAGER/OFFICER

Rosalinda P. Kamid, M.D.
Head, College Clinic

Hattah Bilon, MAIS
Head, Halal Center

Paidza T. Hamid, MIB
In-charge Science Laboratory

The Year Ahead



Abonawas M. Pandaliday, Ph.D.
VP-Administration and Finance

"The Cotabato City State Polytechnic College (CCSPC) envisions to be a center for scholarship, science, professions, and entrepreneurship; a developer of human and technology resources for global competitiveness; and a proactive change-agent in Central Mindanao and Autonomous Region in Muslim Mindanao."

These are the lines of the CCSPC vision. They are designed to provide CCSPCians with a clear guidance needed to address the changing needs and interests of the clients ensuring that CCSPC provides relevant courses and programs that can meet the demands of the industry.

The encompassing priority of CCSPC in CY 2020 has been responding to the COVID-19 pandemic and protecting the safety of the faculty, students and staff simultaneously pursuing the challenges of complying the lacking requirements mandated by the Commission on Higher Education (CHED) in our bid for university status.

This year's Annual Report has documented the challenges confronting the College: the emergence of new platforms and aggressive and abrupt orders both in electronic and hard copies to satisfy the authenticity of all the College activities with regards to the changing needs and demands of this new normal. Fortunately, CCSPC has a very proud tradition and is aware that change can be unsettling for some of its stakeholders. Inherent in the CCSPC mission is the understanding that the institution must carefully explain the rationale behind its decisions, articulate how they fit in the CCSPC mandates and take the internal and external communities along with its journey.

It has always been thus. With innovation as a touchstone, the CCSPC has consistently embraced the opportunities presented by new technology to benefit the stakeholders particularly the students. It quickly expanded from a comprehensive high school to college and now on its road to full university status.

Now, CCSPC has been humbly expanding its programs and services to cater the needs and demands of the students and the industry. It is just a matter of pushing the right manpower and using the resources to efficiently achieve its vision, mission, goals and objectives as well as to sustain excellence and productivity.



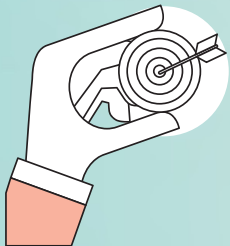
Vision

The CCSPC shall be a center for scholarship, science, professions, and entrepreneurship; a developer of human and technology resources for global competitiveness; and a proactive change-agent in Central Mindanao and Autonomous Region in Muslim Mindanao.



Mission

CCSPC aims to produce professional and advance academic technical and vocational training; promote research, extension, production and progressive leadership in the fields of specialization; and provide scholarship and part-time job opportunities to poor but deserving students.



Goals

1. To provide programs of instruction and professional training primarily in the field of science and technology especially in Agriculture, Fisheries, Forestry, Engineering and Industrial fields, Education, Commerce and in the Arts and Science in order to produce graduates who are both locally and globally competitive and marketable;
2. To promote advanced studies, research and extension services and progressive leadership in the fields of Agriculture, Fisheries, Forestry, Engineering and Industry, Education, Commerce and in the Arts and Science and other areas of discipline needed for the development of Mindanao;
3. To develop courses at the graduate level along its field of specialization to respond to the needs of development workers in the region;
4. To provide non-formal education and undertake vigorous extension and research programs in food production, nutrition, health, environment, sports development, socio-cultural, and vocational-technical development; and
5. To offer scholarship and/or part-time job opportunities to deserving students from low-income families.

PRIORITY AREAS

There are several priority areas of the College which are summarized below. They are all important and interrelated as well as relevant to the attainment of the vision, mission, goals and objectives of the institution. This section identifies the specific priority areas and targets of the College and demonstrating how they align with internal strategy and goals of the institution.



01 — Promoting Safety and Welfare of Human Resources

The College has successfully responded to the challenges of the COVID-19 pandemic by means of institutionalizing policies that can promote the safety and welfare of the students, staff and the faculty.



02 — Complying Requirements for University

The requirements of the Commission on Higher Education for the College bid for University have been complied by creating a Committee on Task Force University Conversion.



03 — Establishing Linkages/Partnership

The institution has continuously forged partnership with local, national and international individuals and organizations to sustain the development of the College.

CHAPTER TWO

GENERAL ADMINISTRATION



CONTENTS:

Planning and Development	19
Management Information System	19
Human Resource Management	21
College Internal Control Unit	21
Budget	23
Financial Performance	26
Accounting	27
Cashier	28
Supply and Property Management	29

ADMINISTRATION

The new administration worked exhaustively for sustainable growth by means of strengthening its system and applying various mechanisms as well as utilizing all resources including the enhancement of its partnership with internal and external stakeholders.

The spirit of coordination and collaboration contributed to the increased participation of stakeholders in the realization of the development plan of the College.

With the cooperation of the administrative and academic councils, most of the proposed programs and projects as well as resolutions for sustainable development were approved by the Board of Trustees (BOT).

Despite the challenges caused by the pandemic, most of the programs and projects of the past administrations had been sustained and implemented coupled with good governance.



PLANNING AND DEVELOPMENT

Evolving as the data bank and center of all programs and projects and proposals for the development of the College as well as mandated to initiate, coordinate, monitor and evaluate the planning and development of the institution stipulated in the CCSPC Code, the Planning and Development Office manned by Engr. Elias Susa worked strenuously and achieved relevant and numerous accomplishments for the Year 2020.

Among the Planning and Development Office (PDO) remarkable accomplishments included the preparation of CCSPC 2020 BAR 1 (Quarterly Physical Report of Operation); CCSPC 2020 Operational Plan with Budgetary Requirements; FY 2020 Budget Execution Documents (BED -1 Physical Plan using Unified Reporting System) in coordination with Financial Services; and CCSPC Annual Investment Plan Proposal for 2021 in coordination with Financial Services.

Also, the Planning and Development Office participated in the Budget Preparation; APP (Annual Procurement Plan); and PRE (Program Receipts and Expenditures). Moreover, the PDO in coordination with other offices prepared the Project Plans and Engineering Documents for FY 2020 Capital Outlays with a total amount of 52 million pesos which included the Renovation of the old and Dilapidated Wooden College Grandstand amounting to ten million pesos; including the improvement or rehabilitation of Drainage System along the Campus with a total cost of five million pesos; Construction of (5) Five Storey Academic Building Phase II amounting to 27 million pesos; as well as the Improvement or Rehabilitation of ICT Building worth ten million pesos.

Likewise, the PDO prepared the Project Plans and Proposals for FY 2021 Capital Outlays with a total amount of 116,634,000 pesos which included the Expansion of Administration Building worth 27,534,000 pesos; Construction of 5-Storey Academic Building Phase III amounting to 54,100,000 pesos; Upgrading and Enhancement of Laboratory Facilities with an amount of 30,000,000 pesos; and Upgrading of Library Holdings worth 5,000,000 pesos respectively as portrayed in the preceding sections.



MANAGEMENT INFORMATION SYSTEM

The Management Information System (MIS) Office is manned by Director Amerhusein S. Amad. The MIS has been created to support the leadership of the current administration in protecting CCSPC information assets by means of implementing appropriate and efficient security mandated with practice in IT planning and implementation, management and operations, while assuring confidentiality, integrity, as well as authenticity, accountability and availability.

The MIS has been working for the purpose of safeguarding new technologies and services; initiating partnerships to evaluate and improve computer security practices intending to improve the institution's efficiency, effectiveness and productivity. As an integrated set of component or entities, it provides beneficial information that would help the College achieve its vision, mission, goals, and objectives making it sustain its development and strengthen its competitiveness. It assists the administration for its access to relevant, accurate, up-to-date information to ensure accuracy in decision making.

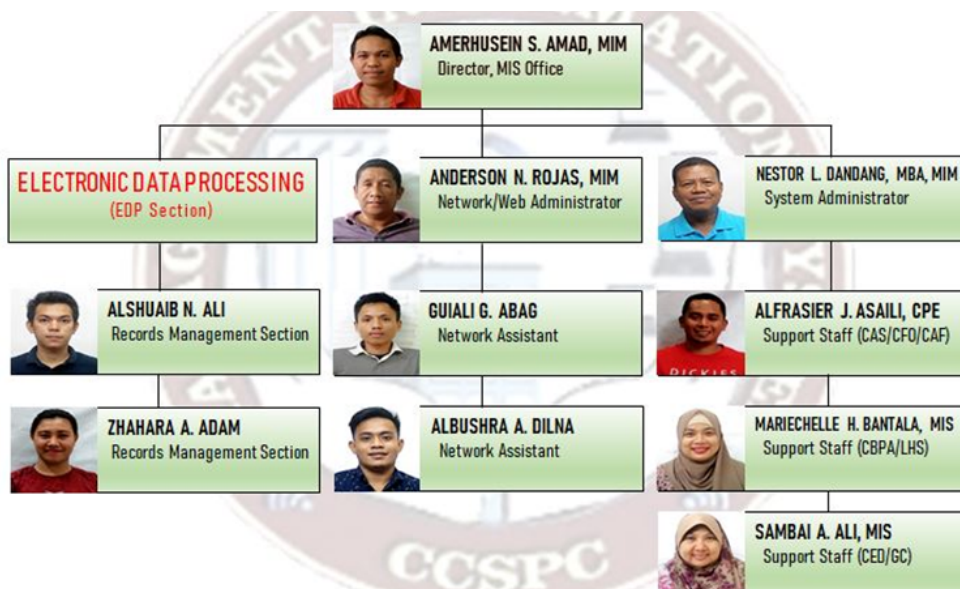
In addition, the MIS has accented on implementing technologies that increase the visibility of potential risks to data; developing repeatable processes that validate security in IT systems and services; and enforcing policies and standards.

The MIS has been responsible in developing, implementing and sustaining ICT based solutions and services that meet the CCSPC's requirements towards enhancing governance functions; leading the team to efficiently and effectively carry out IT projects and supporting the users with IT infrastructure and systems. Likewise, the MIS is responsible in installing, maintaining and sustaining the day-to-day operation of CCSPC networks (Local and Wide area networks).

Among the accomplishments of the MIS Office were on the development and management of new and existing programs specific to the needs of the College/Departments or Offices particularly on Casual/Job Order Profiling System, Human Resource Management, and Payroll System with Biometric; and Maintenance of the installed Biometric Devices.

Likewise, the MIS conducted regular system maintenance; checked regularly and corrected the human error causing system issues/problems. For more efficient service, the MIS attended a consultation meeting in August 27 to discuss on the network requirements for the internet dissemination using DICT internet connection.

Included in the projects, programs and activities of the MIS were on computer repair and maintenance.



The MIS has provided assistance to the College offices and departments in terms of maintenance (hardware and software), repair, networking and consultation resulting to cost savings, untampered or unaltered computer hardware.

Besides, the MIS has performed various kinds of maintenance such as virus remediation, software trouble shooting as well as software and hardware installations, upgrading hardware including operation system, data backups and transfers, hardware and software repair on desktop computers, and software repair on laptops. In terms of networking services, the MIS performed Local Area Network Configuration and Wireless Network Configuration. The MIS has shown remarkable accomplishments on computer repair and maintenance.

In September this year, the MIS provided 52 repair and maintenance of computer equipment whereas in the month of October, it provided 17 repair and maintenance services. The MIS mechanism of controlling IT equipment purchase requests plans have resulted to the release of a certification on the necessity of the said equipment.

On the other hand, the MIS has maintained the College Official Website, <http://www.ccspsc.edu.ph> by regularly posting the varied documents particularly as required in the bidding process such as invitation to bid, supplemental bid bulletin, notice of award, notice to proceed, request for quotation and purchase order, posting bulletin of vacant position, and updating CCSPC webpage.

In the month of November, the MIS provided at least 35 updates, five invitation to bid documents, four notice of award documents, five notice to proceed documents, 20 request quotation documents including purchase order documents. The CCSPC Network Maintenance aims to provide the information systems infrastructure to operate properly and systematically with IT Infrastructure and Structured Cabling services. Also, it focuses on upgrading Network Structured Cabling, MIS Server room, and implementing eMail and Filesharing database using intranet.

The MIS was in-charge of the CCSPC Virtual Commencement Exercises in July: 90th Undergraduate; and 25th Graduate College as well as the Remote Virtual Validation for conversion of university including Video Presentation in December 11.

ADMINISTRATION

PLANTILLA

ONLINE MONTHLY UPDATES OF PSIPOP (DBM)

As of December 2020

	FILLED POSITION	UNFILLED POSITION	AUTHORIZED POSITION
FACULTY	181	18	199
ADMINISTRATIVE PERSONNEL	41	1	42
TOTAL	222	19	241

RETIREMENT/TRANSFERRED

RETIREMENT

ADMINISTRATIVE PERSONNEL

- ❖ Maribeth C. Lidasan (Administrative Aide IV)
- ❖ Ma. Same C. Buhian (Administrative Aide III)

FACULTY

- ❖ Erlinda M. Bunao (Associate Professor I)
- ❖ Ma. Ana Rosalinda L. Barretto (Assistant Professor III)
- ❖ Benjamin Cabañog (Assistant Professor I)
- ❖ Felicidad Abid (Instructor III)
- ❖ Ambusa Badal (Instructor II)

TRANSFERRED

- ❖ Abdul M. Lantong (Assistant Professor IV)

HUMAN RESOURCE MANAGEMENT

The Human Resource Management (HRM) Office of this College was formally set up as a distinct administrative unit eventually evolved as a service center that provides administrative support services to all departments in the institution through its functions such as recruitment, selection, placement, performance management development, job classification and evaluation, employment records management, employee relations and services, among others.

To date, the HRMO through the Faculty and Staff Selection Board (FASSB) has continued the process of screening the pool of applicants to the Faculty and Staff for vacant item positions vacated by those promoted, retired or transferred to other agencies and institutions.



Interestingly, all travels of the school personnel have been 100 percent liquidated both in the Year 2019 and Year 2020. For the Research Program, more than 30 percent was liquidated in 2019 whereas 20 percent in 2020. For the Extension Program, less than 50 percent was liquidated in 2019 but in 2020, almost 100 percent was liquidated. For Cash Advance of the institution's programs and activities, 40 percent was liquidated in 2019 and 100 percent in 2020.

There was a total of 800 released vouchers in 2019; whereas in 2020, it went up to 1,000 released vouchers as shown in the preceding page.

COLLEGE INTERNAL CONTROL

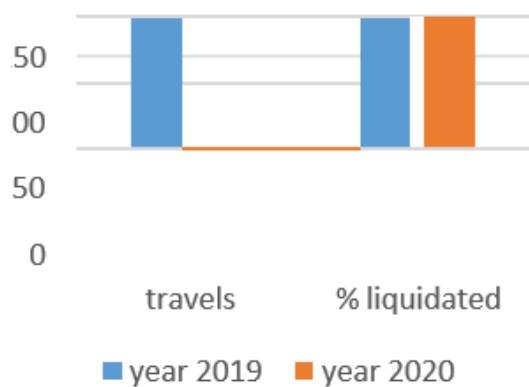
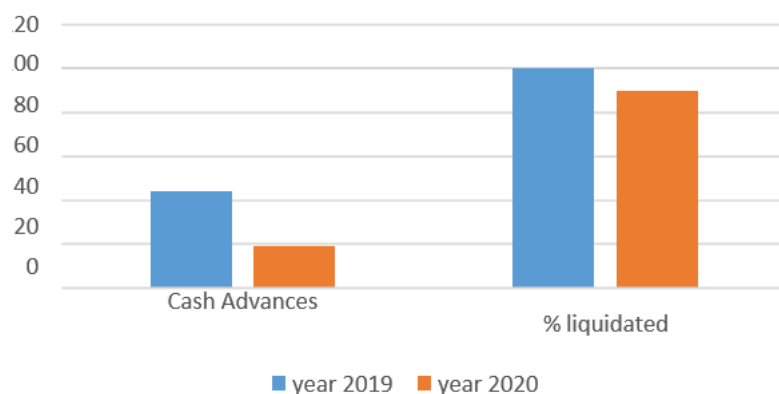
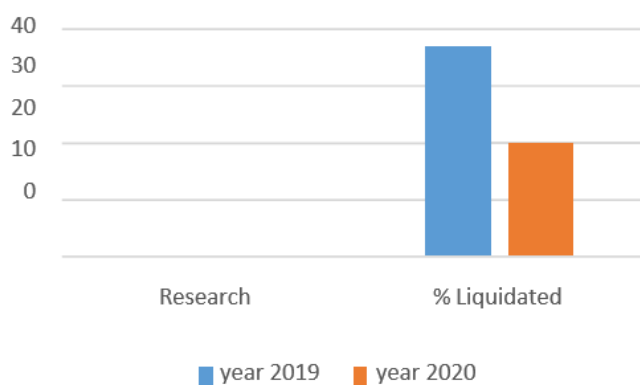
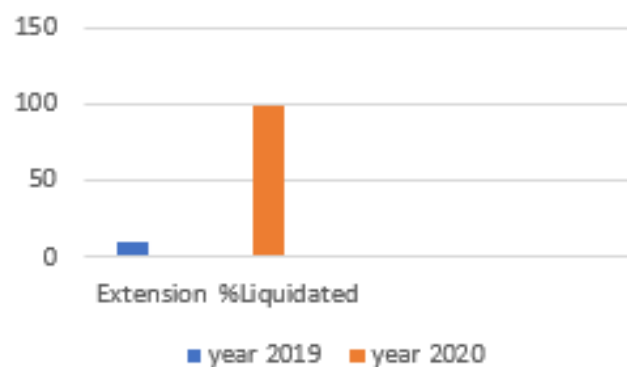
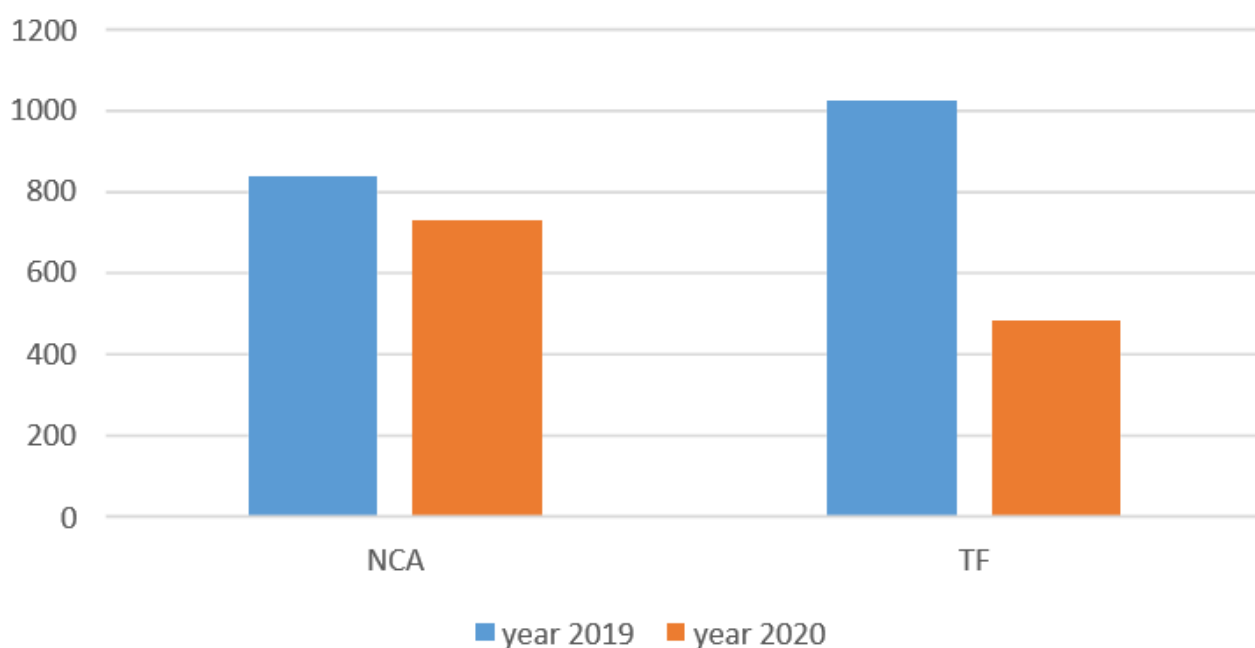
The CCSPC Internal Control Unit known as ICU serves as the alternative personality of the Commission on Audit (COA) as well as partner of other units and departments in carrying out the mandates of the institution.

Also, the ICU exists to ensure accountability for public resources, promote transparency and help improve government operations, in partnership with other units and departments of the institution.

The ICU is mandated to pre audit, examine and check accounts pertaining to the revenue, receipts, documents of and expenditures or uses of funds and property.

The designated ICU officer of the College Ayesha B. Hadji Ibrahim has been in-charged of reviewing and verifying the accuracy and legality of the financial documents and records and ensuring that the institution has complied with the legal basis of COA.

Included in the highlights of accomplishments submitted by the ICU as seen in the preceding graphical and tabular presentations were on comparative performance indicators for the calendar year 2019 and 2020, monitoring, evaluation and adjustments results, budget accountability report apart from the extent of implementation of the programs and projects.

TRAVEL**CASH ADVANCE of Activities/Program****RESEARCH****EXTENSION****Number of VOUCHERS released**

ADMINISTRATION

The CCSPC budget preparation is being formulated in line with the College commitment to achieve and realize its vision and mission through fiscal policies, strategic allocation of limited resources and operational effectiveness.

As per inclusion in the accomplishment report submitted by the Budget Officer Delsa L. Culanggo in coordination with the Planning Office, there was a dramatic increase in the institutional budget. For the Maintenance and Other Operating Expenses (MOOE), an additional budget of 221.39 percent or equivalent to 25.423 million pesos was approved and allocated by the Department of Budget (DBM).

For the Capital Outlay, all proposed projects were 100 percent approved and funded.



More interestingly, there has been a 100 percent compliance and accomplishments on the submission of the Flash Performance Monitoring Report covering the Appropriation, Allotments, Obligations and Disbursement as reflected in the College General Appropriations Act (GAA).

Furthermore, the Program of Receipts and Expenditures (PRE) from the Income and Other Sources of Funds in coordination with the Planning Officer as well as the Accountant and the Budget Office had been prepared. The Program of Receipts and Expenditures presented the projected income from the tuition, miscellaneous fees and other charges, fiduciary funds and income generating projects as well as the estimated expenditures by the College.

The Budget Office has reviewed and evaluated the Project Procurement Management Plan submitted by the different offices in coordination with the Supply Officer. Moreover, the BED 1-Financial Plan and BED 3-Monthly Disbursement Program for current Fiscal Year based from the National Expenditures Program which has been prepared every 15th of November annually and other budgetary reports have been submitted to the DBM based on the report of the Budget Officer.



Improvement/Rehabilitation of Drainage System along the Campus- P500,000.00

1

**Construction of Academic Building
Phase III – P54,100,000.00**



**Construction of 5-Storey Academic
Building (Phase II) – P 2,700,000.00**



**Expansion of Administration
Building – P27,534,000.00**



**Upgrading and Enhancement of
Laboratory Facilities - P30,000,000.00**



**Improvement/Rehabilitation of
ICT Building – P 1,000,000.00**

BUDGET AND FINANCIAL ACCOUNTABILITY REPORTS

Pursuant to the Commission on Audit or COA-DBM Joint Circular No. 2014-1 effective July 2, 2014 known as the Guidelines Prescribing the Use of Modified Formats of the BFARs, the government entities receiving budgetary support from the national government have been required to regularly submit BFARs to the Department of Budget and Management (DBM) and Commission on Audit, within the timelines prescribed under the General Provisions (GP) of the annual General Appropriations Act (GAA), which reports provide information on the status of fund utilization and accomplishments of programs and projects being implemented.

In this account, to ensure the timely availability and facilitate the consolidation of all information from the BFARs, submission of BFARs through online web based application systems has been prescribed under DBM Circular Letter No. 2016-11 dated December 6, 2016 (Guidelines Prescribing Electronic Submission of BFARs via the Unified Reporting System (URS)) and COA Circular No. 2015-05 dated July 16, 2015 (Availability of Web-based Annual Financial Reporting System).

On the basis of the accomplishment report submitted by the Budget Office, the following reports were 100 percent complied and submitted quarterly to the DBM and COA.

FAR 1	Statement of Appropriations, Allotments, Obligations, Disbursements & Balances (SAOODB)
FAR 1A	Summary of Appropriations, Allotments, Obligations and Balances by Object of Expenditures (SAAOBOE)
FAR 1B	List of Allotments and Sub-Allotments
FAR 2	Statement of Approved Budget, Utilizations, Disbursements and Balances (SABUDB)
FAR 2A	Summary of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures (SABUDBOE)
FAR 3	Statement of Due and Demandable Obligations
FAR 4	Monthly Report of Disbursement that is being prepared by the Accountant
FAR 5	Statement of Income/Revenues prepared by the Accountant quarterly
BAR 1	Physical Report of Operation that is being prepared by the Planning Director/Officer



**Upgrading of Library Resources
worth P5,000,000.00**

FINANCIAL PERFORMANCE



For the Fiscal Year 2020, CCSPC has an available appropriation as reflected in the table below. Also, allotments released for MOOE and Capital Outlay have been displayed.

Particulars	Per GAA	Allotment Received		Obligations		Disbursements	
		Amount	% Appropriation	Amount	% Allotment	Amount	% Obligation
PS	128,413	138,217	107.63%	138,217	100%	138,217	100%
MOOE	20,942	17,498	85.39%	17,498	100%	17,498	100%
CO	52,000	46,800	90%	42,985	91.85%	5,712	13.29%
TOTAL	201,355	202,515	100.58%	198,700	98%	161,427	81.24%

The Obligational Authority for the Fiscal Year 2020 of Personnel Services has comprised the Current Year Appropriation and additional allotment from the Special Purpose Fund-MPBF and PGF. For Personnel Services (PS), CCSPC received P16,383,225 additional obligational authorities for NBC 461 Cycle 7A, lump-sum for filling-up of positions and terminal leave benefits.

In addition, the Budget Office assessment of the submitted Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (FAR No. 1) as of December 31, 2020 had been presented in the preceding texts and table.

Obligation Rate

Personnel Services had shown 107.63 percent obligation rate because of the implementation of NBC 461 Cycle 7A, SSL V 1st tranche and lump-sum for filling-up of positions. For Maintenance and Other Operating Expenses

(MOOE), although 100 percent obligated, 85.39 percent of the total appropriation was utilized since 10 percent was offered as savings per NBM No. 580 including the "For Later Release" Other-MOOE. For Capital Outlay, 10 percent was also offered as savings per NBM No. 580 from the released allotment. Actual Obligations had shown 91.85 percent against Allotment because only the Actual Costs of the Projects had been obligated.

Disbursement Rate

Both Personnel Services (PS) and Maintenance and

Operating Expenses had been 100 percent disbursed. Only the Capital Outlay had shown low disbursement rate of 13.29 percent because majority of the projects commenced on the last quarter of FY2020 due to the pandemic.

Continuing Obligations for Locally Funded Projects – Capital Outlay

For the College Continuing Appropriation of Capital Outlay, actual disbursement was only 33.18 percent of the total obligations. Some of the projects had been 100 percent completed.

Continuing Appropriation	Allotments Released	Obligations	Disbursement	Disbursement Rate
Capital Outlay	0	17,498	5,806	33.18%

ADMINISTRATION



ACCOUNTING

Existing as the center point of the institution, the Accounting Office is responsible for ensuring the efficient financial management and financial control. It ensures proper disposition, utilization and reporting on funds released to the institution. The office monitors the compliance to relevant issuances from COA, DBM and other regulatory bodies. It has a crucial support function to the institution to ensure the successful implementation of programs, projects and activities that have been collectively planned and organized.

Based on the annual accomplishment report of the Accounting Office headed by the College Accountant, Dr. Nick L. Aduana, the financial statements have been prepared in conformity with generally accepted state accounting principles and reflected amounts that are based on the estimates and informed judgment of management with an appropriate consideration to materiality.

The Accounting Office has maintained a system of accounting and reporting which provides for the necessary internal controls to ensure that transactions are properly authorized and recorded, assets are safeguarded against unauthorized use or disposition and liabilities are recognized. Likewise, it encompasses the processes of analyzing, recording, classifying, summarizing and communicating all transactions involving the receipts and dispositions of government funds and Property, and interpreting actual results.

Also, the Accounting Office submitted to the Commission on Audit (COA) the following financial reports and documents for the year ended December 31, 2020.

CONSOLIDATED REPORTS

- Journal Entry Voucher for the year 2020
- Pre-Closing Trial Balance
- Condensed Statement of Financial Position
- Detailed Statement of Financial Position
- Condensed Statement of Financial Performance
- Detailed Statement of Financial Performance
- Statement of Changes in Government Equity
- Condensed Statement of Cash Flows
- Detailed Statement of Cash Flows
- Post-Closing Trial Balance
- Notes to Financial Statements

Likewise, the Accounting Office has submitted the required reports to the Department of Budget and Management which include Financial Accountability Reports (FARs). The office was also able to observe remittances of GSIS, Pag-IBIG and PhilHealth contributions, as well as union dues. The BIR taxes were properly withheld and remitted through appropriate mode like through Tax Remittance Advice (TRA). The office also monitored the processing of disbursements so that they would all be accounted for and included in the periodic financial reports. An average of 80 disbursement vouchers were prepared each month, including those to be paid through checks and ADA.



The Cashier's Office is the frontline service of the College which is responsible for the collection of school fees and other income and disbursements.

The system of collection has become more convenient since the statement of account could be accessed through the Computer Generated SIMONE Enrolment System.

School fees and other income including the collection of the College Income Generating Projects had been properly executed to monitor the outstanding balances of the different projects. Fund transfers intended for various projects such as researches, scholarships, and subsidies for free tuition from the Commission on Higher Education Central Office had been monitored as indicated in the annual accomplishment of the Cashier's Office manned by Norfahayma M. Lauban.

Vigilant collection scheme was employed specifically for the back accounts for the old students whose accounts had not yet been encoded in the SIMONE System. This was included as other income of the College.

Payment via Check

This has been the primary mode of payment of the College. Checks were serially issued according to the charged fund by the Budget Office. There were about six reorders made to Bureau of Treasury for Calendar Year 2020. Six LBP Check Booklets were released to the school. However, for the DBP accounts, there had only been twice reorder made throughout the year. E-banc statements were also implemented to ease the monitoring of the posted credits and debits.

Payment via Petty Cash

The petty cash fund has been made for the payments of authorized or miscellaneous expenses which could not be conveniently paid through checks. This was controlled and monitored under the custody of the Supply Officer and Special Disbursing Officer. An increase from P20,000.00 to P40,000.00 was made during the 1st quarter of the year.

SUMMARY OF COLLECTIONS

MONTH	AMOUNT						
	Total per OR	Breakdown of Collections					
		COLLEGE			GRADUATE SCHOOL	LHS	IGP
		TF/OI	FREE TUITION	SCHOLARSHIP	TF/OI	TF/OI	VARIOUS
JANUARY	2,217,788.00	868,844.00	-	80,000.00	1,948,780.00	283,940.00	1,350.00
FEBRUARY	1,260,046.00	152,940.00	-	-	883,800.00	1,614,460.00	5,600.00
MARCH	871,242.50	45,090.00	-	-	330,900.00	94,090.00	7,270.00
APRIL	1,289,528.85	-	-	-	-	-	-
MAY	3,546,243.00	350.00	-	1,350,000.00	2,467,610.00	633,795.00	-
JUNE	2,195,419.00	3,830.00	172,120.00	-	584,685.00	917,720.00	-
JULY	13,369,326.78	153,546.00	-	300,000.00	1,296,355.00	1,615,285.00	-
AUGUST	2,581,733.00	81,380.00	-	1,704,000.00	5,080,221.79	190,575.00	300,250.00
SEPTEMBER	20,374,572.00	48,960.00	-	9,553,958.00	1,946,890.00	37,960.00	7000.00
OCTOBER	19,365,981.00	72,165.00	18,478,665.00	-	301,190.00	59,620.00	-
NOVEMBER	2,166,490.00	99,965.00	-	-	573,280.00	48,910.00	-
DECEMBER	2,660,467.50	9,845.00	21,676,943.00	10,825,169.00	529,150.00	149,725.00	40,000.00
TOTAL	87,266,711.79	1,536,915.00	40,327,728.00	23,813,127.00	15,942,861.79	5,646,080.00	361,470.00

Prepared by:

NORFAHAYMA M. LAUBAN, CPA, MPA
Cashier III

ADMINISTRATION



The Supply and Property Management Office (SPMO) is responsible in the acquisition and utilization of supplies, materials and equipment. It is also tasked to dispose unserviceable properties and equipment of the College. Among the accomplishments of the SPMO included the preparation and submission of the Reports on Physical Count of Property, Plant and Equipment (RCPPE); Monthly Submission of Report on Supplies and Materials; Inventory and Inspection Reports of Unserviceable Property (IIRUP); and maintenance of stock cards for the monitoring of perpetual inventory of supplies.

Also, the SPMO headed by the Supply Officer Engr. John A. Alles acting as BAC Secretariat has been tasked to prepare the bidding documents and advertisement through PhilGEPS (both public bidding and alternative modes of procurement). The SPMO had been able to prepare Property Acknowledgement Receipts (PARs) and Inventory Custodian Slips (ICS); conducted Physical Inventory of CCSPC Property, Plant and Equipment (PPE); facilitated

the processing of Property and Equipment Insurances with GSIS; consolidated the Project Procurement Management Plan (PPMP); prepared Annual Procurement Plan in coordination with the Planning and Development Office including the Budget Office.

Presented below in tabular form is a summary of the procurement activities of the College conducted during the year thru public bidding, shopping, and the like. This includes the various infrastructure projects done thru competitive bidding in accordance with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

PROCUREMENT OF SUPPLIES, MATERIALS AND EQUIPMENT

Mode of Procurement	Total No. of Procurement	Approved Budget for the Contract (ABC)	No. of Contracts Awarded	Total Amount of Contracts Awarded
Public bidding				
Goods	2	34,352,300.00	2	33,827,649.00
Infrastructure	5	72,961,882.70	5	64,624,502.02
Consulting Services	1	800,000.00	1	799,000.00
Alternative modes				
Goods (Fund 101)	18	2,076,735.65	18	
Goods (Fund 164)	32	4,424,496.72	32	

INVENTORY of Property, Plant and Equipment (PPE)

OFFICE EQUIPMENT (221)	FURNITURE & FIXTURES (222)	INFORMATION TECHNOLOGY/ SOFTWARE (223)	COMMUNICATION EQUIPMENT (229)	MEDICAL/ DENTAL & LABORATORY EQUIPMENT (233)
6,956,627.49	814,656.66	8,224,090.79	4,037,343.98	159,096.00
SPORTS EQUIPMENT (235)	TECHNICAL/ SCIENTIFIC EQUIPMENT (236)	OTHER MACHINERIES & EQUIPMENT (240)	MOTOR VEHICLES (241)	TOTAL
663,220.80	18,451,394.45	707,466.00	1,175,966.00	41,189,862.17

CHAPTER THREE

Academic Sector

CONTENTS

Transforming Vision into Reality	31
Degree Programs and Short Courses	32
Program Accreditation	35
Program Certification	37
Enrolment	38
Student Awards	40
Student Scholarship and RA 10931 Implementation	41
Student Organizations	42
Student Insurance	44
Student Development	45
Graduates	47
Performance in Licensure Examination	49
Faculty Profile	50
Faculty Development	52
Faculty Awards	57
Faculty Members with Scholarships	57
Registrar Services	58
Health Services	59
Library Services	64
Student Services	70
Laboratory Services	78
General Services	80



TENG A. ALIM

VICE PRESIDENT FOR ACADEMIC AFFAIRS

THE OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

has administrative responsibility for over all academic programs of the College. The VPAA has a general supervision of the over all academic units and as such exercises authority over all deans and directors of academic. These responsibilities include assessment, accreditation, and review of academic programs.

The VPAA plans, formulates, executes, decides and recommends all matters that are academic in nature such as relevant curricular programs, faculty development, educational workshops and conferences, extension programs, appeals and other academic issues and concerns.

OFFICE/COLLEGE DIRECTORY

Teng A. Alim, PhD.
Vice President for Academic Affairs
+639053242379
Email address: dr.teng_alim@ccspc.edu.ph

TRANSFORMING VISION INTO REALITY

In response to the attainment of the College vision, mission, and objectives, the Office of the Vice President for Academic Affairs ensures the effective, efficient, and excellent delivery of programs and services of the institution.

The department always strives for quality services in all activities especially in terms of accreditation of academic programs and other survey visits to ensure full compliance to program and quality assurance standards. The office assures the offering of relevant and innovative curricular undergraduate, laboratory high school, and graduate programs in order to provide the best quality education and to produce globally competitive graduates.

Also, the office encourages and fully supports faculty and staff who wish to pursue graduate studies and professional accreditation, industry immersion, and participating in various in-house capability-building activities to achieve excellence in instruction.

In addition, the department strengthens support mechanisms to students especially board exam takers and topnotchers by enhancing student support and services such as: library services, leadership trainings, values enhancement, sports and cultural activities, literary publications, and other civic engagement activities.

As we look forward to more remarkable services and accomplishments, the Academic Affairs department will always sail in unity and remains committed to transforming ACTION with EXCELLENCE into REALITY.

CURRICULUM AND INSTRUCTION

A. Degree Programs and Short Courses

The Cotabato State Polytechnic College has been offering a total of 58 degree programs. Currently, the College has 35 Bachelor's degree; 19 Masteral; and three (3) Doctorate programs.

Likewise, the College is offering one (1) Associate degree program including a Laboratory High School that offers both Junior and High School programs.



COLLEGE OF AGRICULTURE AND FISHERIES

Master of Science in:

- Agriculture Major in Crop Production and Management
- Agricultural Extension
- Agriculture Major in Animal Science

Bachelor of Science in

- Agriculture Major in Animal Science
- Agricultural Technology
- Agriculture Major in Crop Science
- Agriculture Major in Extension and Communication
- Agribusiness
- Fisheries

Associate in Agricultural Technology



COLLEGE OF ARTS AND SCIENCES

Doctor of Philosophy in Peace and Development

Master of Science in Social Work

Master of Arts in Peace and Development

Bachelor of Science in:

- Islamic Education
- Community Development
- Psychology
- Social Work

Bachelor of Arts in Peace and Development

CURRICULUM AND INSTRUCTION



COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

Doctor of Philosophy in Public Administration

Master of Business Administration (Plan A)

Master of Business Administration (Plan B)

Master of Public Administration (Plan A)

Master of Business Administration (Plan B)

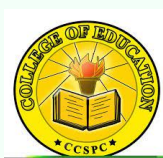
Master of Public Administration in:

- Local Government and Regional Administration
- Organization and Management
- Program Development and Administration

Bachelor of Science in:

- Business Administration Major in HRDM
- Business Administration Major in Marketing Management
- Psychology
- Social Work

Bachelor of Arts in Peace and Development



COLLEGE OF EDUCATION

Doctor of Philosophy in Educational Administration

Master of Arts in Industrial Education

Master of Science in Extension Education

Master of Arts in Education Major in:

- School Administration and Supervision
- English
- Islamic Studies

Bachelor of Secondary Education Major in:

- Filipino
- English
- Mathematics
- Music, Arts, Physical Education and Health
- Technology and Livelihood Education

CURRICULUM AND INSTRUCTION

Bachelor of Technical Teacher Education Major in:

- Food Service Management

Bachelor of Technology and Livelihood Education Major in:

- Home Economics
- Industrial Arts

Bachelor of Technical-Vocational Teacher Education

Bachelor of Physical Education Major in SPE



COLLEGE OF ENGINEERING, TECHNOLOGY AND COMPUTING

Master of Science in Information Technology

Master of Information Technology

Bachelor of Science in:

- Civil Engineering
- Information Technology
- Information System
- Computer Science

Bachelor of Science in Industrial Technology Major in:

- Civil Technology
- Electrical Technology



COLLEGE OF FORESTRY

Bachelor of Science in Forestry

CURRICULUM AND INSTRUCTION

B. Program Accreditation



UPDATED LIST OF PROGRAMS GRANTED ACCREDITATION STATUS BY AACCUP

A total of 25 academic offerings of Cotabato City State Polytechnic College garnered accreditation status from the Accrediting Agency of Chartered Colleges and Universities in the Philippines (AACCUP).

Presented in the preceding table is the updated list of programs granted accreditation status by AACCUP based on the report of the College Institutional Quality Assurance Office manned by Dr. Kundo M. Pahm, Jr.

PROGRAM	LEVEL (ACCREDITATION STATUS)	VALIDITY OF ACCREDITATION STATUS
Ph.D. in Educational Management	Level II Re-Accredited	Dec.16, 2016- Dec.15, 2020
Ph.D. in Peace and Development	Level I Accredited	May. 16, 2014-May.15, 2017
Ph.D. in Public Administration	Level II Re-Accredited	Dec.16, 2016- Dec.15, 2020
MS in Agricultural Extension	Level II Re-Accredited	Dec.1,2019- Nov.30,2023
MA Education, Major in Admin & Supervision	Level III Re-Accredited	Feb.1, 2015-Jan.31 2018
MA in Peace and Development	Level II Re-Accredited	Dec.16, 2016- Dec.15, 2020
Master of Public Administration	Level III Re-Accredited	Nov.16, 2015-Nov.15, 2018
BS in Agribusiness Management	Level II Re-Accredited	Dec.1,2019- Nov.30,2023

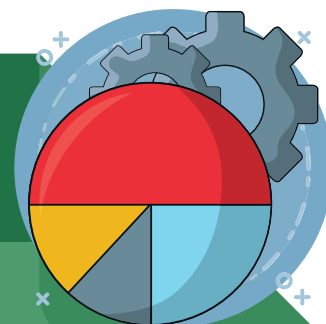
CURRICULUM AND INSTRUCTION

PROGRAM	LEVEL (ACCREDITATION STATUS)	VALIDITY OF ACCREDITATION STATUS
Bachelor in Agricultural Technology, Major in Gen. Agriculture	Level II Re-Accredited	Dec.16, 2016- Dec.15, 2020
BS in Agriculture (Majors; Crop Sci., Ani Sci, Agric'l Ext'n & Comm.	Level II Re-Accredited	Dec.1, 2019-Nov.30, 2020
Bachelor of Secondary Education (Majors; Eng, Math, MAPEH	Level II Re-Accredited	Dec.16, 2016- Dec.15, 2020
BS in Business Ad. (Majors; Marketing Mgt. & Human Res. Mgt.)	Level II Re-Accredited	Oct.16, 2017-Oct.15, 2021
BS in Civil Engineering, Major in Gen. Civil Engineering	Candidate	Oct.16, 2017-Oct.15, 2019
BS in Community Development	Level II Re-Accredited	Dec.1, 2019- Nov.30, 2020
BSE Education, Major TLE	Level III Re-Accredited	Jan.1, 2018-Dec.13, 2021
BS in Fisheries, Major in Gen. Fisheries	Level I Accredited	Nov. 2017-Oct. 2018
BS in Forestry, Major in General Forestry	Level II Re-Accredited	Oct.16, 2017-Oct.15, 2021
BS in Industrial Technology Major in Civil Technology	Level II Re-Accredited	Dec.1,2019- Nov.30,2023
BS in Industrial Technology Major in Electrical Technology	Level I Accredited	Nov. 2017-Oct. 2018
BS in Information Technology	Level II Re-Accredited	Sept.16, 2015-Sept.15, 2016
BS in Islamic Education	Level II Re-Accredited	Dec.1,2019- Nov.30,2023
BS in Psychology	Level II Re-Accredited	Dec.1, 2019- Nov.30, 2020
BS in Public Administration, Major in Organizational Management	Level II Re-Accredited	Oct.16, 2017-Oct.15, 2021
BS in Social Works	Level III Re-Accredited	Dec.16, 2018-Dec.15, 2022
Bachelor of Technical Teacher Ed. Majors in Food Science Management	Candidate	Oct.16, 2017-Oct.15, 2019

CURRICULUM AND INSTRUCTION

C. Program Certification

At least six degree programs of the College were awarded with a Certification of Program Compliance (CoPC) by the Commission on Higher Education (CHED) during the last quarter of the year. Various programs offered by the College have already granted with COPC.



PROGRAM	COPC NO.	DATE OF ISSUANCE
Master in Public Administration	091, s. 2020	September 18, 2020
Bachelor of Arts in Peace and Development	091, s. 2020	October 22, 2020
Bachelor of Physical Education	CRO12COPC-004-2020	October 22, 2020
Bachelor of Science in Information System	CRO12COPC-003-2020	October 22, 2020
Bachelor of Science in Computer Science	CRO12COPC-002-2020	October 22, 2020
Bachelor of Science in Civil in Engineering	CRO12COPC-001-2020	October 22, 2020

STUDENTS

A. Enrolment

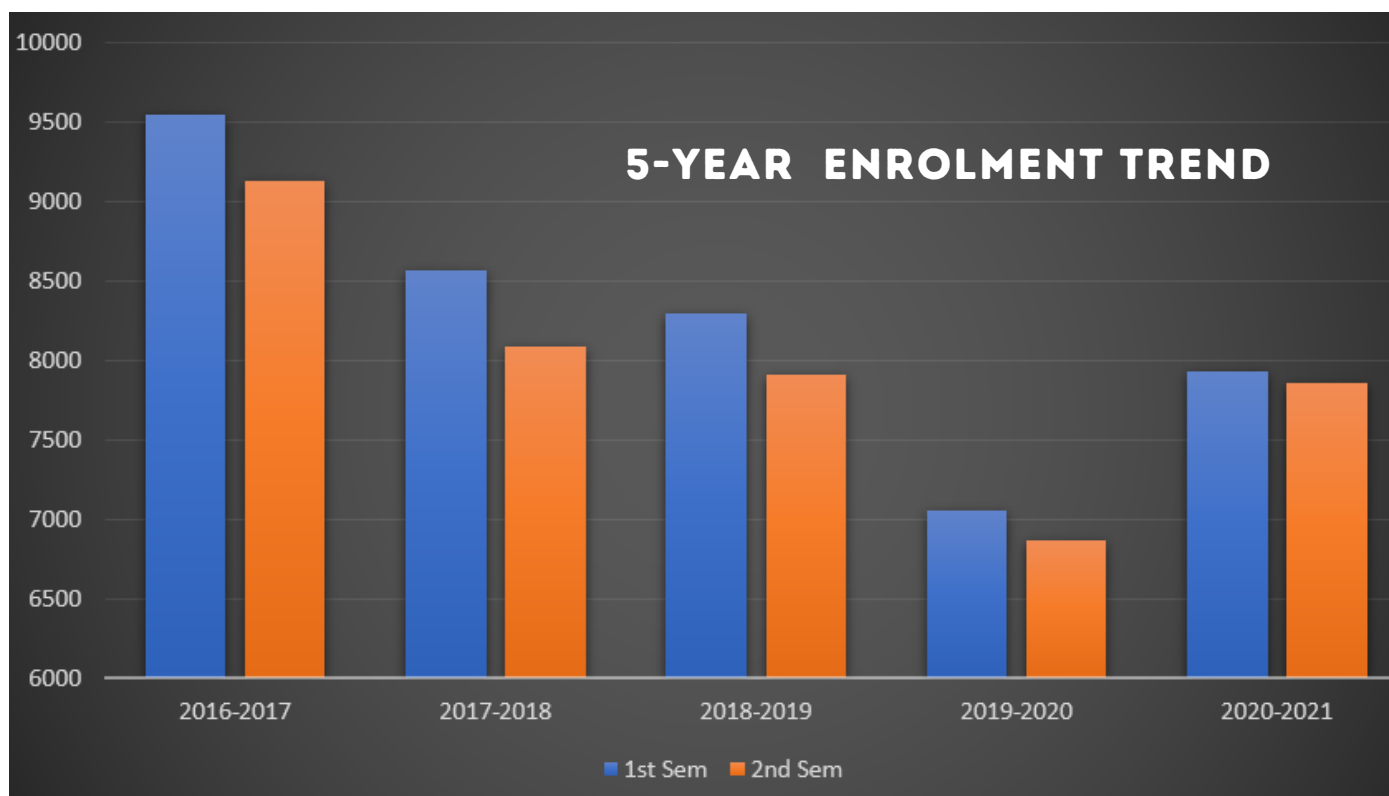
The five-year enrolment trend of the College has shown a significant decline of student population. In the five academic years from 2016-2017 to 2020-2021, the enrolment in various degree programs manifested a dramatic decrease as the College had experienced the effect of the implementation of Republic Act 10533.

The enrolment in AY 2016 -2017 gained an overall total of 9,540 in the first semester and 9,125 in the second semester having a 412 decrease in enrolment. In the AY 2017-2018, a total of 8,564 students enrolled in the first semester but it became 8,089 enrollees in the second semester with a total of 475 decrease of enrolment. In the AY 2018-2019, there was a total of 8,296 who enrolled in the first semester and at least

7,909 in the second semester with a decrease of 387.

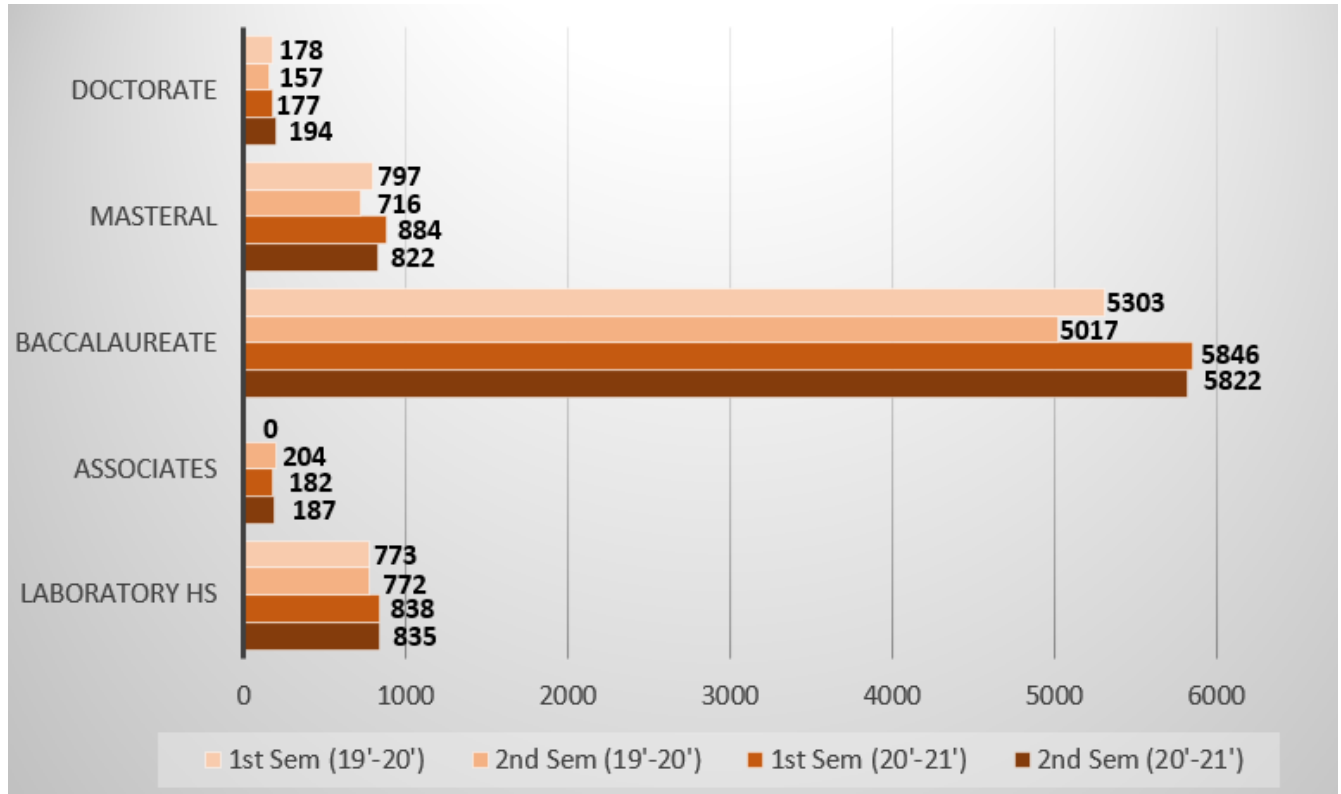
In the AY 2019-2020, a total of 7,051 student population was recorded in the first semester and 6,866 in the second semester having a 185 total decrease of enrolment. In AY 2020-2021, a total of 7,927 was enrolled in the first semester and 7,860 in the second semester with 67 total decrease of enrolment.

It is noticeable that for the last five years, there has been a decline of the student population and usually, there has likewise been a decline in enrolment during the second semester of each academic year which could be attributed to several factors such as geographical location, employment and particularly the effect of RA 10533 including the COVID-19 pandemic.

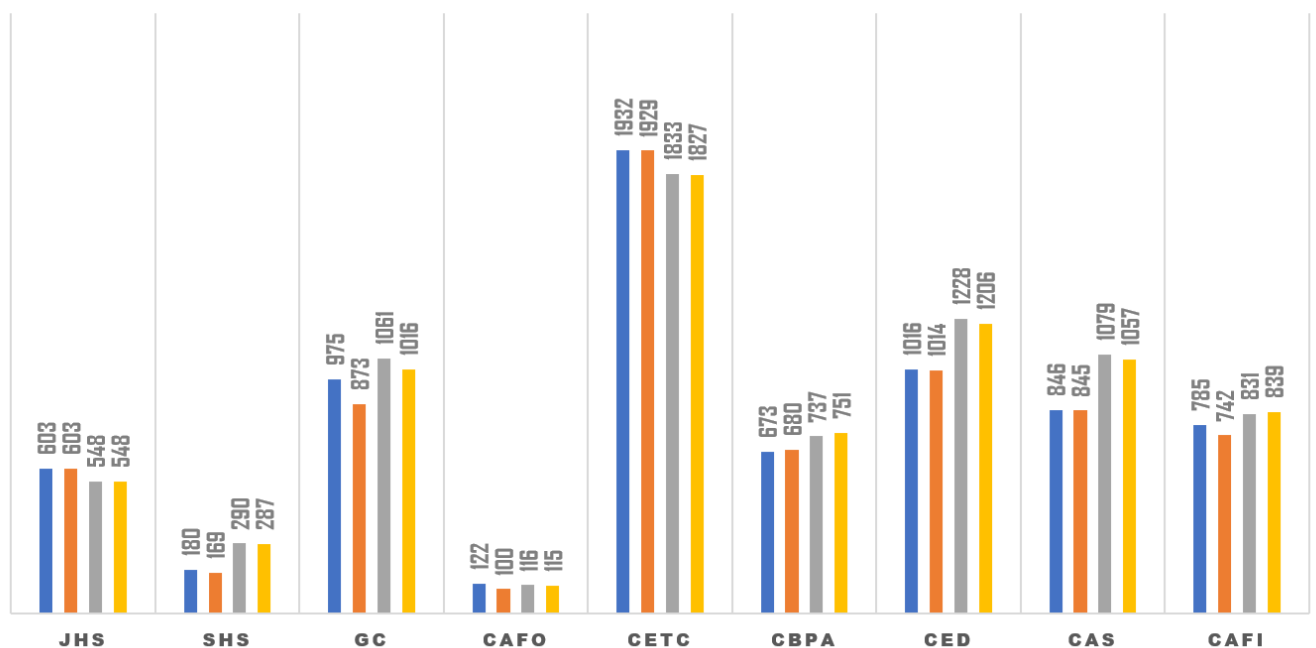


STUDENTS

The figures below reveal the distribution of student population by degree programs as well as per college. Based on the report of the College Registrar's Office, the baccalaureate degree programs obtained the highest number of enrollees. CECT garnered the highest number of enrollees while CAFo obtained the lowest number of student population.



■ 1st Sem (19'-20') ■ 2nd Sem (19'-20') ■ 1st Sem (20'-21') ■ 2nd Sem (20'-21')



STUDENTS

B. Student Awards



SADRIA S. KENDAYO, a student of the College of Engineering, Technology and Computing ranked 3rd Place in the Mobile Journalism during the National Word Cup Journalism Competition conducted by EdCalibre International Word Cup Associated Editors Company in cooperation with the Commission on Higher Education and Department of Education including Manila Bulletin, ABS-CBN, and other agencies nationwide.

WE ALL DREAM IN GOLD

*Silver Medalist Award in Mobile Journalism
(Pamulaklakin Forestry)*

*Bronze Medalist Award in Photojournalism (Press
Conference on Mental Health)*

Honorable mention in Photojournalism for SY 2019-2020

STUDENTS

C. Student Scholarship and RA 10931 Implementation

There were at least 828 students of the College who benefitted from the Universal Access to Quality Tertiary Education Act (RA 10931) and other agencies during AY 2020. Dependent Scholarship Grant and Student Assistance program are internally funded while the rest of the grants are externally funded. The distribution of beneficiaries by scholarship grant is shown in the graphics below.



STUDENTS

D. Student Organizations



1

**COLLEGE OF BUSINESS
AND PUBLIC
ADMINISTRATION-LOCAL
STUDENT GOVERNMENT
(CBPA-LSG)**



2

**COLLEGE OF
AGRICULTURE AND
FISHERIES-LOCAL
STUDENT
GOVERNMENT (CAFI-
LSG)**



3

**COLLEGE OF
ENGINEERING
TECHNOLOGY AND
COMPUTING-LOCAL
STUDENT
GOVERNMENT
(CETC-LSG)**



4

**PHILIPPINE
INSTITUTE OF
CIVIL
ENGINEERS
(PICE)**



5

**COLLEGE OF
EDUCATION-
LOCAL STUDENT
GOVERNMENT
(CED-LSG)**



6

**SUPREME
STUDENT
GOVERNMENT
(SSG)**



7

**COLLEGE OF
FORESTRY-LOCAL
STUDENT
GOVERNMENT
(CFO-LSG)**



8

THE TORCH



9

**COLLEGE OF
EDUCATION-
LOCAL STUDENT
GOVERNMENT
(CED-LSG)**

STUDENTS



10

**ISLAMIC STUDENT
ORGANIZATION (ISO)**



11

**AGRIBUSINESS
SOCIETY**



12

**PEACE AND
DEVELOPMENT
STUDENT
ORGANIZATION**



13

**COMMUNITY DEVELOPMENT
STUDENT ORGANIZATION
(CDSO)**



14

**PYTHAGOREAN MATHEMATICS
SOCIETY OF COTABATO CITY
STATE POLYTECHNIC COLLEGE**



15

**JUNIOR SOCIAL WORKERS'
ASSOCIATION OF THE
PHILIPPINES-CCSPC CHAPTER
(JSWAP)**

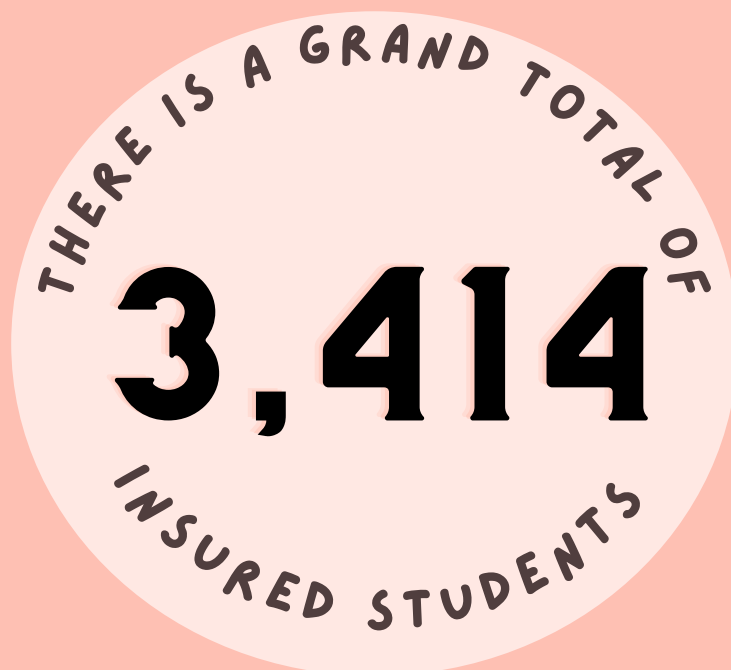


16

**COTABATO CITY STATE
POLYTECHNIC COLLEGE-
ASSOCIATION OF CIVIL
ENGINEERING STUDENTS
(CCSPC-ACES)**

STUDENTS

E. Student Insurance



232

*Agriculture &
Fisheries*

1,020

Arts & Sciences

557

*Business & Public
Administration*

791

Education

697

*Engineering,
Technology &
Computing*

117

Forestry

STUDENTS

F. Student Development

Cotabato City State Polytechnic College has intensified its training programs and relevant services for students' holistic development particularly in their fields of specialization. Most of the students had been exposed to different areas of academic endeavor including application of knowledge, values and skills through the conduct of community services.

TRAININGS/SEMINARS/ CONFERENCES	VENUE/DATE	PARTICIPANTS
Community Extension Activity of the MAED Students Training on Vermi composting	November 28, 2020	MAED Students, Graduate College
Webinar on Fire Safety during COVID-19 Pandemic	August 22, 2020	Students, Graduate College
Webinar on Understanding Online & Mobile Banking During COVID-19 Pandemic	August 22, 2020	Students, Graduate College
Online Orientation on Dissertation and Thesis Writing	August 14, 2020	Students, Graduate College
Online Orientation on Comprehensive Examination	Aug. 05, 2020	Students, Graduate College
Mental Health Webinar: Students in Focus	October 29, 2020	Students, Undergraduate
Mental Health Webinar: Focusing on Psychological First Aid	December 19, 2020	Students, Undergraduate
JSWAP Leadership Training and Seminar in Partnership with National Association of Social Work Education Inc. - Central Mindanao Chapter	February 4-6, 2020	SCC Farm, Midsayap North Cotabato

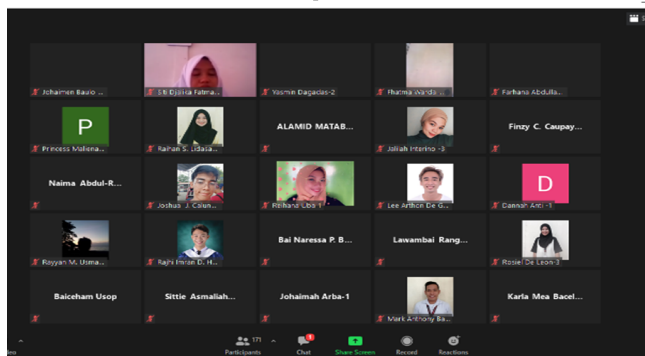


ENVIRONMENTAL LOVERS. Community Extension Activity of the MAED Students and Training on Vermi composting held at Sinapangan, Libungan.

STUDENTS



Webinar on Fire Safety during COVID-19 Pandemic with Speaker SF03 Yasser Ebrahim held on Aug. 22, 2020.



Webinar on Understanding Online and Mobile Banking During COVID-19 Pandemic with Keynote Speaker Michael John H. Limon Bank Manager, BPI Cotabato Branch conducted on Aug. 22, 2020.

Mental Health Webinar: Students in Focus



JSWAP Leadership Training and Seminar in Partnership with National Association of Social Work Education Inc., Central Mindanao Chapter held on Feb. 4-6, 2020 at SCC Farm, Midsayap, North Cotabato.

STUDENTS**G. Graduates**

CONGRATULATIONS!

To All

1,326

GRADUATES

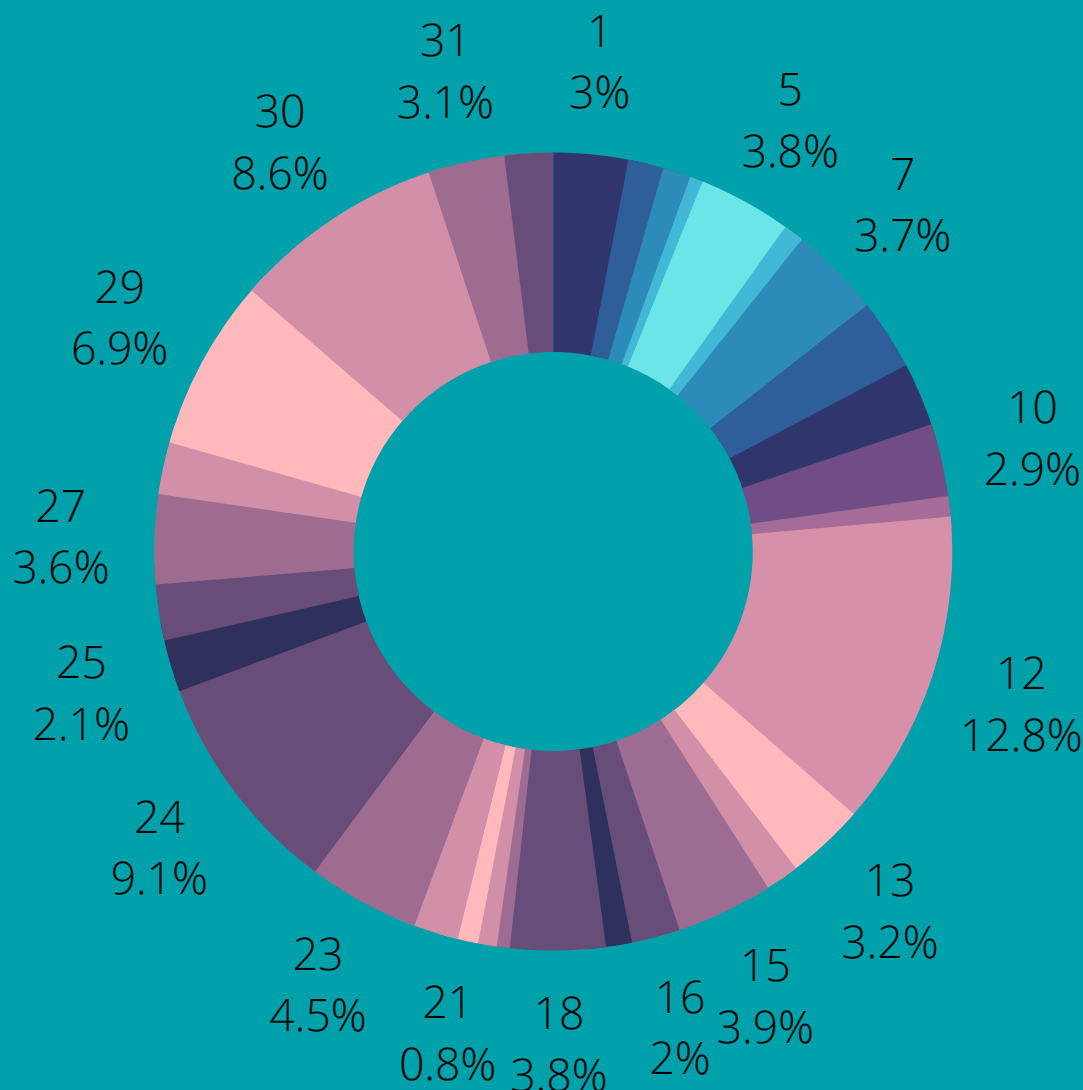
Class of 2019-2020

CCSPC



We wish
you the best
to your next journey.

NUMBER OF GRADUATES PER PROGRAM



Legend:

- | | |
|--|---|
| 1. PhD Major in Ed. Ad. | 17. BS in Agricultural Tech. |
| 2. PhD Major in Peace & Dev. | 18. BS in Agribusiness |
| 3. PhD major in Public Ad. | 19. BS in Agriculture Major in Animal Sci. |
| 4. MA of Arts in Ed. Major in Eng. | 20. BS in Agriculture Major in Crop Sci. |
| 5. MA of Arts in Ed. Major in School Ad. & Supervision | 21. BS in Agriculture Extension & Com. |
| 6. MA of Arts in Peace & Dev. | 22. BS in Fisheries |
| 7. MA of Public Ad. (Plan A) | 23. BS in Agri Tech |
| 8. MA of Public Ad. (Plan B) | 24. BS in Community Dev. |
| 9. BS of Secondary Ed. Major in MAPEH | 25. BS in Islamic Ed. |
| 10. BS of Secondary Ed. Major in TLE | 26. BS in Psychology |
| 11. BS of Technical Teacher Ed. | 27. BS in Social Work |
| 12. BS in Civil Eng. | 28. BS in Business Ad. Major in HRDM |
| 13. BS in Industrial Technology Major in Civil Tech. | 29. BS in Business Ad. Major in Marketing Mngt. |
| 14. BS in Industrial Tech. Major in Electrical Tech. | 30. BS in Public Ad. Major in Org. Mngt. |
| 15. BS in Information Tech. | 31. BS in Secondary Ed. Major in Eng. |
| 16. BS in Forestry | 32. BS in Secondary Ed. Major in Math. |

STUDENTS

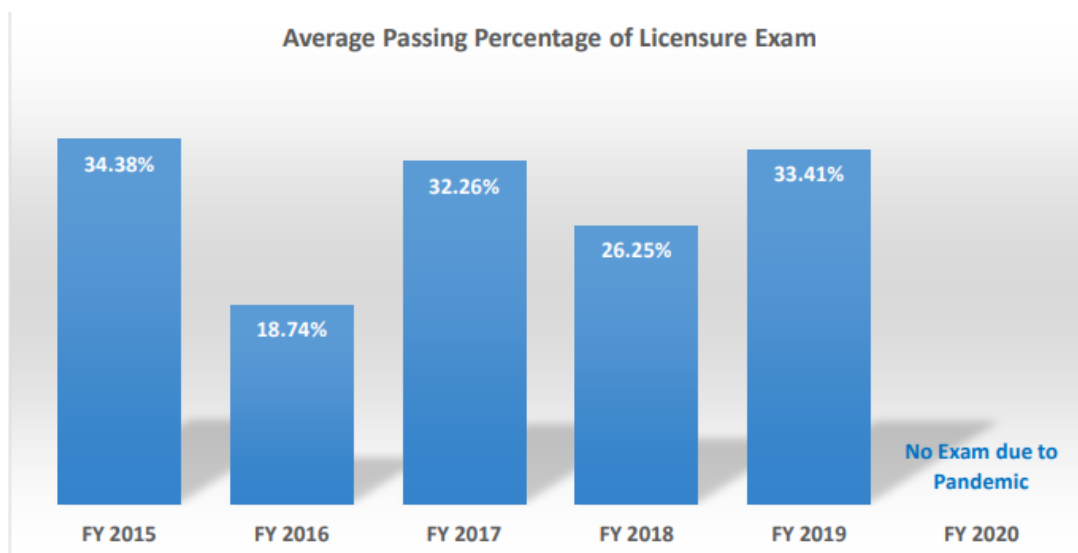
H. Performance in Licensure Examination



**JAYMAR
CAMADAN SALL**


**TOP 5 PASSER IN
2019 BS IN
SOCIAL WORK
BOARD
EXAMINATION**

Average Passing Percentage of Licensure Exam



KEY RESULT AREA/CRITERIA	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Average Passing Percentage of Licensure Exam	34.38% (176/512)	18.74% (89/475)	32.26% (220/682)	26.25% (142/541)	33.41% (303/907)	No Exam
Agriculture	7.69% (1/13)	4.55% (1/22)	21.74% (5/23)	22.22% (2/9)	13.65% (13/95)	No Exam
Fisheries	0.00% (0/1)	33.33% (1/3)	5.26% (1/19)	0% (0/7)	10.00% (1/10)	No Exam
Forestry	20.00% (1/5)	31.58% (6/19)	25.00% (2/8)	26.67% (4/15)	36.36% (4/11)	No Exam
Civil Engineering	12.68% (9/71)	10.31% (10/97)	10.89% (11/101)	11.94% (8/67)	15.00% (15/100)	No Exam
Social Work	72.19% (109/151)	No Exam Sched.	57.80% (126/218)	37.78% (17/45)	69.66% (124/178)	No Exam
LET	20.66% (56/271)	21.26% (71/334)	23.96% (75/313)	27.89% (111/398)	28.46% (146/513)	No Exam

Prepared By:


SUSA A. ELÍAS, MEP-CE
 Director for Planning

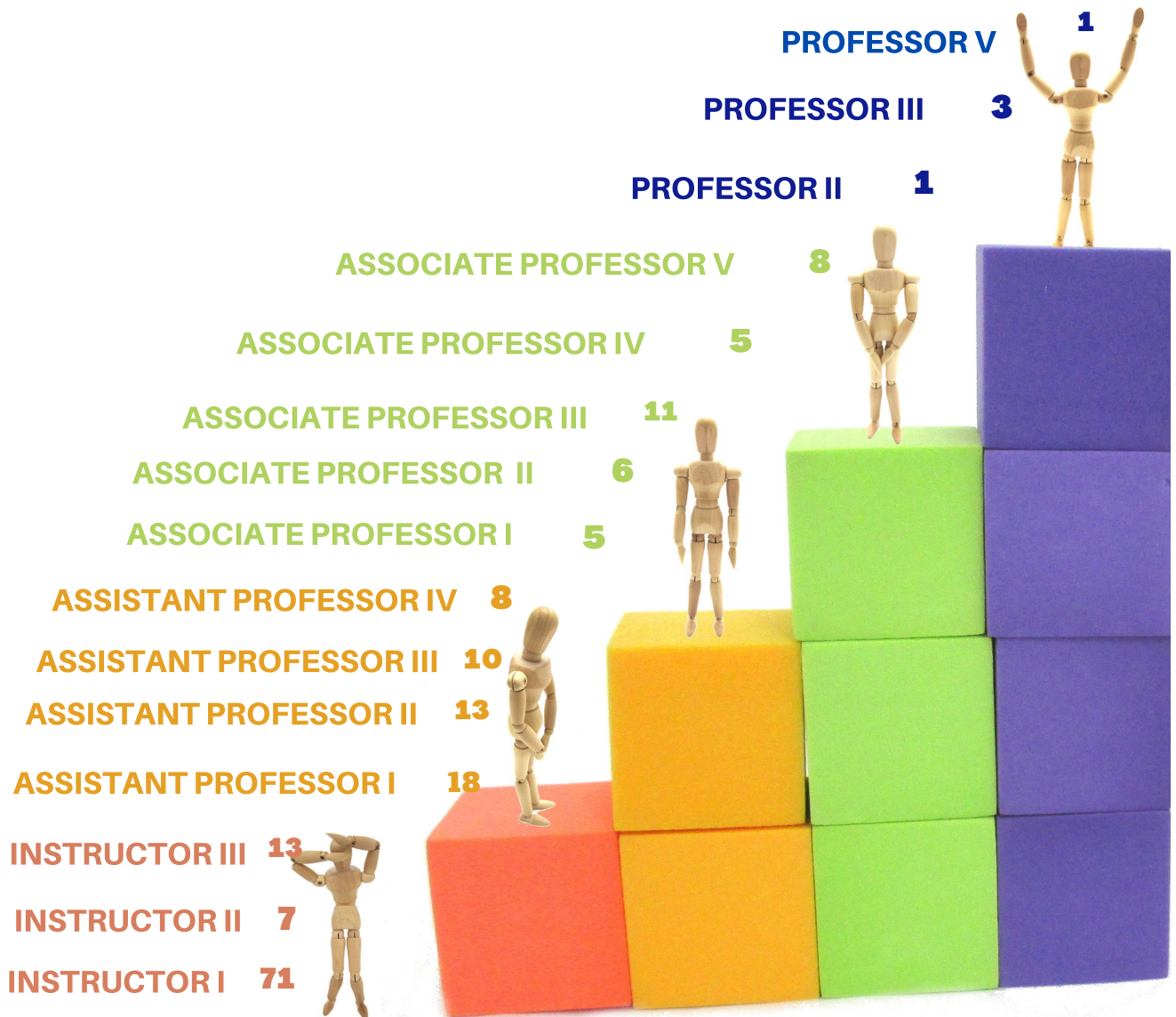
Noted By:


SEMA G. DILNA, Ed.D.
 College President

FACULTY

A. Faculty Profile Based on Academic Rank

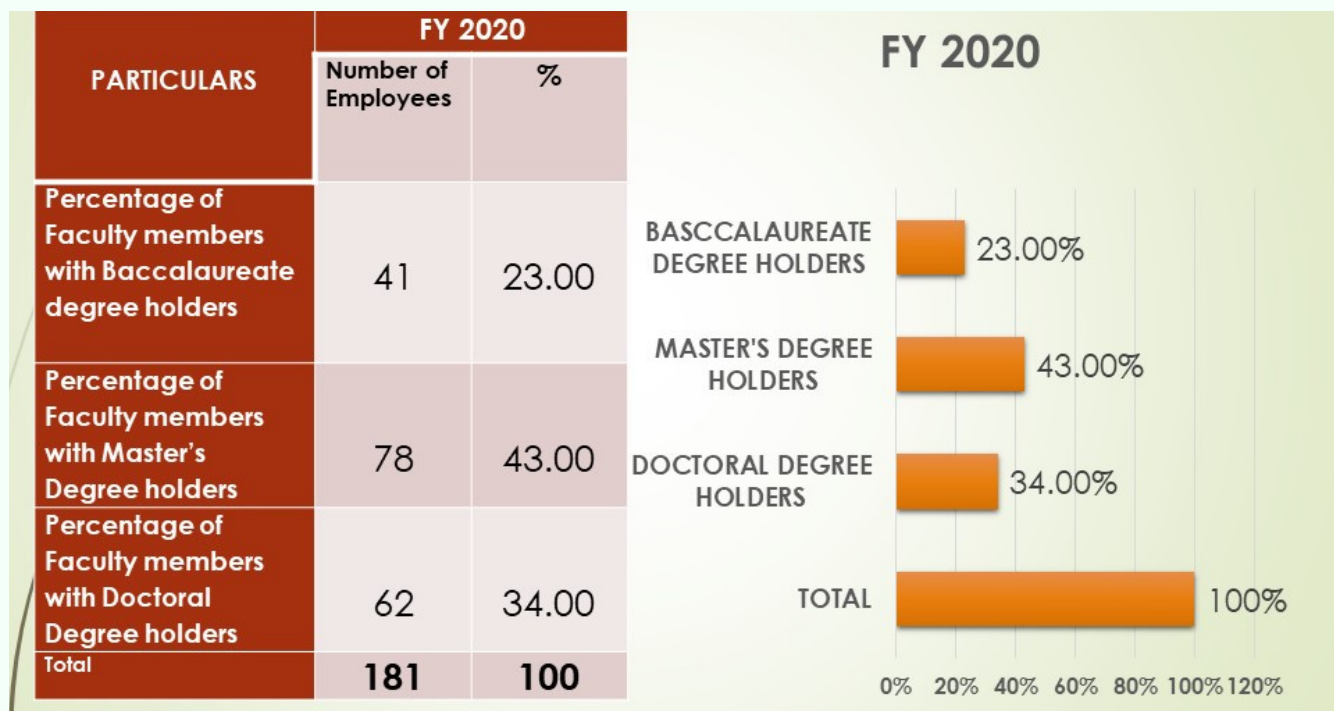
The College has a total of 181 faculty members holding plantila positions. As of December 2020, the Human Resource Management Office recorded a total of five full-pledged professors. However, majority of the faculty members hold Instructor position (91), followed by Assistant Professors (49), while the rest are Associate Professors (35).



FACULTY

B. Faculty Profile Based on Educational Attainment

The CCSPC faculty members have continuously growing professionally. As of December 2020, at least 34 percent or a total of 62 doctors was recorded by the Human Resource Management Office. In addition, 43 percent or a total of 78 faculty had Master's Degree and 23 percent or 41 of the faculty with Baccalaureate Degree.



On the other hand, there is a total of 368 number of CCSPC personnel. Aside from the 181 regular faculty members, there is a 45 existing job order faculty who have been distributed in the six colleges.

REGULAR FACULTY	181
REGULAR ADMINISTRATIVE STAFF	41
CONTRACTUAL	3
JOB ORDER FACULTY (COLLEGE)	45
JOB ORDER FACULTY (LHS)	25
JOB ORDER ADMINISTRATIVE STAFF	73
Total	368

Also, there are three (3) contractual teachers assigned in various departments. Whereas, a total of 25 job order faculty has been stationed in the Laboratory High School.

Likewise, there are 41 currently employed as regular administrative staff of the College. In addition, there is a recorded 73 job order administrative staff.

FACULTY

C. Faculty Development

Faculty and staff development has been one of the main priority areas of the College. Below is the list of trainings, seminars/webinars, workshops and conferences as well as benchmarking activities attended to by the faculty and staff.

TRAININGS/CONFERENCES/ BENCHMARKS	VENUE/DATE	PARTICIPANTS
7th international Conference on Public Administration and Development	Bangladesh - Feb. 3-9, 2020	Annonnacirin Abdulgani
7th international Conference on Public Administration and Development	Bangladesh - Feb. 3-9, 2020	Radzata Abdulgani
7th international Conference on Public Administration and Development	Bangladesh - Feb. 3-9, 2020	Moh. Faheem Aliuden
7th international Conference on Public Administration and Development	Bangladesh - Feb. 3-9, 2020	Saidamin Bagolong
Capacity Development Workshop on Corporate Etiquette and International Protocol for SUC President	Manila - March 3-6, 2020	Sema G. Dilna
“BACK TO SCHOOL: Guidelines for a Health Promoting School”	Webinar-July 25, 2020	Dianara B. Garcia
Expanding Perspectives: Systemic Approaches to College Students Experiencing Depression	April 11, 2020	GTO Personnel
Technological Revolution in Education (TechRevEd) Updates and Research Conference	Webinar - August 20, 2020	Joanie T. Haramain
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Abunajar Mahamud
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Ahmad Mulk D. Bantala
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Radzata Abdulgani
Strategic Planning Workshop	December 16-18, 2020	Ayesha B. Hadji Ibrahim

FACULTY

TRAININGS/CONFERENCES/ BENCHMARKS	VENUE/DATE	PARTICIPANTS
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Alano Kadil
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Lourdes Abadingo
4th Forum in Cotabato City 5th SCP Meeting at CHED Manila	Manila - Jan. 21, 2020	Sittie Farisaha Magapisa
19th PASSAGE Biennial Conventional and International Research Conference	Cebu - Jan. 21, 2020	Frida Dimalen
19th PASSAGE Biennial Conventional and International Research Conference	Cebu - Jan. 21, 2020	Elena Biado
19th PASSAGE Biennial Conventional and International Research Conference	Cebu - Jan. 21, 2020	Samsia Ibrahim Beduya
19th PASSAGE Biennial Conventional and International Research Conference	Cebu - Jan. 21, 2020	Analiza Macacua
John Paul Centennial Conference	Cebu- Jan. 15-19, 2020	Jose Arnold Alferez
“Beyond Attribution: Use of the HG DG to Mainstream GAD Elements in the Project Development Cycle	Webinar- October 13, 2020	Dianara B. Garcia
Seminar-Workshop on Strategic Planning	Pagana, Pavilion Hall- October 13, 2020	VPs, Directors, Heads of Offices, Deans, Chairpersons
College orientation on CMO No.04,s. 2020 “Guidelines on the implementing of flexible learning”	Webinar- December 10, 2020	VPs, Directors, Heads of Offices, Deans, Chairpersons, Faculty
Online In-House Review on Project Proposals	CCSPC- October 14-15, 2020	Faculty Researchers
Tele behavioral Health: Ethical Considerations During a Public Health Emergency	ACA- April 7, 2020	GTO Personnel
Developing Competence in Working with LGBTQI+ Communities: Awareness, Knowledge, Skills and Action	April 10, 2020	GTO Personnel
Seminar Forensic and Fraud Audit	Davao City- Jan. 23-25, 2020	Nick Aduana

FACULTY

TRAININGS/CONFERENCES/ BENCHMARKS	VENUE/DATE	PARTICIPANTS
Living Through a Time of Crisis	PGCA- June 2, 2020	GTO Personnel
Science of COVID-19: Coping Behavior	PGCA- June 4, 2020	GTO Personnel
Best Fit Therapeutic Practices during the COVID-19 Contagion	PGCA- June 25, 2020	GTO Personnel
Basic GAD Concepts and SOGIESC	Online September 1, 2020	GAD Personnel, Faculty
Gender Analysis and GMEF	September 29, 2020	GAD Personnel, Faculty
Screening, Brief Intervention and referral to Treatment (SBIRT) for Substance Misuse	PGCA April 11, 2020	GTO Personnel
Becoming Relevant: Issues and Challenges of Guidance Counselors	PGCA- June 23, 2020	GTO Personnel
GAD Planning and Budgeting	Online October 15, 2020	TWG of GAD
Beyond Attribution: Use of HGDG to Mainstream GAD Elements in the Project Development Cycle	October 13, 2020	TWG of GAD
Transforming the Challenges of COVID 19 into Opportunities of Hope CHED XII	December 22, 2020	TWG of GAD
A Constructive Approach to Help Counselors Work with Clients who Express Discrimination Views	PGCA- April 10, 2020	GTO Personnel
Utilizing Technology in the Delivery of Virtual Guidance and Counseling Services	PGCA- August 8, 2020	GTO Personnel
Care for Careers: Maintaining and Re- establishing Work-Home Life Balance among Mental Health Responders Amidst COVID-19 Crisis	PGCA- July 17, 2020	GTO Personnel
The GAD Agenda: Formulating the GAD Strategic Framework and the GAD Strategic Plan	November 19, 2020	TWG of GAD
Enhancing Gender Mainstreaming in the Academe through the Higher Zonal Resource Centers (CHED XII)	December 16, 2020	TWG of GAD

FACULTY

TRAININGS/CONFERENCE/ BENCHMARKS	VENUE/DATE	PARTICIPANTS
Living Through a Time of Crisis	PGCA- June 2, 2020	GTO Personnel
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FACULTY

TRAININGS/CONFERENCES/ BENCHMARKS	VENUE/DATE	PARTICIPANTS
Webinar Training for Online Education and Producing Learning Materials	August 2020	CCSPC Faculty
Syllabus and Module Making Webinar	August 2020	CCSPC Faculty
Training on the Construction Occupational Safety and Health (Safety Officer II)	November 30, 2020.	Datu Yusoptani L. Panggaga
ICPEP Virtual National Convention and General Assembly	November 20-21, 2020	BSCE Faculty
PICE Virtual National Convention and Technical Conference	November 20-21, 2020	BSCE Faculty
Philippine Association of State Universities and Colleges (PASUC) Webinar on Digital Summit “Making Research and Extension Work for COVID-19 Response: Innovation and Initiatives by Philippines State Universities and Colleges”	August 26, 2020	Zainodin M. Kusin Joanie T. Haramain Samsia Ibrahim Beduya

TOWARDS BETTER

SERVICE. The Guidance and Testing Office personnel are listening to the speaker during the series of Webinar sponsored by the Philippine Guidance and Counseling Association (PGCA).



Dr. Armia U Ibrahim, GTO director (middle) showing a motivational scheme by her exemplar action and eagerness to understand the concepts shared by the experts.

FACULTY

D. Faculty Awards

National Word Cup Competition for School paper Advisers

If students can, why can't the Faculty...

Joanie T. Haramain, The TORCH adviser (in blue scarf) grabbed the following awards:



**FIRST PLACE IN SCIENCE AND TECHNOLOGY -
NEWS WRITING**



**FIRST PLACE IN PHOTO JOURNALISM-AETA
PAMULAKLAKIN**



**SECOND PLACE IN PHOTO JOURNALISM-
NATIONAL PRESS CONFERENCE ON MENTAL
HEALTH**

E. Faculty Members with Scholarships

CHED K TO 12 TRANSITION
PROGRAM

**DATUKONG TAKULANGA
HYDEE VILLEGAS**

AUXILIARY SERVICES

A. Registrar Services

The Office of the College Registrar (OCR) employed various schemes to address the challenges caused by COVID-19. One strategy was on the temporary discontinuance on the implementation of the College Entrance Examination (CEE). This means Admission Test was not required but the admission depends on the grade requirements of the department or college. Also, the OCR produced various documents requested by the students and clienteles. The distribution of the different services is presented below.

TRANSCRIPT OF RECORDS

2,266

DIPLOMA

1,428

HONORABLE
DISMISSAL/TRANSFER

254

CERTIFICATION

9,130

AUTHENTICATION

4,052

CAV

213

UPDATING/COMPILING/
RECORDING

8,928

LETTER/COMMUNICATION

121

AUXILLARY SERVICES

B. Health Services

The preceding bits of information highlight the accomplishments on the programs, activities and services prepared and implemented by the CCSPC Medical and Dental Health Services during the year 2020 which include the list of students who have undergone medical and dental consultations, the total number of clients attended, and the interventions that have been made to manage the spread of COVID-19 infection.

CLINIC DESIGN

As visibly noticed in the College Clinic, there is an adequate size to accommodate standard furniture, fixture, medical instruments, equipment and supplies with sufficient lighting and ventilation, with a separated room for sick students and employees for observation and recovery, a comfort room and lavatory with tap water, a refrigerator to store medicines and vaccines, and as well as cabinets/drawers to secure medical records. The corridors and doors are wide and permit wheelchair and trolleys, and the clinic floors are made of washable ceramic tiles.

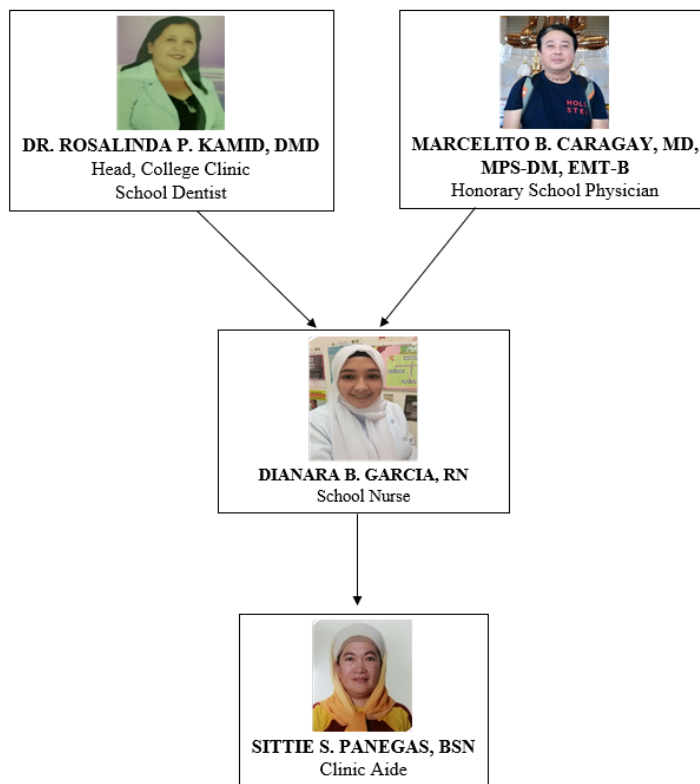
INFECTION CONTROL

To implement a comprehensive and up to date infection control standards, COVID-19 health protocols were implemented to minimize the source and transmission of infection, and maintain a sanitary environment. Wearing of mask and face shield were properly observed inside the campus, the use of Cotabato City Tracing System scanning was implemented, body



COTABATO CITY STATE POLYTECHNIC COLLEGE
MEDICAL-DENTAL HEALTH SERVICES

ORGANIZATIONAL STRUCTURE



OFFICE DIRECTORY

Medical and Dental Health Services Office: 421-2415

temperature scanner was placed at the entrance gate for health assessment prior entry as well as footwear and hand sanitization for disinfection. Campus disinfection was also done several times with standard protocol of mixing the solutions for disinfection.

Individuals with travel history outside the city and those who had a close contact with a COVID-19 positive patient were advised to stay at home and were monitored by the barangay health workers for signs and symptoms of the said disease. Employees who got infected by the disease must provide a medical clearance prior to reporting to the institution.

AUXILLARY SERVICES

MEDICAL-DENTAL SERVICES AND PROGRAMS

Routine Medical-Dental Program

This program aims to provide primary health care services as well as medical and dental certificate/clearance to clients. Activities implemented were: Monitoring vital signs; Rendering first aide treatments; Tooth Extraction; Dispensing medicines; Online Teleconsultation; and Medical/ dental examination.

Disease Awareness Program

The objective of this program is to provide proper health education on disease management, prevention and cure through Health teaching as well as Conducting seminars/symposium.

Referrals

Referrals to Higher Center to provide further treatment and management. Clients had been accompanied by the College nurse to the hospital.

There were 1,354 clients who availed on the various services of the College Health Services. The distribution is shown in the table below.

NUMBER OF PERSONNEL AND STUDENTS ATTENDED
MEDICAL SERVICES

Month	Faculty	Staff	CEd	CETC	CEo	CAFi	CAS	CBPA	SHS	JHS	TOTAL
Jan	40	65	05	07	0	01	03	03	06	14	144
Feb	41	70	13	07	0	05	10	05	08	10	169
Mar	29	36	04	01	0	03	229	05	01	01	309
Apr	0	02	L	O	C	K	D	O	W	N	02
May	22	36	L	O	C	K	D	O	W	N	58
Jun	64	39	01	0	0	0	0	0	0	0	104
Jul	64	58	0	0	21	49	0	0	0	0	192
Aug	53	74	0	0	0	0	0	0	0	0	127
Sep	26	29	0	0	0	0	0	0	0	0	55
Oct	30	44	0	0	0	0	0	0	0	0	74
Nov	44	45	0	04	0	0	0	0	0	0	93
Dec	08	18	0	0	0	01	0	0	0	0	27
Total:	421	516	23	19	21	59	242	13	15	25	1,354

COVID-19 Precaution and Infection Control

To keep the school safe from COVID-19 and from other diseases, the College Clinic employed several schemes such as posting COVID-19 Precautions and Infection Control at the corridors; proposing policies regarding COVID-19 Precautions and Infection Control to be observed inside the school campus; strictly implementing “No Facemask, No Face shield and No CCTS ID, NO ENTRY” at the entrance gate; monitoring Health condition, travel history and contact history of visitors, faculty, staff and students upon entry to school campus; updating CCSPC Medical-Dental Health Services Facebook page; and Disinfection of school campus.

AUXILIARY SERVICES

There were at least 296 students who received their medical certificates as per requirements on their attendance to various activities. Likewise there were 60 clients who availed dental services as revealed in the preceding tables.

NUMBER OF STUDENTS REQUESTED FOR MEDICAL CERTIFICATE

Activity	Department	Date	No. of Students
On-the-Job Training	CAFi- Associate in Agriculture Technology Society	July 09, 2020	49
	CFO (Summer Practicum)	July 09, 2020	21
Field Trip	CAS- Social Work Department	March 11, 2020 April 10, 2020	159
	CAS- Community Development	March 12, 2020	67
Sports Activity	-	-	-
Working Students	-	-	-
Scholarship Program	-	-	-
Total: 296 students			

NUMBER OF STUDENTS AND PERSONNEL ATTENDED DENTAL SERVICES

Month	Faculty	Staff	CEd	CETC	CFo	CAFi	CAS	CBPA	SHS	JHS	TOTAL
Jan	02	01	0	0	0	0	0	01	01	01	06
Feb	04	03	03	02	01	0	01	03	02	02	21
Mar	0	0	L	O	C	K	D	O	W	N	-
Apr	0	0	L	O	C	K	D	O	W	N	-
May	0	0	0	0	0	0	0	0	0	0	-
Jun	03	0	0	0	0	0	0	0	0	0	03
Jul	0	01	0	0	0	0	0	0	0	0	01
Aug	01	03	0	0	0	0	0	0	0	0	04
Sep	01	01	0	0	0	0	0	0	0	0	02
Oct	10	06	0	0	0	0	0	0	0	0	16
Nov	04	01	0	0	0	0	0	0	0	0	05
Dec	0	02	0	0	0	0	0	0	0	0	02
Total:	25	18	03	02	01	0	01	04	03	03	60
Dental Check-up:	58										
Tooth Extraction:	02										

AUXILLARY SERVICES

COVID-19 INFORMATION DISSEMINATION March 09, 2020



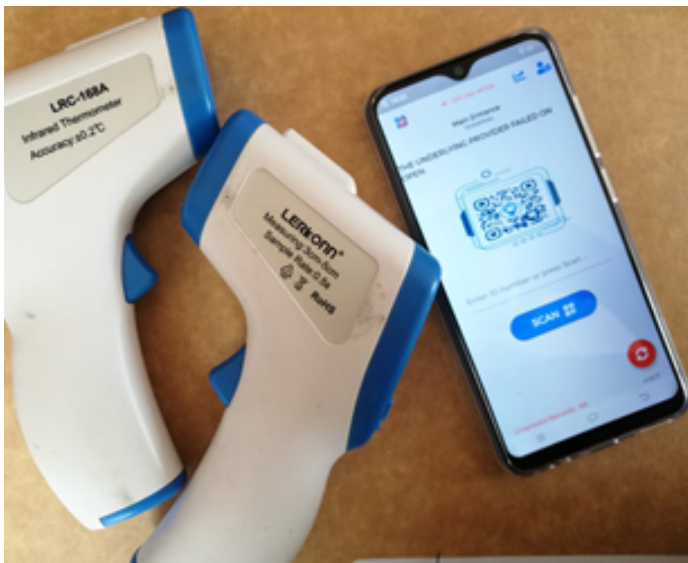
MONITORING OF TEMPERATURE, HAND SANITIZING AND FOOTWEAR DISINFECTION UPON ENTRY TO THE CAMPUS



CAMPUS DISINFECTION



AUXILLARY SERVICES



BODY TEMPERATURE AND CCTS QR CODE SCANNER



HAND WASHING STATION PLACED AT DIFFERENT COLLEGES AND AT THE COLLEGE MINI PARK



HAND SANITIZER



FOURTEEN FOOTBATH BOARDS DONATED BY SUPREME STUDENT GOVERNMENT EVENTUALLY DISTRIBUTED TO THE DIFFERENT COLLEGES AND OFFICES



DISTRIBUTION OF FACEMASK TO SECURITY GUARDS AND GENERAL SERVICE OFFICE STAFF

AUXILIARY SERVICES

C. Library Services

The preceding data prepared by the Library Office covered the month of January to December 2020 which include the key areas such as administration, personnel, collections/library holdings, services, physical set-up and engagement to research and extension services. Among the highlights of accomplishments of the CCSPC Library were on the active participation during the evaluation visit of the Commission on Higher Education (CHED) relative to the University conversion. To strengthen the efficiency of the library services, additional one registered librarian was hired by the College administration.

Concerning personnel development, the College librarian library staff participated in the distribution of book request form to the respective deans of the different colleges, packaging and distribution of food packs to the stranded CCSPC students during the COVID-19 lockdown, distribution of Universal Resource Locator (URL) to the different Colleges for the students to use the Library Electronic Reference, Online In-House Review on Project Proposals as well as in the CCSPC Strategic Planning.

Moreover, other services rendered were on the signing of Library Clearance for both students, staff and faculty members; distribution of the copies of Library rules to the faculty and students, facilitated the use of Electronic References for online learning during pandemic; conducted inventory of equipment and library holdings; participated in the disinfection of the CCSPC Campus; and provided photocopying services for the reproduction of relevant documents during the CHED validation.

In view of the physical set up, the College Library has provided four (4) steel bookshelves, one (1) router for WiFi, rearranged Graduate Studies section and bookbinding section, repainting of tables and chairs in extension reading area, and varnished the 15 individual carrel. In terms of Research and Extension services, the CCSPC Library has conducted an extension program on bookbinding services with a total budget of P21,000.00.



College President Prof. Sema G. Dilna, Ed.D. (in blue face mask) and other key officials during the food packaging intended for the stranded CCSPC students during the lockdown caused by COVID-19 pandemic.



House to house distribution of Food Packs to the identified stranded students of CCSPC during Lockdown. -Photos courtesy of the College Librarian.

AUXILLARY SERVICES

Inventory of library holdings (Print) (Updated November 25, 2020)

Classification of Books	SCHOOL YEAR 2016-2020									
	2016		2018		2018		2019		2020	
	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes
Standard sets of Encyclopedia	25	288	25	288	25	288	25	288	25	288
Other General References	215	266	235	327	244	336	245	337	265	357
Generalities(000-099)	485	501	516	531	551	566	551	571	570	612
Philosophy(100-199)	153	179	195	213	202	220	205	223	225	249
Religion(200-299)	398	383	426	501	464	653	469	658	580	789
Social Scie.(300-399)	766	1165	985	1200	1037	1252	1045	1263	1111	1351
Languages(400-499)	141	146	157	166	168	177	171	180	178	187
Pure Scie.(500-599)	669	914	709	962	747	1000	752	1005	796	1067
Applied Scie.(600-699)	1593	2008	1644	2122	1781	2259	1789	2267	1865	2376
Arts(700-799)	184	194	236	264	242	270	244	272	249	277
Literature(800)	191	215	225	261	229	265	231	267	239	275
History (900)	182	196	195	199	202	206	202	206	204	208
Filipiniana	3452	6250	3860	7434	4132	7727	4142	7744	4291	8108
Fil./Gen. References	198	204	203	232	206	235	213	248	223	258
Fiction	22	22	30	36	30	36	30	36	30	36
Hard Bound Periodical	231	232	289	292	363	367	384	392	407	457
Compilation(Bounded)	44	44	76	76	93	93	95	95	111	117
Total	8,949	13,207	10006	15,104	10,716	15,950	10793	16052	11,369	17,012

CURRENT EDITION (FIVE YEARS BACK)

Classification of Books	2016		2018		2018		2019		2020	
	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes	No. of Book Titles	No. of Volumes
Standard Encyclopedia	12	86	15	122	15	122	15	122	15	122
Other Gen. References	195	227	201	253	227	290	228	291	248	311
Generalities(000-099)	298	319	369	394	395	439	400	444	419	503
Philosophy(100-199)	85	119	125	189	132	196	135	199	155	225
Religion(200-299)	137	159	216	324	254	476	259	481	370	612
Social Scie.(300-399)	460	468	512	785	664	997	674	1008	740	1123
Languages(400-499)	65	82	98	110	109	121	112	124	119	131
Pure Scie.(500-599)	298	329	341	475	379	513	384	518	438	619
Applied Scie.(600-699)	703	722	893	1123	1085	1299	1093	1307	1189	1225
Arts(700-799)	93	102	156	198	162	204	164	206	169	211
Literature(800)	73	94	135	176	145	199	147	201	155	209
History (900)	35	42	89	102	103	118	103	118	105	120
Filipiniana	2185	3564	2695	4214	2970	4507	2980	4524	3109	4844
Fil./Gen. References	45	58	125	138	128	142	135	155	145	165
Fiction	11	11	15	15	15	15	15	15	15	15
Periodical	76	76	226	231	301	306	322	331	346	394
Compilation(Bounded)	43	43	76	76	93	93	95	95	101	107
Total	4,814	6,501	6,287	8,925	7,177	10,037	7261	10,139	7838	10,936

Prepared by:

BAIDDO S. ABUBAKAR, RL., MALS.
College Librarian III

Noted by:

TENG A. ALIM. Ph. D.


Approved by:

PROF. SEMA G. DILNA, Ed. D.

AUXILLARY SERVICES

School/College	Areas of Specialization	Book Title	Volumes	last 5 years)
Graduate Studies	MPA	567	924	450
	MSAE	407	543	349
	Education (MAEd)	496	827	501
	MAIEM	355	536	273
	MAPD (Peace & Dev't)	367	559	283
	MAEd-English	358	491	193
	MS Social work	418	620	212
	MA Islamic Studies	529	973	269
	Ph.D. (Public Administration)	471	639	444
	Ph.D. (Educational Admin.)	354	698	395
	Ph.D. (Peace & Development)	358	549	259
Education	BTTE	369	580	216
	English	565	1018	323
	Mathematics	503	905	360
	Music, Arts & P.E.(MAPEH)	352	556	248
	Physical Education	382	596	284
	Technology & HE (T. L. E.)	583	829	413
	Filipino	365	568	296
Arts and Sciences	Community Development	364	518	228
	Psychology	431	638	276
	Social Work	418	620	212
	Islamic Education	529	973	269
	Peace & Development	452	746	283
BA & PA	HRDM	470	689	242
	Public Administration	422	779	257
	Marketing (Bus.Ad.)	356	599	184
Eng'g.,Tech & Computing	Civil Engineering	508	674	189
	Information Technology	469	760	295
	Information System	469	756	293
	Computer Science	471	761	297
	Electrical Technology	399	529	269
	Civil Technology	379	578	266
	Associate in Architectural Drafting	355	532	256
Agriculture	Agronomy/Crop Science	478	641	280
	Animal Science	439	605	258
	Extension Com.	402	519	235
	Agricultural Technology	406	664	296
	Agribusiness	441	652	289
Fisheries		364	588	289
Forestry		360	602	251

Prepared by:


BAIDIQ S. ABUBAKAR, RL., MALS.
 College Librarian III

Noted by:


TENG A. ALIM, Ph. D.
 VPAA, AOLC Chairman

Approved by:


PROF. SEMA G. DILNA, Ed. D.
 College President

AUXILLARY SERVICES

Available Audio-Visual and other Non-Print Materials


Updated November 25, 2020

Collections	SCHOOL YEAR 2019-2020	
	No. of Titles	No. of Volumes
MAPS	12	21
GLOBE	2	4
ACD	4	4
CD-ROM	120	171
DVD	108	136
VCD	21	27
VHS	28	55
FILE DISK	3	3
SLIDE (BOX)	1	1

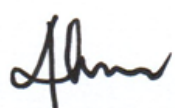
Available and Functional Equipment/Electronic Services)

Specification	Total No. of Units	No. of Funct'l/Usable Units
Television	1	1
Smart LED TV	1	1
CD/DVD/VCD Player	1	1
LCD projector with screen	1	1
Computer with complete accessories	35	35
Photocopier	1	1
Amplifier	1	1
Microphone	1	1
Speaker	3	3
Laminating machine	1	1
Laptop	1	1
Photocopier (heavy duty)	1	1


Prepared by:


BAIDIDO S. ABUBAKAR, RL., MALS.
 College Librarian III

Noted by:


TENG A. ALIM, Ph. D.
 VPAA, ACLC Chairman

Approved by:


PROF. SEMA G. DILNA, Ed. D.
 College President

AUXILLARY SERVICES

CCSPC

*Library Collections***RECEIVED
DONATIONS**

**40 Islamic Books
(Qur'an) from Jamiat
Cotabato Institute of
Technology**

**2 Qur'an (with
Maguindanaon
translation) from
Solaiman Family**

**PURCHASED
BOOKS**

**107 Book Titles with
288 volumes from C
& E Publishing
Company
amounting to
P360,000.00**

**PURCHASED
JOURNALS AND
MAGAZINES**

**Electronic
E-References**

**CURRENT
LIBRARY
HOLDINGS**

**11,396 book
titles with
17,012
volumes**

**BOUNDED
BOOKS AND
JOURNALS**

127 titles

**INTEGRATED
LIBRARY
SYSTEM**

**Follett Renewal
with a funding cost
of P98,437.50**

AUXILLARY SERVICES



Library Compliance Report for University Conversion After Virtual Validation on December 2020.



Newly Acquired Books for School Year 2020



The Director of CCSPC Library receiving hard copies of the Holy Qur'an donated by Jamiat Cotabato Institute on October 21, 2020.



Library Staff in Action together with the Alumni President Hon. Saudi B. Abubakar for Compliance of University Conversion on October 22, 2020.

CCSPC LIBRARY DIRECTORY

For Inquiries, you may Contact the Librarian through the following:

Landline: (064) 552-1448

Mobile No. 0926-961-8361

Email Address:

Yahoo: bai_abubakar@yahoo.com

Gmail: baididoabubakar@gmail.com

Facebook: bai Abubakar

E-Books/E-Journals URL:

<https://infotrac.galegrouo.com/itweb/phccspc>

D. Student Services

The Office of the Academic Related Affairs in coordination with various offices and colleges have successfully conducted different activities for the development of the students. The CCSPC Guidance and Testing Office (GTO) primarily aims to uplift the worth of the individual to have genuine respect for himself/herself as a person, endowed with the ability to grow morally, intellectually, socially, physically and psychologically.



ADMINISTRATION OF ENGLISH PROFICIENCY TEST (EPT) FOR GRADUATE COLLEGE STUDENTS on Jan. 8 and Feb. 12 at the GTO.

Guidance and Testing Office Highlights of Accomplishments

In line with the Appraisal Services, the GTO administered standardized examinations among the Graduate College Students and the Incoming Freshmen and Transferees for School Year 2020-2021. English Proficiency Test was administered among the Graduate College Students as a requirement for thesis writing. This year, a total of 100 GC Students took the EPT. Faoirodz A. Dalgan, the GTO Admin Aide facilitated the application for the EPT and Lourdes C. Alcazaren, RGC served as the test administrator.

Test Administered	Number of Students	Date Conducted
College Admission and Qualifying Examination	3,775	February 3-March 13, 2020
English Proficiency Test (EPT)	100	January 8-February 12, 2020



Conduct of College Admission and Qualifying Examination (CAQE). In response to Gender and Development (GAD), the GTO personnel segregated the male and female examinees in taking the Standardized Test for the College Admission and Qualifying Examination (CAQE) on Feb. 3 to March 3 at the E-Building.

AUXILIARY SERVICES



Student Peer Facilitators organizing the produced leaflets for dissemination.



Dissemination of Information Materials on COVID-19 and other topics posted in conspicuous areas in the Campus and the GTO.

PRODUCTION AND DISSEMINATION OF INFORMATION IN-CAMPUS AND ONLINE

The Guidance and Testing Office had disseminated information both in-campus and online. The GTO produced leaflets on COVID-19 and other relevant topics for dissemination in the campus through leaflets and posting. Utilizing the GTO Facebook Page, it has also disseminated other information like the Schedule of Enrollment, the List of CAQE Passers, and information on COVID-19 and Mental Health.

GROUP COUNSELING FOR STUDENTS WITH SPECIAL NEEDS

A Group Counseling Session (GCS) and two identified Groups were conducted on March 10, 2020. The participation of the students in the GCS was voluntary. The said activity was in coordination with the Deans of the various colleges to be able to invite prospective participants to the sessions. The Morning Session was conducted at the E-Building Counselling Room for Students with Academic Difficulties while the Afternoon Session was conducted for Students with Gender Issues. Both Sessions were conducted by Dr. Armia U. Ebrahim, RGC and facilitated by Lourdes C. Alcazaren, RGC with the assistance of student peer facilitators.

Number of Participants in the Group Counseling for Students with Special Concerns/Needs

Title /Topic	Number of Leaflet Produced
What you need to know about 2019 Novel Coronavirus	1,000
Managing Anxiety During Coronavirus Pandemic	1,000
5 Self-Care Practices for Every Area of Your Life	1,000
Tips on Taking Examinations	500
Total:	3,500

INDIVIDUAL COUNSELING SESSIONS

Individual Counseling Sessions were conducted with students who either sought for counseling visit to the office or being referred by teachers and other individuals.

This was handled by the Registered Guidance Counselors of the GTO, Dr. Armia U. Ebrahim, RGC and Lourdes C. Alcazaren, RGC. The concerns of students who underwent counseling accented on emotional, social relationship, anxiety, and depression.

ONLINE RELEASE OF CAQE RESULTS

The College Admission and Qualifying Examination Results were all released online. The GTO utilized its Facebook Page @ccspc.gto, FB Messaging and official email address in the release of the examination results. The names of the CAQE Passers were posted on the GTO FB Page and their results were released through the GTO's official email address. The GTO Staff facilitated the release of the CAQE effective June 20.

Number of CAQE Results Released to the Examinees



Number of Participants in the Group Counseling for Students with Special Concerns/Needs

Group Guidance Session	Number of Participants	Date Conducted
Group Guidance Session with Students with Academic Difficulties	12	March 10, 2020 AM
Group Guidance Session with Students with Gender Issues	12	March 10, 2020 PM
Total:	24	

Total number of students individually or in-group that underwent counseling (*referred, call-in and walk-in*)

Individual Guidance Session Concerns	Number of Students
Emotional Problems	8
Social Relationship	3
Anxiety	6
Depression	3
Total:	20

ONLINE DISSEMINATION AND ACCOMPLISHMENT OF STUDENT INFORMATION FORM

In December 2020, the Guidance and Testing Office conducted an extensive online dissemination of the Student Information Form (SIF) among the College and High School Students. Google form was utilized for the purpose. The SIF serves as a tool devised by the GTO to gather personal information from the students. The information gathered had been confidential and eventually utilized in designing programs and activities suitable to the students' needs that would help them adjust to the challenges they have encountered throughout their school life.

Number of Students who Filled-up the Students Profile

College and High School Department	Number of Students	Number of Students who filled up the SIF
College of Arts and Sciences	1105	1,105
College of Agriculture and Fisheries	474	474
College of Education	1050	1,050
College of Engineering, Technology and Computing	741	741
College of Forestry	85	85
College of Public and Business Administration	746	746
JUNIOR HIGH SCHOOL	120	120
SENIOR HIGH SCHOOL	65	65
Total		4,201

AUXILIARY SERVICES

INNOVATIVE GUIDANCE AND COUNSELING PROGRAMS AND SERVICES

In addition to the services and programs that are currently offered in the institution, the GTO implements the Innovative Guidance and Counseling Services and Programs (IGCSP) with the end of attaining the following goals: 1) to strengthen the promotion of students' welfare, 2) to respond to students' multifaceted and changing needs, and 3) to make guidance and counseling more accessible to students through the use of new modes and approaches. These innovative guidance and counseling programs and services have been implemented by virtue of CCSPC BOT Resolution No. 225, series of 2017.

PROGRAM FOR STUDENTS PEER FACILITATORS (SPFs)

Student Peer Facilitators had been organized as a student support group. They served as a link between the Guidance Office and the CCSPC students for greater accessibility of the students to the school's guidance programs and services. They also served as Peer Counselors and Facilitators of Special Guidance and Counseling Programs for students with various backgrounds and needs. Participation of the students to the Student Peer Facilitators' Program had been voluntary or by invitation. Evaluations of the program components had been conducted to assess if the objectives of the sessions were attained and in order to make improvements whenever necessary.

TEXT-AND-CALL HELPLINE SERVICES (TCHS)

A Cellphone Number had been made available to students as a Text-or-Call Helpline. This would be used by the students who wanted anonymity prior to actual counseling session. This had been to allow easy access to counseling services by the students who might be reluctant to go to the Guidance Office for help and counseling. Students who might need to see the Guidance Counselor would text the helpline number to share his/her concern and/or set an appointment for counseling. The TCHS would have been regulated based on specific guidelines for responsible and ethical use.

College/Department	Number of Students Peer Facilitator
College of Arts and Sciences	7
College of Agriculture and Fisheries	0
College of Education	2
College of Engineering, Technology and Computing	5
College of Forestry	0
College of Public and Business Administration	0
Total:	14



Orientation with Student Peer Facilitator Applicants. Guidance and Testing Office. Student Peer Facilitator (SPF) Applicants attending the Orientation Meeting held at the Guidance and Testing Office on February 2020.

Needling someone to talk to or share with what bothers you?
Avail of the Guidance and Testing Office
GTO TEXT-or-Call | Mainline Number

GTO Text-or-Call Helpline for Counseling-GUIDE

To use the TEXT HELPLINE:

1. Completely text your:
 - Student Number
 - Course and Year
 - Full Name
2. Send to:
 - Helpline 1: 09171138500
 - Helpline 2: 09171237210

To use the CALL HELPLINE:

1. Text first to inform your Counselor that you would want to make a call
2. Identify yourself by completely texting your:
 - Student Number
 - Course and Year
 - Full Name
3. Send to:
 - Helpline 1: 09171138500
 - Helpline 2: 09171237210
4. Wait for your Counselor's Instructions
5. Make the call as instructed.

Your identity and messages shall be kept confidential.
COURTESY MUST BE OBSERVED AT ALL TIMES
FRANKISH CALLS & MESSAGES ARE DISALLOWED
SERVICES ARE AVAILABLE DURING OFFICE HOURS
THE TEXT HELPLINE CAN ALSO BE USED TO SET AN APPOINTMENT WITH YOUR COUNSELOR

E-GUIDANCE SERVICES (EGP)

A Guidance Email Address is open to all those student-clients who want to communicate with the Guidance Counselor but are not yet prepared to divulge their identity. These are those who may need to elaborate their situation in writing, or who may be in critical situation and whose concerns are important and need immediate response. Access to the email account is limited only to the Guidance Counselor and concerned Guidance Personnel. Guidance Email Add may be used by the students along with the Text-or-Call Helpline.

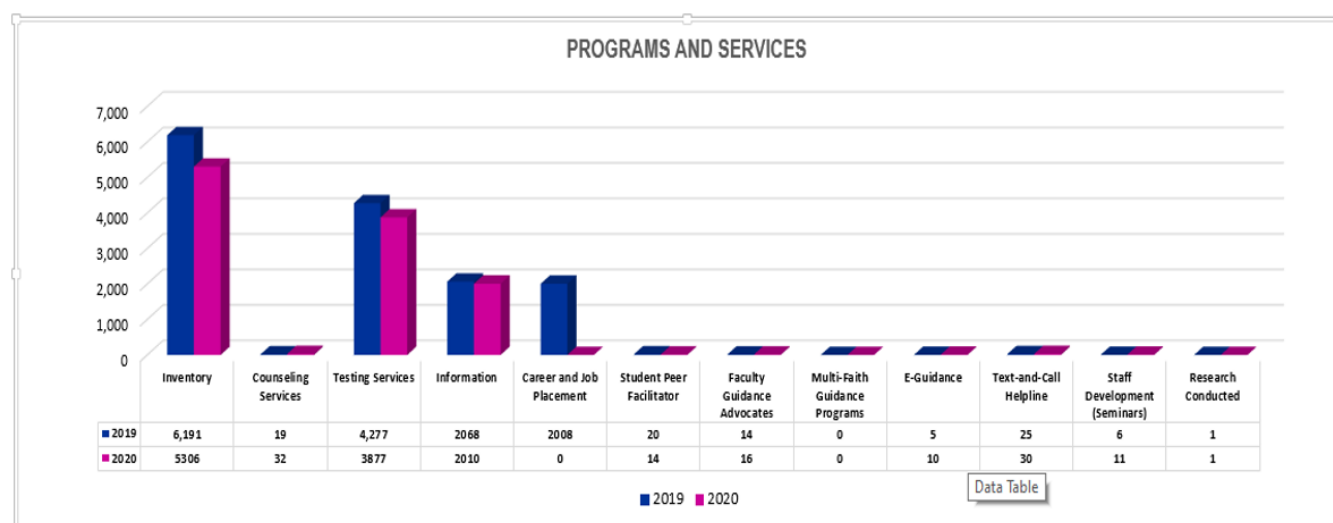


MULTI-FAITH SPIRITUAL GUIDANCE PROGRAM (MSGP)

Spiritual guidance was provided to the students from different faiths or religious backgrounds. Resource persons were invited to lead the Spiritual Guidance Sessions among the students. Separate sessions were conducted for Catholics, Born-Again Christians, Muslims and students from other faiths. This Program was intended to strengthen the participants' belief and faith in God and their reliance on God's Revelation as the Main Source of Guidance for Humanity. The GTO had conducted guidance sessions for Christians and Muslims. In the pandemic the plan to conduct the Multi-Faith Spiritual Guidance Session was not pursued due to health restrictions in mass gatherings. The option of holding it online was pursued particularly in the coming school year.

Comparative Data of Guidance Programs and Services

The graph shows the comparative data of the services in the Guidance and testing Office from the year 2019 to 2020. The services under Inventory, Testing, Information, Job Placement and Students Peer Facilitator are decreasing in number while Faculty Guidance Advocates, E-Guidance and Text-and-Call Helpline are increasing in number. However, Multi-Faith Guidance Program and research conducted remain constant. This indicates the GTO has successfully implemented its intervention programs despite the outbreak of COVID-19.



AUXILLARY SERVICES

MONITORING, EVALUATION AND ADJUSTMENTS (MEA) RESULTS

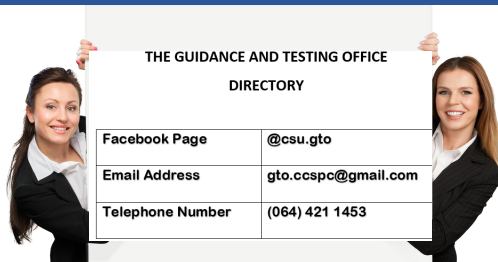
KEY RESULT AREAS (KRA)	PROGRAMS AND SERVICES	OBJECTIVES	PLANNED/ TARGETED OUTPUTS	PHYSICAL ACCOMPLISHMENTS	% ACCOMPLISHED VS TARGET	GAIN/GAP
A. STUDENT WELFARE	Inventory	Provide for the collection and recording of relevant information about each <u>students</u> of CSU as an essential means of understanding and helping him/her.	✓ Filing out of Students Information Form (SIF)	4,708 students filled out the <u>students</u> information form	89 % students filled out the Student Information Form	Due to sudden transition of face-to-face learning to online platform, the SIF was disseminated through the internet using Google form
	Information Services and Orientation	Provide students with information materials on institutional mission, vision and goals, academic rules and regulations, students conduct and discipline, <u>students</u> programs, services and facilities and other information necessary for students development	✓ Orientation and re-orientation ✓ Production of Information Materials ✓ Dissemination of Information using various types of media platform ✓ Posting of Information in strategic places in the campus	2,010 students acquired information through orientation of every college	97 % informed students through orientation	Access to Information was made through the GTO Facebook Page @ccspc.gto
	Counseling Services	Provide gender and culturally sensitive individual and/or group	✓ Individual Counseling	32 students given individual and group	0.056% availed the counseling services	Counseling Sessions were conducted face-to-
		interventions designed to facilitate positive change in student behavior, feelings and attitudes	✓ Group counseling with students with special needs and concerns ✓ Utilization of <i>Text-or-Call Helpline</i> (for initial counseling to students)	counseling (<i>referred, walk-in and call-in</i>)		face prior to the community quarantine Online Counseling was made available through Text-or-Call Helpline and E-Guidance to those who need immediate counseling during community quarantine
	Career and Job Placement Program	Assist students in seeking career and job placement for vocational fitness and employment.	✓ Job Readiness Seminar (JRS) in collaboration with the Department of Labor and employment (DOLE XII) and Philippine Employment Service Office Cotabato City ✓ Directory Enlistment for Graduating Students in collaboration with the Graduating Class association (GCA)	No Job Readiness Seminar was conducted due to health restrictions		Due to the pandemic when stricter health measures were implemented and public gatherings were not allowed, the Job Readiness Seminar for the Batch 2020 Graduating Students was cancelled
B. INSTITUTIONAL STUDENT PROGRAMS AND SERVICES	Admission and Appraisal Services	-Conduct admission and qualifying examinations to incoming freshmen and transferees in the undergraduate, graduate and high school levels. -Gather information about students through the use of psychological tests and non-psychometric devices	✓ Administration of College Admission and Qualifying Examination for Undergraduate Students ✓ Administration of Graduate Admission Test (GAT) ✓ Administration of English Proficiency Test ✓ Administration for High school Students	-3877 had taken the College Admission Qualifying Examination and Graduate Admission Test		Prior to the implementation of the community quarantine in Cotabato City, the GTO was able to administer in-person examinations. The College Admission and Qualifying Examination (CAQE) for incoming

MONITORING, EVALUATION AND ADJUSTMENTS (MEA) RESULTS

KEY RESULT AREAS (KRA)	PROGRAMS AND SERVICES	OBJECTIVES	PLANNED/ TARGETED OUTPUTS	PHYSICAL ACCOMPLISHMENTS	% ACCOMPLISHED VS TARGET	GAIN/GAP
A. STUDENT WELFARE	Inventory	Provides for the collection and recording of relevant information about each student of CSU as essential means of understanding and helping him/her.	✓ Filing out of Students Information Form (SIF)	4,708 students filled out the students information form	89 % students filled out the Student Information Form	Due to sudden transition of face-to-face learning to online platform the SIFs were disseminated through the internet using Google form
	Information Services and Orientation	Provide students with information materials on institutional mission, vision and goals, academic rules and regulations, students conduct and discipline, students programs, services and facilities and other information necessary for students development	✓ Orientation and re-orientation ✓ Production of Information Materials ✓ Dissemination of Information using various types of media platform ✓ Posting of Information in strategic places in the campus	2,010 students acquired information through orientation of every college	97% informed students through orientation	Access to Information was made through the GTO Facebook Page @ccspsc.gto
	Counseling Services	Provide gender and culturally sensitive individual and/or group interventions designed to facilitate positive change in student behavior, feelings and attitudes	✓ Individual Counseling ✓ Group counseling with students with special needs and concerns ✓ Utilization of <i>Text-or-Call Helpline</i> (for initial counseling to students)	32 students were given individual and group counseling (<i>referred, walk-in and call-in</i>)	0.056% availed the counseling services	Counseling Sessions were conducted face-to-face prior to the community quarantine implemented by the City Government Online Counseling was made available through Text-or-Call Helpline and E-Guidance to those who need immediate counseling during community quarantine
	Career and Job Placement Program	Assist students in seeking career and job placement for vocational fitness and employment.	✓ Job Readiness Seminar (JRS) in collaboration with the Department of Labor and employment (DOLE XII) and Philippine Employment Service Office Cotabato City ✓ Directory Enlistment for Graduating Students in collaboration with the Graduating Class association (GCA)	No Job Readiness Seminar was conducted due to health restrictions		Due to the pandemic when stricter health measures were implemented and public gatherings were not allowed, the Job Readiness Seminar for the Batch 2020 Graduating Students was cancelled

AUXILIARY SERVICES

B. INSTITUTIONAL STUDENT PROGRAMS AND SERVICES	Admission and Appraisal Services	-Conduct admission and qualifying examinations to incoming freshmen and transferees in the undergraduate, graduate and high school levels. -Gather information about students through the use of psychological tests and non-psychometric devices.	✓ Administration of College Admission and Qualifying Examination for Undergraduate Students ✓ Administration of Graduate Admission Test (GAT) ✓ Administration of English Proficiency Test ✓ Administration for High school Students	3,877 had taken the College Admission Qualifying Examination and Graduate Admission Test		Prior to the implementation of the community quarantine in <u>Cotabato City</u> , the GTO was able to administer in-person examinations. The College Admission and Qualifying Examination (CAQE) for <u>incoming</u>
	Guidance Services	Utilizing integrated and holistic approach to the development of well-functioning individuals primarily by helping them utilize their potentials to the fullest.	✓ Group Guidance for special needs and Multi-Cultural Group (<i>Multi-faith Spiritual Guidance Session</i>) ✓ Email Guidance or E-Guidance (utilizing email to address students' guidance needs)	-No Multi-cultural Group (Multi-faith spiritual guidance conducted) Only few accessed the email guidance services	No Group Guidance was conducted	The conduct of Group Guidance was hampered by stricter health measures were implemented and public gatherings were also not allowed by the City Government.
C. STUDENT DEVELOPMENT	Program for Student Peer Facilitators	Develop Student Peer Facilitators (SPFs) as a student support group who will serve as a link between the Guidance Office and the CSU students for the greater accessibility of the student to the school's	✓ Recruitment and assessment of applicants for Student Peer Facilitators	15 students aspiring to be part of students peer facilitator	Assessment of applicants for Student Peer Facilitators and Meeting with them were conducted	Due to community quarantine and no face-to-face conduct of classes, the Interview with Student Peer Facilitators was cancelled
D. RESEARCH, MONITORING AND EVALUATION	Research	Conduct research related on the student's needs, problems for the welfare of the students.	✓ on process	1 research proposal was presented		The presentation of research proposal was done online due to health restrictions
E. STAFF DEVELOPMENT		Attend seminar for the professional development of the guidance staff	✓ Attended webinars Local, national and International.	Attendance to relevant trainings/seminars	Guidance Staff attended 5 international webinars and 7 national webinars	Seminars were participated virtually
F. PHYSICAL DEVELOPMENT		Functional guidance office and room for counseling	✓ under construction	Ongoing renovation of the Guidance and Testing Office on the specified date in the plan.	30% accomplished on the construction of the functional guidance office	The GTO utilizes a temporary office while the GTO building is under renovation
G. LINKAGES		Establish linkages for support to GTO Programs and Services	✓ Formulation, Presentation and Submission Proposal on Virtual Guidance and Counseling Programs and Services (VGCPs) Amid the Pandemic and other Emergency Situations-	The VGCPs was proposed and approved with funding support	100% provision of fund for the VGCPs by the Office of MP <u>Rasol Y. Mitmug, Jr. of the Bangsamoro Transition Authority</u>	Approved Academic Council and BOT and Funded by the Office of MP Atty. <u>Rasol Y. Mitmug Jr.</u>



D. Laboratory Services

The CCSPC Science Laboratory Office serves as an effective instrument of the institution in providing the test of all knowledge in experiments. Experiment is the sole judge of scientific “truth.” The Science laboratory engages each student in significant experiences with experimental processes, including some experiences in designing investigation.

The science laboratory helps the students to develop a broad array of basic skills and tools of experimental Physics, Biology and Chemistry, data analysis and concepts. It also develops students in collaborating learning skills that are vital to success in many lifelong endeavors.

Science Laboratory in-charge Paidza T. Hamid reported the following inventory of Laboratory equipment and apparatuses.

BIOLOGY LABORATORY APPARATUS



CHEMISTRY LABORATORY APPARATUS

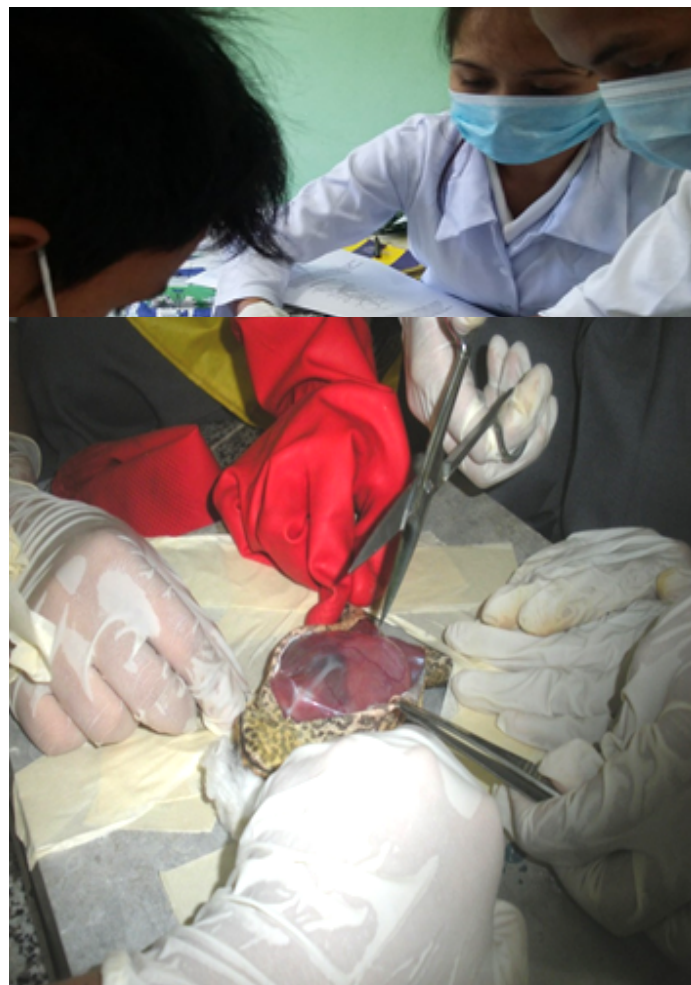


Name	Model	No. of Apparatus & Equipment
Autoclave 915 & 925	Model	2
Alcohol lamp		6
Analytical Balance TG 628A	Model	1
Ballistic Pendulum		1
Beaker (1000ml)		1
(500ml)		1
(400ml)		5
(250ml)		7
(150ml)		1
(100ml)		1
Bunsen Burner		41
Centrifugal Apparatus CN-HSIANGTAI	Model	1
Clamp		8
Centrifuge		2
Clamp(Titration)		20
Clay Triangle		10
Compound Microscope		18
Condenser		1
Cork Borer		3sets
Cork Stopper		35
Cover Glass		5 boxes
Crucible and Cover		3
Crucible Tongs		5
Dissecting Pan		3
Dissecting Set		3
Distilling Apparatus W 40000	Model	1
Dynamic Cart		3
Desiccator		1
Electronic Balance		1
Electronic Microscope T-1201 & 230	Model	2
Erlenmeyer Flask (1000ml)		1
(500ml)		1
(250ml)		5
(150ml)		1
(125ml)		1
Evaporating Dish		10
Extension Clamp		1
Fish Tail		5
Florence Flask		1
Funnel		5
Graduated Cylinder (Pyrex 1000ml)		1
(500ml)		1
(250ml)		1
(100ml)		2
(10ml)		2
(plastic 1000ml)		3
(250ml)		5
(100ml)		1

AUXILLARY SERVICES

Name	Model	No. of Apparatus & Equipment
Heat Conductometer		1
Incubator	Model 203-1	1
Iron Ring		4
Iron Stand		11
Laboratory Thermometer		28
Magnet		7
Magnifying glass		1
Medicine Dropper		14
Molecular Model		2
Mortar and Pestle		7
Pulley		10
Petri Dish		16
pH meter	Model 3505	1
Reagent bottle		8
Rubber Stopper		35
Rubber Hose		2
Separatory Funnel		3
Set of Weights		2
Sieve		1
Slides		8 boxes
Prepared Slides		1 box
Spectronic	Model	2
ASTM E11-70		
Spring Balance		1
Stirrer/ Hot plate	Model 4202	2
Syringe		1
Spatula		2
Test Tubes brush		13
Test Tube		92
Test Tube holder		33
Triangular file		3
Triple beam balance		6
Tripod		3
Test tube rack		7
Volumetric flask	(1000ml)	2
	(250ml)	2
Tuning fork		1 set
Watch glass		15
Weights		3 sets
Wire Gauze		18
Wire Loops		11
Pipette		35
Stirring Rod		11
Meter stick		5
Fire Extinguisher		4

DISSECTION OF FROG IN BIOLOGY CLASS



CHEMISTRY CLASS CONDUCTING LABORATORY ACTIVITY



AUXILLARY SERVICES

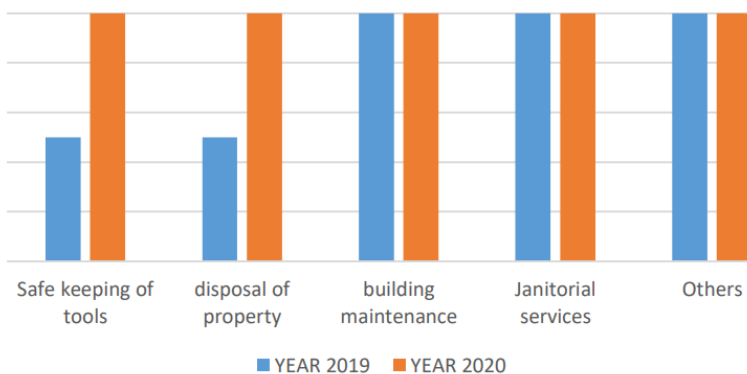
D. General Services

The GSO office is mandated to provide an excellent service management of the College property, general sanitation and solid waste program of the Institution. The current GSO Director Ahmad Mulk D. Bantala has been in-charge of supervising and maintaining the janitorial works in all the College buildings and surroundings, providing services for carpentry works, plumbing, electrical, preventive and corrective maintenance services and other related services that maybe assigned by the Immediate Supervisor and report for any properties to be repaired and need to ensure safety of the physical environment of the college for the attainment of safe and conducive working and learning environment.

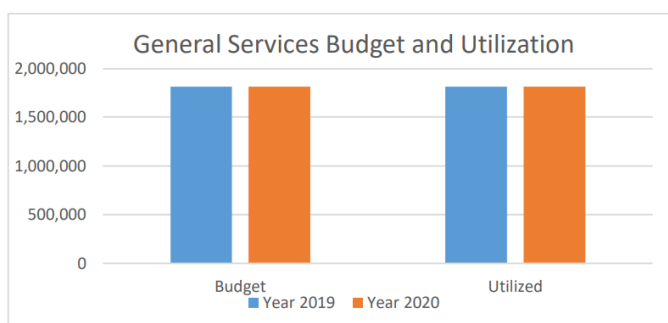
Presented below is the performance indicators of the GSO for the past two years including its budget accountability report.

Performance Indicators (two years' comparative)

General Service office Outputs



Budget Accountability Report



The establishment of Materials Recovery Facility (MRF) inside the Campus has been one of the vital accomplishments of the GSO resulting to the maintenance of cleanliness and orderliness of the surroundings.



Disposal of Properties in coordination with the supply and management office, the GSO conducts waste disposal for unserviceable materials and it has been 100% accomplished.



Building Maintenance



Janitorial Services

CHAPTER FOUR

RESEARCH, EXTENSION & PRODUCTION

CONTENTS:

Capacitating Human Resources	82
ORP VMGO	83
General Functions	84
Composition of the College Research	85
Thrusts and Priorities	86
Research Strategies	87
Research Proposal Development	88
Administrative Process	89
Approval of Research Proposal for Funding	90
Research Activities	91
Summary Report of Research	
Accomplishments	96
Summary List of Research	100



CAPACITATING HUMAN RESOURCES FOR SOCIO-ECONOMIC ADVANCEMENT

All praises and thanks are due to the Omnipotent Creator. It's been a pleasure working with CCSPC family all these years. The College just won't be the same without the collaborative support of all our stakeholders! All the best on our next journey into embracing university.

Our accomplishments have contributed to the sustainable development of our institution.



ZAINODIN M. KUSIN, Ph.D.

Vice President for Research, Extension and Production

ORP VMGO

VISION

The Office of Research Program (ORP) envisions to be recognized as the leading research institution in the Bangsamoro Region in various areas of specialization, such as the humanities and pure and applied sciences.

MISSION

The ORP aims to conduct researches in the fields of humanities and pure and applied sciences that will generate new knowledge for utilization and commercialization by the different sectors of the College and the external stakeholders thereby contributing to the socio-economic advancement in the region and in the Philippines in general.

GOAL

The main goal of the ORP is to come up with institutional researches and those in collaboration with other entities that would address the needs for new knowledge in the different fields for the development of Bangsamoro Region and the Philippines.

OBJECTIVES

1. Make an inventory and analysis of human and material resources to conduct researches.
2. Design programs that would capacitate the researchers and the College.
3. Establish an updated databank for all researches.
4. Prioritize researches that are in line with the National Higher Education Research Agenda-2 (NHERA-2), Philippine Development Plan and other research thrusts.
5. Forge collaboration between and among the different units in the College and establish external linkages.



FUNCTIONS OF THE COLLEGE RESEARCH OFFICE

General Functions

The College Research Office is responsible for research and information activities that are essential pre-requisite to formulate coherent policies and improve provisions likewise generally responsible for the planning, coordinating, implementing, consolidating, monitoring, evaluating and operationalizing activities related to research, publication of research outputs including patenting, inventions and intellectual property rights as well as commercialization and technology transfer to ensure the effective development of packages of technologies and to help respond to local/regional and national needs.

The Research Office is the implementing body of the College on its research programs and activities and shall perform the following specific functions:

1. Leads in the formulation of general plans for research programs relative to the plans cascaded by the VPREP mandated by the College and formulates long and short range research activities;
2. Designs, plans, organizes, coordinates, and implements comprehensive research projects relating to institutional effectiveness and decision-making;
3. Recommends general policies and guidelines on research for recommendation of the President to the Board of Trustees of the College;
4. Guides the planning and directs the monitoring and feedback of research activities of the College;
5. Supervises the assistant directors in planning, implementing and evaluation their respective operational/tactical plans;
6. Conducts/Directs research projects subject to the same benefits and responsibilities as the other researchers;
7. Provides encouragement to researchers who may share expertise with other agencies giving collaborative assistance in their research projects;
8. Prepares and submits reports and recommendations to the President;
9. Assists the VPREP to Establish linkages with private and government sectors for possible collaboration and grant assistance and research resources needed to strengthen capabilities of the College to conduct research;
10. Serves as mechanism for identifying the University's research thrusts and priorities and implementing the University's research program;
11. Provides information, direction, leadership and encouragement among College faculty and personnel in the development of a research culture and interest in the conduct of research;
12. Implements the policies, guidelines and mechanisms in the conduct of research;
13. Coordinates and monitors the research projects/programs of the College and specifically coordinates with other units of the College and/or related agencies to bring about inter program/agency complementation and efficient utilization of available resources through a functional management information system;
14. Submits to the Vice President for Research, Development and Extension periodic reports on research proposals, completed and on-going research and other pertinent reports;
15. Processes research projects which require financial assistance from the University or funding agencies and make the corresponding recommendations for funding in accordance with the set;
16. Coordinates with the Assistant Directors of Research Areas in promoting and encouraging research among the faculty and students;
17. Assists the VPREP in establishing linkages with government and non-government agencies for more productive research and development program;
18. Represents the College in inter-institutional meetings and conferences primarily concerning research; and
19. Performs other functions pertinent to this office as may be necessary.



Composition of the College Research

The Office of the College Research Program is composed of seven (7) units namely:

1

THE SOCIAL SCIENCE AND DEVELOPMENT STUDIES UNIT (SSDSU)

This unit is responsible in accommodating all processes of the social research and provides leadership in areas of soft science or basic research particularly in developing, executing, and managing the research and evaluation activities in the assigned specific areas in consonance with soft science.

2

THE SCIENCE AND TECHNOLOGY AND ENVIRONMENTAL STUDIES UNIT (STESU)

This unit is responsible in all processes of the technical research specifically managing the research and evaluation activities in the assigned specific areas in consonance with hard science or applied research.

3

THE STATISTICAL AND DATA ANALYSIS UNIT (SDAU)

This unit takes charge of all statistical data reports of the ORP and conducts statistical analysis, plagiarism check and other needed data treatment analysis and evaluates the soundness of statistical and data analysis of research.

4

PUBLICATION AND KNOWLEDGE MANAGEMENT UNIT (PKMU)

This unit is responsible in managing systems for research including the creation, storage, transfer and application of knowledge generated from research as well as maintaining database for tracking research projects, inventory of research records and other operational needs; and facilitating the publication of research outputs.

5

THE INTELLECTUAL PROPERTY MANAGEMENT UNIT (IPMU)

This unit is responsible in initiating, overseeing and implementing the College research management services focusing on Intellectual Property management, Patenting, Commercialization, Product and Technology Assessment and Transfer, JI, Geographical Design and Industrial Design.

6

THE RESEARCH AND DEVELOPMENT DATA BANK AND MANAGEMENT UNIT (RDDDBMU)

This unit is responsible in handling data and data management as well as writing reports, news articles and/or generating pamphlets and/or factsheets and other media communication; maintaining a data bank of research outputs and activities, and whenever necessary, disseminate research outputs of the College.

7

THE COLLEGE RESEARCH UNITS

These comprise the different research sections of the college/department with research coordinators representing each college or department and are directly responsible for Research activities from their respective college/department and are tasked to coordinate activities to the ORP related to programming, planning, implementation and evaluation of research programs/projects in their respective academic department.

THRUSTS AND PRIORITIES OF THE CCSPC RESEARCH PROGRAM

Agricultural Crop Diversification	Business and Marketing Policies	Climate Change Mitigation and Adaptation	Climate-Smart Industries and Services
Connectivity	Disaster Risk Reduction and Management	Ecological and Environment Stability	Education Services
Energy Utilization, and Conservation Development	Financial Services	Food Security, Food Systems and Nutrition	Gender Development
Good Governance/ Moral Governance	Health and Wellness Services	Housing and Urban Development	Human Security
Indigenous/Non- traditional Export Product Development	Information Systems	Knowledge and Capacity Development	Learning Condition Improvement in Basic Education
Management and Improvement of Instruction in Higher Educational Institutions	Manufacturing	Peace and Security	Policy Development and Implementation
Rural Employment and Productivity	Socio-economic Development	Sustainable Energy	Sustainable Environmental Management
Tourism and Allied Services	Urban Agriculture Development	Water Sufficiency	

RESEARCH STRATEGIES OF IMPLEMENTATION

Focus	Strategies
Human Capital Investment	Mentoring Systematic Plan Awards and Incentives Research Training Continuing Program
Collaboration and Networking	Packaging of Research Proposals Planning Networking System Evaluating Monitoring Documenting Implementing
Generation of Funds	Source out funds Internal Sources Internal Sources
Relevant Programs with High Impact	Quality Researches In line with the thrusts and priorities utilized by the industry and not only in the local and national but even in the global community
Knowledge Management Center	Establish a management scheme for computerization, publication and dissemination of research outputs
Cooperation and Linkages	Establish and maintain linkages Strengthen Research Capability- Locally, Nationally and Internationally

RESEARCH PROPOSAL DEVELOPMENT AND PROCESSING (LOCAL GRANT)

Preparation of research proposals shall be made for review and evaluation by the College Research Evaluation Committee and for final fund allocation by the College Finance Evaluation Committee. For local or institutional grant, the flow of research proposal processing is shown in the figure below.

STEP 1:

ORP

Issues call on all units for research proposals and recommends composition of the TEC to the OP

STEP 2:

Approves composition of the TEC Issues one year appointment to the TEC

STEP 3:

PROPONENTS

Submit capsule proposals to the ORP through channels

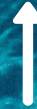
STEP 4:

TEC Reviews capsule proposals

Recommends to ORP proposals to be developed in detail

ORP

Informs proponents of approved Proposals and issues the advice of sub-allotments and Notice to Proceed



OP

Approves the final list of research proposals



ORP

Packages final list of proposals for recommendation of approval of the OP



PROPONENTS

Submit detailed proposals to the ORP



ADMINISTRATIVE PROCESS FOR PROPOSALS FOR EXTERNAL FUNDING

In consonance with the formulation of research proposals for funding, proponents are advised to review the budgetary requirements of the project in terms of the salaries of the project personnel, honoraria rates should be in accordance with the salary rates approved by the funding agency such as the DOST, DA-BAR and the like; administrative cost (indirect cost) of the project; payment of training fees, travel insurance, attendance in local or international conferences as well as collaboration with other agencies and these should be clearly stipulated in the Memorandum of Agreement or Memorandum of Understanding.

1

PROPONENTS

Submit capsule proposals to the ORP through channels

2

ORP

Records and logs receipt of incoming proposal

Conducts pre-evaluation and checks for duplication

Solicits and receives comments from TEC Sends proposal back to proponent (if requires revision)

3

TEC

Reviews proposals and provides recommendations to the ORP for transmittal to the proponent

4

PROPONENTS

Revise proposal accordingly and Submit revised capsule proposal

5

ORP

Reviews the revised proposal
Prepares endorsement letter and submits proposal package to the OP

6

OP

Prepares final endorsement letter and returns proposal package to ORP

7

ORP

Transmits the proposal package directly to the funding agency, or to the proponent for submission or delivery to the funding agency

**Approval of
Research Proposal
for Funding**

**Execution of MOA
between CCSPC
and FA**

**Issuance of
Notice to Proceed**

**Release of Funds
from the FA**

**Issuance of Advise
for
Sub-allotment**

**Project
Implementation**

RESEARCH PROJECT IMPLEMENTATION, MONITORING AND EVALUATION

**Project Personnel
Management**

**Supplies and
Materials
Management**

**Financial
Management**

**Monitoring
and Evaluation**

**Report of Results
to the FA**

**Evaluation of
Results**

RESEARCH ACTIVITIES: THE PINNACLE

The CCSPC Research Program aims to conduct researches in the fields of humanities as well as pure and applied sciences that will generate new knowledge for utilization and commercialization by the different sectors of the College and the external stakeholders thereby contributing to the socio-economic advancement in the region and in the Philippines in general.

Relative to the CHED's mandate and the vision and mission of CCSPC, the Research and Development shall promote a research-driven culture towards generation, publications, utilization and commercialization of researches through the coordination and collaborative efforts of the stakeholders both internal and external. Its goals are to motivate the faculty and technical assistance to research projects and activities; utilize the research outputs for community and industry development; facilitate the dissemination of research outputs for public use and income generation; facilitate the protection of generated knowledge and product out of researches; and establish linkages and partnerships with national and international institutions both public and private.

Among the spectacular accomplishments of the College Research Program for the CY 2020 includes the following:



The CCSPC Research Office has reactivated the installation of the position of the eight College Coordinators by conducting conferences with the research personnel together with the college deans as well as consultations with the College President through the Office of the VPREP resulting to the intensification of faculty engagement in research trainings, seminars and conferences.



During the third quarter of SY 2020, the College has established a separate office for the Research Program in response to the recommendation of the Commission on Higher Education (CHED) to provide more spacious area for the research operation and for the heads of units to stay in the office and support for the implementation of research undertakings.



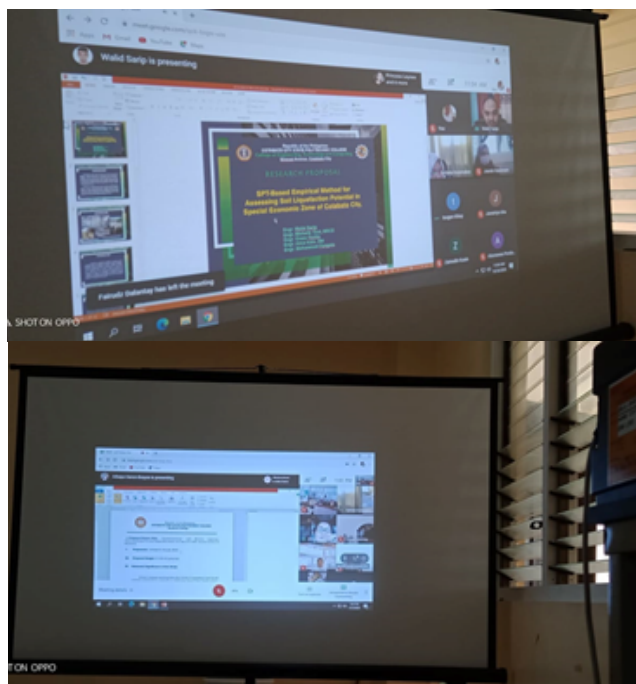
Restructured the CCSPC-ORS Organizational Chart in consultation with the College President through the Office of the VPREP and in coordination with other offices that resulted to the awareness and enlightenment of the research personnel on their final designations.



Planning and organizing of research programs in the College resulted to the efficient implementation of research goals and objectives.



Capacitated the faculty researchers in the development of research proposals and operational plans by conducting the Annual Planning and Research Proposal Writeshop emerging a significant increase in the research proposals submitted for In-House Review.



Increased and sustained the number of on-going internal funded researches by 10 percent despite the new normal condition caused by COVID-19 pandemic through the conduct of Virtual In-House Review.

RESEARCH

During the Academic Year 2020, there is an increased number of on-going research by almost 50 percent. This was achieved through encouraging multidisciplinary and Team Research as well as cascading the number of applied, developmental and basic research per program in consultation with the VPREP and in coordination with the research unit heads and members, college deans and college coordinators that resulted to a total of 67 packaged internal funded on-going research and externally researches (IDIG, SEARCA and CHEDBOL) which were likewise cascaded to the different Colleges depending upon the program affiliations of the respective proponents.

SUMMARY OF RESEARCH PER PROGRAM

Department/College (Programs)	Applied Research	Amount	Developmental Research	Amount	Basic Research	Amount	Total No.	Total Amount (Php)
1. College of Agriculture and Fisheries	7	1,287,158.00	4	265,892.50	3	261,442.50	14	1,814,493.00
2. College of Education`	1	(In Collaboration with CAS/GC/CAS/CAFo)	2	98,800.00	7	402,056.00	10	500,856.00
3. College of Arts and Sciences	3	97,840.00	0	--	9	2,274,293	12	2,372,133.00
4. College of Engineering Technology and Computing	8	2,412,473.92	2	435,500.00	0	--	8	2,847,973.92
5. College of Business and Public Administration	0	--	0	--	5	226,430.00	5	226,430.00
6. Graduate College	5	7,280,310	3	(In Collaboration with CAFi)	5	223,207.00	13	7,503,517.00
7. Laboratory High School	0	--	0	--	1	67,364.00	1	67,364.00
8. Forestry	3	1,507,162.00	1	35,689.50	0	--	4	1,542,852.00
Total	25		11		31		67	16,875,618.92

Through the College Research Program, there was an increased on the number of presented papers in the international refereed journals by three percent and sustained the number of locally presented papers through the constant faculty motivation to present papers and follow-up schemes resulting to the enhanced eagerness of other faculty members to present their papers in the local, regional, national and international reputable journals.



Faculty researchers coming from different colleges presented and published their papers in reputable journals. The global research partners of the College, UMSIDA in Indonesia became one of the active partners of the College.

Increased faculty engagement in Research by 15 percent through the constant motivation schemes employed by the ORS Office in collaboration with different offices and colleges resulting to the favorable compliance of CHED requirements for university conversion.

Sustained the annual publication of the GCSPC R&D Journal through closed coordination with the Research Journal Publication Unit Heads and Editorial Board as well as constant reminders for the faculty members to contribute their papers for local publication.

Strengthened the institutional local publication as envisioned to be labeled in the international refereed journal by initiating the Author's Guidelines for Submission of Article crafted by the R&D Journal Editor-in-Chief.

Complied the submission of documents needed for university validation by facilitating the inventory of soft and hard copies of relevant documents from 2016-2020,

to wit:

- **Completed Research**
- **Presented Papers**
- **Published Papers**
- **On-Going Research (Internally and Externally Funded)**
- **Faculty Research Trainings/Seminars/Conferences**
- **Linkages**
- **Budget Allocation and Utilization**
- **Faculty Research per Program**
- **Faculty Involvement in Research**

THE CCSPC RESEARCH TEAM CRAFTING THE 5-YEAR DEVELOPMENT PLAN



The output has contributed to the sustainability of the College Development Plan which has been one of the demands for universityhood by crafting the five-year strategic plan of the Office of Research Services in coordination with the key officials, research personnel, college coordinators and stakeholders concerned.

The CCSPC Research Program reported that there was a continuous research undertaking by the members of the faculty. In the table below, it shows the number of completed research, presented papers, published papers, on-going research, trainings and seminars attended, research linkages as well as budget allocation and utilization on research for the last five years.

OFFICE OF THE RESEARCH SERVICES

SUMMARY REPORT ON CCSPC RESEARCH (2016-2020)

COMPLETED RESEARCH					PRESENTED PAPERS					PUBLISHED PAPERS					ON-GOING RESEARCH
2020	2019	2018	2017	2016	2020	2019	2018	2017	2016	2020	2019	2018	2017	2016	2020
8	8	15	10	5	11	8	4	16	10	15	44	38	30	14	46
	22	31	30	30	(10 int'l, 1 local)	(7 int'l, 1 nat'l)	(2 int'l, 2 nat'l)	(4 int'l, 12 local)	(1 int'l, 3 nat'l, 6 local)	int'l	(32 Local, 12 int'l)	(11 int'l, 27 local)	(6 int'l, 24 local)	int'l	(41 internally funded, 5 externally funded)
TRAININGS/SEMINARS/ CONFERENCES ATTENDED					LINKAGES					BUDGET ALLOCATION AND UTILIZATION (Php)					
2020	2019	2018	2017	2016	Int'l	Nat'l	Reg'l	Local	Total	Indicators	2020	2019	2018	2017	2016
56	116	13	12	6	14	11	2	10	37	Budget Allocation Amount	17,916,875	5,781,000	893,000	1,376,000	1,972,000
(8 int'l, 17 nat'l, 7 reg'l, 24 local)	(11 int'l, 4 nat'l, 101 reg'l, 101 local)	(2 int'l, 5 nat'l, 1 reg'l, 5 local)	(2 int'l, 5 nat'l, 5 reg'l, 5 local)							Budget Utilization Amount	100% GAA	100% GAA	100% GAA	79% GAA	68% GAA
											56% TF/IDIG	24% TF			

During the Academic Year 2020, the College had shown a remarkable performance in research highlighted as follow:

56

TRAININGS/SEMINARS
/CONFERENCES
ATTENDED

15

INTERNATIONAL
PUBLISHED
PAPERS

11

PRESENTED
PAPERS

8

COMPLETED
RESEARCH

46

ON-GOING
RESEARCH

37

LINKAGES

P17,916,875

BUDGET
ALLOCATION AND
UTILIZATION

The table below shows the distribution of research conducted by the different colleges per program in terms of Applied Research, Developmental Research and Basic Research with their respective budget. The College of Agriculture and Fisheries (CAFi) obtained the highest number of conducted researches in Applied Research including Developmental Research. Whereas, the College of Arts and Sciences obtained the highest number of Basic Research conducted. On the other hand, the Graduate College in collaboration with CAFi obtained the highest amount of research budget amounting to P7, 503,517.00. Overall, the College Research fund went up to P15,225,618.92 based on assessment done in the month of November of Academic Year 2020.

SUMMARY OF RESEARCH PER PROGRAM (AS OF NOV. 2020)

Programs	Applied Research	Amount	Developmental Research	Amount	Basic Research	Amount	Total Number	Total Amount (Php)
1. College of Agriculture and Fisheries	7	1,287, 158.00	4	265,892.50	3	261,442.50	14	1,814,493.00
2. College of Education`	1	(In Collaboration with CAS/GC/CAS/CAFo)	2	98,800.00	7	402,056.00	10	500,856.00
3. College of Arts and Sciences	3	97,840.00	0	--	9	2,274,293	12	2,372,133.00
4. College of Engineering Technology and Computing	3	763,473.92	2	435,500.00	0	--	5	1,197,973.92
5. College of Business and Public Administration	0	--	0	--	5	226,430.00	5	226,430.00
6. Graduate College	5	7,280,310	3	(In Collaboration with CAFi)	5	223,207.00	13	7,503,517.00
7. Laboratory High School	0	--	0	--	1	67,364.00	1	67,364.00
8. Forestry	3	1,507,162.00	1	35,689.50	0	--	4	1,542,852.00
Total	22		11		31		64	15,225,618.92

DEVELOPMENTAL RESEARCH

11

64

Total No. of Research

BASIC RESEARCH

31

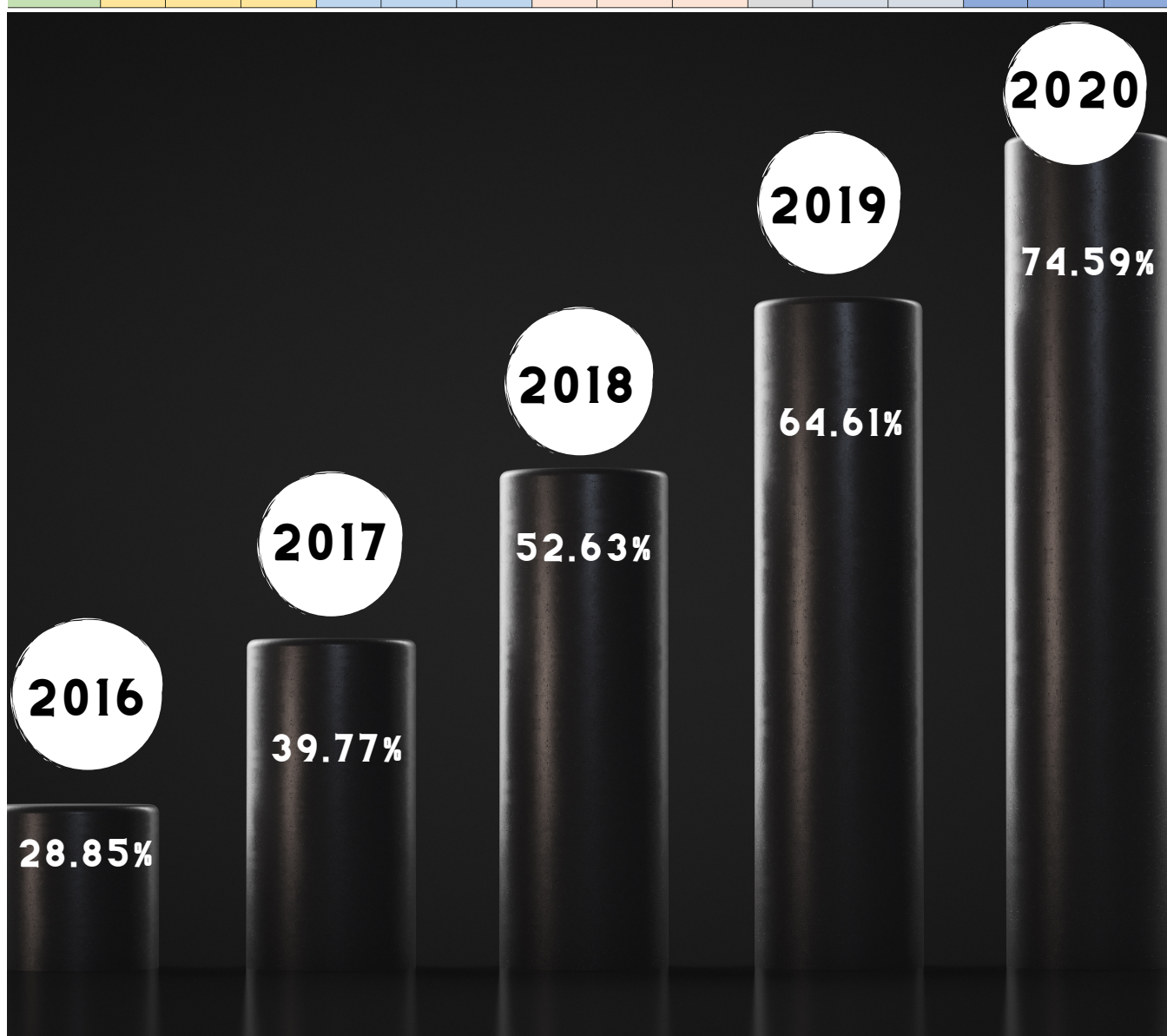
APPLIED RESEARCH

22

The table below reveals the summary of the number of percentage of faculty engaged in research from Year 2016 to 2020. It is noticeable that there is a constant increase of faculty engagement in research due to the schemes employed by the institution particularly in motivating them to conduct relevant and quality research outputs for sustainable development.

SUMMARY OF FACULTY ENGAGED IN RESEARCH WITH EQUIVALENT PERCENTAGE

KRA	2020			2019			2018			2017			2016		
	No. of Faculty	No. of Faculty Engaged in Research	% of Faculty Engaged in Research	No. of Faculty	No. of Faculty Engaged in Research	% of Faculty Engaged in Research	No. of Faculty	No. of Faculty Engaged in Research	% of Faculty Engaged in Research	No. of Faculty	No. of Faculty Engaged in Research	% of Faculty Engaged in Research	No. of Faculty	No. of Faculty Engaged in Research	% of Faculty Engaged in Research
Number and Percentage of Faculty Engaged in Research	181	135	74.59%	178	115	64.61%	171	90	52.63%	171	68	39.77%	156	35	28.85%



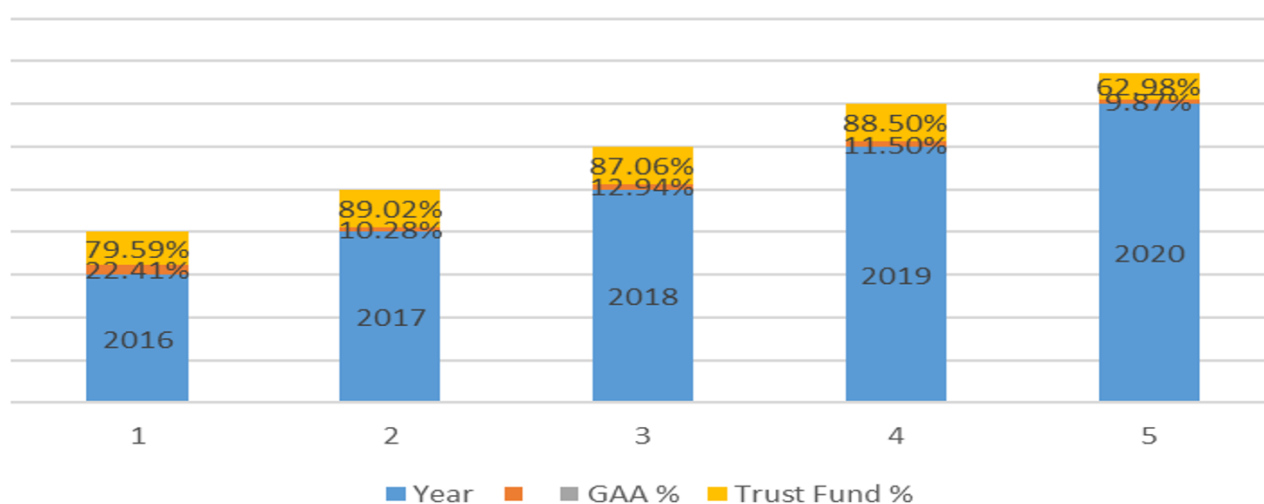
RESEARCH

The CCSPC Research funds have been coming from the General Appropriations Act (GAA), College Income and other external funding agencies. Interestingly, the College has a total budget allocation amounting to P18,416,000.00 in CY 2020 showing a triple budget increase due to the additional budget coming from external sources. With full determination, the College has continued to increase partnership with different organizations in the local, national and international communities.

**SUMMARY LIST OF RESEARCH BUDGET ALLOCATION WITH PERCENTAGE EQUIVALENCE
(2016-2020)**

Source of Funds	2016	2017	2018	2019	2020
GAA	1,890,000.00	926,000.00	797,000.00	781,000.00	1,817,000.00
Percentage (%)	(22.41%)	(10.28%)	(12.94%)	(11.50%)	(9.87%)
Income	6,543,250.00	7,507,000.00	5,363,000.00	6,017,000.00	5,000,000.00
Percentage (%)	(79.59%)	(89.02%)	(87.06%)	(88.50%)	(62.98%)
External Funds					11,599,000.00
Percentage (%)	----	----	----	----	(27.15%)
Grand Total	8,433,250.00	8,433,000.00	6,160,000.00	6,798,000.00	18,416,000.00
Percentage (%)	(100%)	(100%)	(100%)	(100%)	(100%)

PERCENTAGE BUDGET ALLOCATION (2016-2020)



SUMMARY LIST OF RESEARCH 2020 (INTERNAL AND EXTERNAL)

The table below and in the preceding pages shows the distribution of Faculty approved research proposals for Calendar Year 2020.

SUMMARY LIST OF RESEARCH 2020 (INTERNAL AND EXTERNAL)

COLLEGE OF AGRICULTURE AND FISHERIES (15 total no. of research)							
No.	Title	Research Proponents	College	Category	Research Agenda/Thrursts	Source of Fund	Budget (Php)
1.	Water Management Schemes of Vermicast Production Mixed with Muscovado Sugar	Zainodin M. Kusin Tho M. Kusin Mohammadtaha S. Pandaliday Fhike Abdulrahman	College of Agriculture and Fisheries/ Graduate College	Applied Research	Food Security and Food System/ Socio Economic Development	GAA/TF	163,806.50
2.	Research Exploratory Polyculture of Milkfish, Shrimps and Crabs	Bahiya Kid Ma. Ramona Tamayo Vic Vicente Randy Juaquin	College of Agriculture	Applied Research	Socio Economic Development/ Food Security	GAA/TF	287,880.00
3.	In- Vivo and In- Vitro Production of Vermicast	Zainodin M. Kusin Tho M. Kusin Mohammadtaha S. Pandaliday Fhike Abdulrahman Rasul Mamogkat	College of Agriculture and Fisheries	Applied Research	Food Security and Food System	GAA/TF	127,160.00
4.	Awareness of Bangsamoro Islamic Armed Forces (BIAF) Decommissioned Combatant Farmers on Vermicomposting and Vermicast	Zainodin M. Kusin Sema G. Dilna Tangan Kikay Teng Alim	College of Agriculture and Fisheries/ Graduate College	Basic Research	Peace and Order/ Policy Development	GAA/TF	220,000.00
5.	Utilization of Different Substrates Sources for Production of Vermicast Natural Fertilizer and Pesticides	Zainodin M. Kusin Mohammadtaha S. Pandaliday Tho M. Kusin Fhike Abdulrahman	College of Agriculture and Fisheries/ Graduate College	Applied Research	Food Security and Food System/ Socio Economic Development	GAA/TF	188,556.50
6.	Fermentation of Different Banana Species as Natural Vinegar	Zainodin M. Kusin	College of Agriculture and Fisheries/ Graduate College	Developmental Research	Food Security and Food System/ Socio Economic Development	GAA/TF	61,982.50
7.	Participatory Resource Assessment in Tamontaka 5, Cotabato City	Baina S. Saway Rhanest S. Tilendo	College of Agriculture and Fisheries	Basic Research	Good Governance	GAA/TF	41,442.50
8.	Development of Natural Soap and Hand Sanitizer Using Bitter Leaf	Zainodin M. Kusin	College of Agriculture and Fisheries/ Graduate College	Developmental Research	Health/ Socio Economic Development	GAA/TF	39,160.00
10.	Research Exploratory polyculture of Milkfish, Shrimps and Crabs	Bahiya Kid Ma. Ramona Tamayo Vic Vicente Randy Juaquin	College of Agriculture and Fisheries	Applied Research	Food Security/ Socio Economic Development	GAA/TF	287,880.00
12.	Home Made Formulation of Feeds and its Effectiveness	Mohammadtaha S. Pandaliday	College of Agriculture and Fisheries/ Graduate College	Developmental Research	Food Security	GAA/TF	49,800.00
13.	The Marshland Farming System and Its Implications to Sustain Livelihoods and the Environment in the Marshland Communities:	Nasrudin Buisan	College of Agriculture and Fisheries	Basic and Applied Research	Food Security/ Agricultural Crop Diversification/ Socio- economic Development/	SEARCA	231,875.00
	The Case of Liguasan Marsh Maguindanao				Climate Change Mitigation and Adaptation		
14.	Institutional Peace and Development Program	Jaemelyn Ututalum Saidamin Bagolong Mubarc Dimasindel Arnold Alferez	CAS/CBPA/CED/ CAFI/ GC	Basic Research	Policy Development/ Peace and Order/ Governance	CHED-IDIG	(In Collaboration with CAS/CED/ GC/CBPA)
15.	Pinini Biodegradable Seeding Potting Container	Tarhata S. Guimalon Arbaya H. Boquia Danny B. Dimalen Mohamidin L. Datu Zainodin M. Kusin	College of Agriculture and Fisheries/ Graduate College/ Forestry	Applied Research	Food Security/ Agricultural Crop Diversification/ Socio- economic Development/ Climate Change Mitigation and Adaptation	GAA/TF	(In Collaboration with Graduate College and Forestry)
Total Amount of Research Budget							1,850,182.50

RESEARCH

COLLEGE OF ARTS AND SCIENCES (12 total no. of research)							
No.	Title	Research Proponents	College	Category	Research Agenda/Thrusts	Source of Fund	Budget (Php)
1.	Adoption of Islamic Banking in the Bangsamoro Region, Philippines	Sittie Farisha Magapisa Hasna Lumpangan Lidasan Saudi Abubakr Abdulwahid Hashim, Moksing T. Pada Bainorhata P. Solaiman	College of Arts & Sciences	Basic Research	Policy Formulation	GAA/TF	79,310.00
2.	Awareness and Perceptions of Islamic Banking System Among Muslims in the Bangsamoro Region	Sittie Farisha Magapisa Hasna Lumpangan Lidasan Saudi Abubakr Abdulwahid Hashim Mohammad Hattah Bilon	College of Arts & Sciences	Basic Research	Policy Formulation	GAA/TF	78,595.00
3.	Flexible Learning as New Learning Design in Teaching English: The CCSPC context Amidst Covid-19 Pandemic	Arbaya H. Boquia	College of Arts & Sciences	Basic Research	Curriculum Development/ Policy Formulation	GAA/TF	22,835.00
4.	Assessment on DSWD's Sustainable Livelihood Program in Maguindanao: Transiting Households from Survival to Self-Sufficiency	Norkaina C. Samama Marwisa S. SalamAbdul Rahman S. Alongan Jehan A. Haron	College of Arts & Sciences	Basic Research	Socio-economic Development/ Health and Sanitation	GAA/TF	49, 043.00
5.	Street Sauce Dipping- Safe or Unsafe	Sarip Tarita Ampatuan Ali	College of Arts & Sciences	Applied Research	Socio-economic Development	GAA/TF	49,005.00
6.	Vendor's Sanitation Practices and Microbial Testing of Street Foods Sold at Nearby School Areas in Cotabato City	Sarip Tarita Ampatuan -Ali	College of Arts & Sciences	Applied Research	Health and Nutrition	GAA/TF	48,835.00
7.	The Live Experiences of Barangay Chairmen on Conflict Resolution Management in Cotabato City	Juwairiya U. Lingga	College of Arts & Sciences	Basic Research	Policy Formulation	GAA/TF	34,500.00
8.	Preliminary Assessment on the Diversity of Gastropods in the Selected Wetlands in the BARNM Area	Sarip Tarita Ampatuan-Ali	College of Arts & Sciences	Basic Research	Socio-economic Development	GAA/TF	44,135.00
9.	Flexible Learning as New Learning Design in Teaching English: The CCSPC context Amidst Covid-19 Pandemic	Arbaya H. Boquia	College of Arts & Sciences	Basic Research	Curriculum/ Policy Development and Implementation	GAA/TF	22,835.00
10.	Challenges and Mental Health Status of Students in the Transition From Face-ToFace to Online Learning During Covid-19 Pandemic: Basis for an Intervention in Addressing the Mental Health Issues Among Students of CCSPC	Lourdes Celso-Alcazaren	CAS/ Guidance Office	Basic Research	Policy Formulation and Health	GAA/TF	20,900.00
11.	Institutional of Peace and Development Program	Jaemelyn Ututalum Saidamin Bagolong Mubarak Dimasindel Jose Arnold Alferez	CAS/CBPA/CED/C AFI/GC	Basic Research	Policy Development/ Peace and Good Governance	CHED-IDIG	1, 629,000.00
12.	IDIG Halal	Tarhata S. Guiamalon Arbaya H. Boquia Abonawas M. Pendaliday Ayesha B. Ebrahim	Graduate College/CAS/CED/ Forestry	Applied Research	Food Security, Food System and Nutrition	CHED-IDIG	(In Collaboration with Graduate College/ Forestry/ CED)
Total Amount of Research Budget							2,078,991.00

RESEARCH

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION (5 Total no. of research)							
No.	Title	Research Proponents	College	Category	Research Agenda/Thrust	Source of Fund	Budget (Php)
1.	Issue and Opportunities in the Traditional Madaris an Avenue for the Grafting of Comprehensive Madrasah Development Programs	Noraida Ali	College of Business and Public Administration	Basic Research	Good Governance/Policy Development and Implementation	GAA/TF	46,310.00
2.	Students Attributed and Lifelong Learning Skills: Bases for Instructional Intervention	Laurice S. Tonacao	College of Business and Public Administration	Basic Research	Curriculum	GAA/TF	39,500.00
3.	Awareness and Acceptability of Vision, Mission, Goals and Objectives of the CCSPC-College of Business and Public Administration	Hanna Usman Raffiq S. Alim	College of Business and Public Administration	Basic Research	Policy Formulation/ Curriculum	GAA/TF	78,760.00
4.	Entrepreneurial Intention of the CCSPC-BSBA Graduates	Noraida C. Ali Emraida C. Ali	College of Business and Public Administration	Basic Research	Business and Marketing Policies	GAA/TF	61,860.00
5.	Institutional Peace and Development Program	Jaemelyn Ututalum Saidamin Bagolong Mubarak Dimasindel Arnold Alferez	CBPA/CAS/CED/GC	Basic Research	Policy Development/Peace and Order/ Governance	CHED-IDIG	(In Collaboration with CAS/CED)
Total Amount of Research							226,430.00

COLLEGE OF FORESTRY (4 total no. of research)							
No.	Title	Proponents	College	Category	Research Agenda/Thrusts	Source of Fund	Budget (Php)
1.	Pinini Biodegradable Seeding Potting Container	Abonawas Pandaliday Tarhata S. Guimalon Arbaya H. Boquia Danny B. Dimalen Mohamidin L. Datu Zainodin M. Kusin	Forestry/College of Agriculture and Fisheries/ Graduate College	Applied Research	Food Security/ Agricultural Crop Diversification/Socio-economic Development/ Climate Change Mitigation and Adaptation	GAA/TF	48,162.50
2.	Teduray Ethnobotany Medicinal Practices	Abonawas M. Pandaliday Farida K. Dimalen Danny Dimalen Ambusa Badal	College of Forestry/Graduate College	Applied Research	Health Economics/ Climate Change Mitigation and Adaptation/ Sustainable Environmental Management	CHED-IDIG	1,459,000.00
3.	Puncher Instrument for Corrugated Iron Sheet Roofing Pre-nailing Hole Preparation	Abonawas M. Pandaliday	College of Agriculture and Fisheries/Graduate College	Developmental Research	Socio-economic Development	GAA/TF	35,689.50
4.	IDIG Halal	Tarhata S. Guimalon Arbaya H. Boquia Abonawas M. Pandaliday Ayesha B. Ebrahim	Graduate College Forestry/ CED	Applied Research	Food Security, Food System and Nutrition	CHED-IDIG	(In Collaboration with Graduate College/CAS/ CED)
Total Amount of Research Budget							1,542,852.00

RESEARCH

COLLEGE OF EDUCATION (10 total no. of research)

No.	Title	Research Proponents	College	Category	Research Agenda/ Thrusts	Source of Fund	Budget (Php)
1.	Responsible Parenthood towards Better Education during Covid-19 Pandemic in Tamontaka 1, Cotabato City	Sittie M. Kusin Fairudz A. Dalantay	College of Education	Basic Research	Policy Development and Implementation	GAA/TF	75,900.00
2.	Decision Making Skills and COVID-19 Crisis Management among State Colleges and Universities in the Bangsamoro Autonomous Region In Muslim Mindanao	Joanie T. Haramain Fairudz Dalantay	College of Education	Basic Research	Policy Development and Implementation	GAA/TF	153,582.00
3.	In the Midst of Pandemic: Hurdles of CCSPC Researchers through their intercourse with proposal writing	Joanie Haramain Fairudz A. Dalantay Sittie Kusin Sapia Diocolano Hydie Parone	College of Education	Basic Research	Policy Formulation	GAA/TF	27,632.00
4.	Chemical Analysis of Different Crop Sources of Pickles Formulation	Jenny P. Piling Divine Lim Malcontento Ma. Louina K. Jailani Joanie T. Haramain Sittie M. Kusin Fairudz Dalantay Tarhata S. Guimalon Hydie M. Parone Zainodin M. Kusin Sapia A. Diocolano	College of Education	Developmental Research	Food Security and Food System Nutrition/Socio Economic Development	GAA/TF	49,850.00
5.	Storability of Pickles Made Up of Different Crop Sources	Jenny P. Piling Joanie T. Haramain Sittie M. Kusin Fairudz Dalantay	College of Education	Developmental Research	Food Security and Food System Nutrition	GGA/TF	48,950.00
6.	Management and Administrative of Academic Affairs and Services of Cotabato City State Polytechnic College	Noraini B. Mabang Joanie T. Haramain	College of Education	Basic Research	Governance and Policy Formulation	GGA/TF	22,781.00
7.	Sensory Analysis on the Palatability of Pickles Using Different Crops Sources	Jenny P. Piling Joanie T. Haramain Sittie M. Kusin Fairudz Dalantay Maria Louina U. Jailani Divina L. Malcontento	College of Education	Basic Research	Food Security and Food System Nutrition	GGA/TF	29,221.00
8.	Madrasah Reforms in the Philippines: Basis of Strengthening Private Madaris in the Bangsamoro	Ombra Imam	College of Education	Basic Science	Curriculum and Policy Development	GAA/TF	92,940.00
9.	IDIG Halal	Tarhata S. Guimalon Arbaya H. Boquia Abonawas M. Pandaliday Ayesha B. Ebrahim	Graduate College	Applied Research	Food Security, Food System and Nutrition	CHED-IDIG	(In Collaboration with Graduate College/ CAS/ Forestry)
10.	Institutional Peace and Development Program	Jaemelyn Ututalum Saidamin Bagolong Mubarak Dimasindel Jose Arnold Alferez	CEd/CAS/CBPA/ Graduate College	Basic Research	Policy Development/ Peace and Order/ Governance	CHED-IDIG	(In Collaboration with CAS/CBPA/ CAFi)
Total Amount of Research Budget							500,856.00

RESEARCH

GRADUATE COLLEGE (13 total no. of research)

No.	Title	Proponents	College	Category	Research Agenda/Thrust	Source of Fund	Budget (Php)
1.	Graduate Education Programs: Relative to Graduates Work Competencies in the Work Place	Tarhata S. Guiamalon	Graduate College	Basic Research	Curriculum/Socio-economic Development/Policy Development	GAA/TF	50,000.00
2.	Exploring Flexible Learning in Nurturing Students' Learning Amidst Covid-19 Pandemic	Tarhata S. Guiamalon Arbaya H. Boquia Rachelle T. Amando	Graduate College	Basic Research	Curriculum/Policy Development	GAA/TF	49,487.00
3.	Management Innovation of the MSME'S in Region XII During the Covid-19 Pandemic	Emraida C. Ali	Graduate College	Basic Research	Policy Formulation/Health	GAA/TF	61,860.00
4.	Online Instruction Amidst Covid – 19 Pandemic: Bases for Pedagogical Intervention	Tarhata S. Guiamalon Emraida Ali Noraida Ali Radzak Sam	Graduate College	Basic Research	Curriculum/Policy Development	GAA/TF	61,860.00
5.	IDIG Halal	Tarhata S. Guiamalon Arbaya H. Boquia Abonawas M. Pandaliday Ayesha B. Ebrahim	Graduate College/CAS/Forestry/CEd	Applied Research	Food Security, Food System and Nutrition	CHED-IDIG	7,280,310.00
6.	Water Management Schemes of Vermicast Production Mixed With Muscovado Sugar	Zainodin M. Kusin Tho M. Kusin Mohammadtaha S. Pandaliday Fhike Abdulrahman	College of Agriculture and Fisheries/Graduate College	Applied Research	Food Security and Food System/ Socio Economic Development	GAA/TF	(In Collaboration with CAFI)
7.	In- Vivo and In- Vitro Production of Vermicast	Zainodin M. Kusin Tho M. Kusin Mohammadtaha S. Pandaliday Fhike Abdulrahman Rasul Mamogkat	College of Agriculture and Fisheries/Graduate College	Applied Research	Food Security and Food System	GAA/TF	(In Collaboration with CAFI)
8.	Awareness of Bangsamoro Islamic Armed Forces (BIAF) Decommissioned Combatant Farmers on Vermicomposting and Vermicast	Zainodin M. Kusin Sema G. Dilna Taugan Kikay Teng Alim	College of Agriculture and Fisheries/Graduate College	Basic Research	Peace and Order/Policy Development	GAA/TF	(In Collaboration with CAFI)
9.	Utilization of Different Substrates Sources for Production of Vermicast Natural Fertilizer and Pesticides	Mohammadtaha Pandaliday Tho M. Kusin Fhike Abdulrahman	College of Agriculture and Fisheries/ Graduate College	Applied Research	Food Security and Food System/ Socio Economic Development	GAA/TF	(In Collaboration with CAFI)
10.	Fermentation of Different Banana Species as Natural Vinegar	Zainodin M. Kusin	College of Agriculture and Fisheries/Graduate College	Developmental Research	Food Security and Food System/ Socio Economic Development	GAA/TF	(In Collaboration with CAFI)
11.	Development of Natural Soap and Hand Sanitizer Using Bitter Leaf	Zainodin M. Kusin	College of Agriculture and Fisheries/Graduate College	Developmental Research	Health/ Socio Economic Development	GAA/TF	(In Collaboration with CAFI)
12.	Puncher Instrument for Corrugated Iron Sheet Roofing Pre-Nailing Hole Preparation	Abonawas M. Pandaliday	Forestry/Graduate College	Developmental Research	Socio-economic Development	GAA/TF	(In Collaboration with Forestry)
13.	Teduray Ethnobotany Medicinal Practices	Abonawas M. Pandaliday Farida K. Dimalen Danny Dimalen Ambusa Badal	College of Forestry/ Graduate College	Applied Research	Health Economics/ Climate Change Mitigation and Adaptation/ Sustainable Environmental Management	CHED-IDIG	(In Collaboration with Forestry)
Total Amount of Research Budget							7,503,517.00

RESEARCH

COLLEGE OF ENGINEERING, TECHNOLOGY AND COMPUTING							
8 total no. of Research							
No.	Title	Research Proponents	College	Category	Research Agenda/Thrust	Source of Fund	Budget (Php)
1.	CCSPC Learning Management System Development Using Moodle Platform	Rayyan S. Alim	College of Engineering, Technology, And Computing	Developmental Research	Policy Making/ Curriculum	GAA/ TF	388,500.00
2.	CCSPC Online Voting System	Rayyan S. Alim Amerhusein S. Amad Rowaida M. Abas Sambai A. Ali	College of Engineering & Computing	Applied Research	Governance/Policy Development/ Information System	GAA/ TF	49,500.00
3.	CCSPC Online Survey Management System	Rayyan S. Alim Amerhusein S. Amad Guimarudin S. Daud	College of Engineering & Computing	Developmental Research	Governance/Policy Dev./Information System	GAA/ TF	47,000.00
4.	Design and Development of a Mobility Rotary Aggregate Separator with Exchangeable Sieve Mesh	Sterling G. Sinsuat Tasil P. Apal Princess L. Leynes Samuel V. Magsipoc Walid A. Sarip Sambai A. Ali	College of Engineering Technology and Computing	Applied Research	Socio Economic Development	GAA/ TF	346,818.15
5.	Design and Development for Motor Control Instructional Trainer	Zaldy D. Bualat Kerwin Jay M. Alipo-on Samuel V. Magsipoc Nestor L. Dandang Princess L. Leynes	College of Engineering Technology and Computing	Applied Research	Socio Economic Developments	GAA/ TF	366,155.77
6.	SPT-Based Empirical Method for Assessing Soil Liquefaction Potential in	Walid A. Sarip Grace E. Parilla	College of Engineering Technology and Computing	Applied Research	Sustainable Environmental Management	GAA/ TF	600,000.00
	Proposed Economic Zone of Cotabato City, Philippines	Alma S. Kato Michelle L. Tirol Mohammed O. Pangato Nerissa D. Pal	Computing		Climate Change Mitigation and Adaptation/ Disaster Risk Reduction and Management/ Socio-Economic Development		
7.	Mechanical Properties of Undisturbed Soil Deposit in Proposed Economic Zone of Cotabato City, Philippines	Michelle L. Tirol Alma S. Kato Walid A. Sarip Grace E. Parilla Mohammed O. Pangato Muin S. Silad Bai Nor T. Abas	College of Engineering Technology and Computing	Applied Research	Sustainable Environmental Management/ Climate Change Mitigation and Adaptation/ Disaster Risk Reduction and Management	GAA/ TF	500,000.00
8.	Characteristics of Undisturbed Soil Deposit in Proposed Economic Zone of Cotabato City, Philippines	Alma S. Kato Walid A. Sarip Grace E. Parilla Michelle L. Tirol Mohammed O. Pangato Hasanaddin S. Mama Sittie Janeen S. Salindatu	College of Engineering Technology and Computing	Applied Research	Sustainable Environmental Management/ Climate Change Mitigation and Adaptation/ Disaster Risk Reduction and Management	GAA/ TF	550,000.00
Grand Total							2,847,973.92

LABORATORY HIGH SCHOOL							
(1 total no. of research)							
No.	Title	Proponents	College	Category	Research Agenda/Thrust	Source of Fund	Budget (Php)
1.	Effects of Instructional Strategy in Integrating Local Activities in Students' Participation in Mathematics Subject in Secondary School	Jomar U. Unggad Pembain G. Hariraya	Laboratory High School	Basic Research	Curriculum/ Policy Development and Implementation	GAA/TF	67,364.00
Total Amount of Research Budget							67,364.00

RESEARCH

SUMMARY LIST OF CCSPC RESEARCH LINKAGES WITH FINANCIAL ASSISTANCE

Linkages	Categories				Project	YEAR	Amount (Php)	
	Local	Regional	National	International				
1. COMMISSION ON HIGHER EDUCATION (CHED)			1. T'duray Ethno Botany Medical Practices		1. Identification of Medical Plants	2020	364,750.00	
					2. Documentation of Ethnic Traditional Practices	2020	364,750.00	
					3. Establishment of Protected Forest Area	2020	364,750.00	
					4. Documentation of Methods of Illness and other Documentations	2020	364,750.00	
			2. Institutionalization of Peace and Development Program				2020	1,629,000.00
			3. Halal		3.1. Assessing the Awareness and Acceptance of Halal Foods and Services	2020	134,000.00	
					3.2 Utilization of Squash (<i>Cucurbita Maxima</i>) in Halal Flour Production	2020	279,000.00	
					3.3 Palatability of Kalabasa Halaya	2020	1,716,827.50	
					3.4 Utilization of Kalabasa in Making Bread	2020	1,716,827.50	
							3.5 Product Development on Kalabasa Noodles	2020
				3.6 Making Halal Squash(<i>Cucurbita Maxima</i>) Chicharon	2020	1,716,827.50		
SUB TOTAL							11,599,000.00	
2. DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST- PCAARRD)			Enhanced Productivity of Lacatan and Cardava in Region XII and ARRM			2013-2017	810,834.00	
SUB TOTAL:							810,834.00	
3. SEARCA				The Marshland Farming System and its Implications to Sustain Livelihoods and the Environment in Marshland Local Communities: The Case of Ligwasan Marsh Maguindanao	2020	231,875.00		
4. AGRICULTURAL TRAINING INSTITUTE (ATI)		The Economic and Social Impact of Sikat-Saka Program to the Rice Farmers Beneficiaries in Region XII, Philippines				2018	450,000.00	
5. DEPARTMENT OF TRADE (DOT)		A War torn to Farm Tour: Assessing the Potential of Liguasan Marsh for Agroecotourism in Maguindanao				2019	96,000.00	
6. DEPARTMENT OF ENVIRONMENT and NATURAL RESOURCES (DENR XII)		Donated Land Resources (Located at Mt. Linangan, Datu Odin, Sinsuat, Maguindanao)				2013-present	----	
7. NATIONAL EDUCATION DEVELOPMENT AUTHORITY (NEDA)		Technical Resources				2010-present	----	
8. CHED AND OPAPP/MILF/CHED BOL (ON-GOING) MOA SIGNING			1. Feasibility Study on the Implementation of Expanded Tertiary Education Equivalency and Accreditation Program in BARMM			2020-2021	500,000.00	
9. DEPARTMENT OF AGRICULTURE-MAFAR		Resources a. Land Resources b. Laboratories and Facilities c. Animal Facilities d. Technical Resources				2020-present	---	
GRAND TOTAL							13,687,709.00	

RESEARCH

SUMMARY LIST OF CCSPC RESEARCH LINKAGES WITH TECHNICAL/PHYSICAL ASSISTANCE

No.	LINKAGES	LEVEL	SPECIFIC ASSISTANCE
1.	MUHAMMADIYAH UNIVERSITY OF MALANG	INTERNATIONAL-INDONESIA	Research Capability Building
2.	UNIVERSITAS MUHAMMADIYAH, PURWOKERTO	INTERNATIONAL-INDONESIA	Research Capability Building
3.	UNIVERSITY OF MUHAMMADIYAH, GRESIK	INTERNATIONAL-INDONESIA	Research Capability Building
4.	UNIVERSITAS MUHAMMADIYAH, SIDOARJO	INTERNATIONAL-INDONESIA	Co-host in the International Research Conference
5.	UNIVERSITY OF MUHAMMADIYAH, JEMBER	INTERNATIONAL-INDONESIA	Research Capability Building
6.	UNIVERSITY OF SAINS, MALAYSIA	INTERNATIONAL-MALAYSIA	Research Capability Building
7.	MUSA ASIAHH INTEGRATED SCHOOL	INTERNATIONAL-CAMBODIA	Research Capability Building
8.	HEAVENLY CULTURE WORLD PEACE RESTORATION LIGHT	INTERNATIONAL-SOUTH KOREA	Research Capability Building
9.	AL-MADDAT FOUNDATION FOR HUMANITARIAN SERVICES	INTERNATIONAL-KINGDOM OF SAUDI ARABIA	Research Capability Building
10.	HUMAN DEVELOPMENT FOUNDATION, INCORPORATED	INTERNATIONAL-TURKIYE	Research Capability Building
11.	SAGLIK BELIMRI UNIVERSITESI OF TURKEY	INTERNATIONAL-THAILAND	Research Capability Building
12.	PEOPLE COLLEGE OF PATANI	INTERNATIONAL-THAILAND	Research Capability Building
13.	SYEIK DAUD ISLAMIC UNIVERSITY	INTERNATIONAL-THAILAND	Research Capability Building
14.	FATONI UNIVESITY	INTERNATIONAL-THAILAND	Research Capability Building
15.	SOXAAEDEC	NATIONAL	Research Capability Building
16.	PCAARD	NATIONAL	Research Capability Building
17.	MAFAR	LOCAL	Physical Resources/Facilities
18.	DOST	LOCAL	Research Capability Building
19.	LOCAL GOVERNMENT UNITS (11 Agencies)	LOCAL	Technical and Physical Facilities

CCSPC RESEARCH UTILIZATION AND COMMERCIALIZATION

Title	Researcher/s	Beneficiaries	Income/ Remarks
1. Sensory Analysis on the Palatability of Pickles using different Crop Sources	Zainodin M. Kusin Joanie T. Haramain Sittie M. Kusin Fairudz A. Dalantay Jenny P. Piling Mughani P. Sampulna	Faculty and Students	1. Utilized by the College of Education under Technology and Livelihood Education as supplemental materials. 2. Utilized by the College of Education and Commercialized by the Production Office through Income Generating Project of the College. This project has initially generated the amount of P 1,600.00.
2. Deleafing Prevent Sigatoka Disease Banana In vitro Condition	Zainodin M. Kusin	Banana Farmers	Utilized by the Banana Planters and contributed to the reduction of the synthetic chemicals thru regular Deleafing as natural control of black sigatoka resulted to the increased production of income of the community banana growers.
3. Critiquing Documentation Skills among Local Officials of Selected Barangays in Cotabato City	Joanie T. Haramain	Barangay Officials	Utilized by the LGU of Barangay Datu Balabaran, Cotabato City which contributed to the intervention measures employed by the barangay in the management of the effects of the new normal brought about by the COVIC-19 pandemic.
4. Documentation Skills Among Local Officials of Selected Barangays in Cotabato City	Joanie T. Haramain	Barangay Officials	Utilized by the LGU of Barangay Kalanganan II, Cotabato City in support to the principles of effective transparency and promotion of peace, progress and development in the Bangsamoro Community.



Research output of CCSPC Researchers - utilized and commercialized

RESEARCHES PUBLISHED IN REPUTABLE JOURNALS (PUBLISHED/PRESENTED 2020)

TITLE	AUTHOR/S	PUBLISHER	CATEGORY	DATE PUBLISHED
1. The K-12 Senior High School Program: The case of Laboratory Senior High School, Cotabato City State Polytechnic College, South Central Mindanao, Philippine	Tarhata S. Guiamalon Pembain G. Hariraya	International Organization Center of Academic Research, www.ocerints.org ISBN:978-605-06286-0-9	International	October 5, 2020
2. Relevance of Fisher's Model of Third-Party Intervention in Malaysia's Mediation to the Bangsamoro Conflicts	Shamsuddin L. Taya, et al.	International Journal of Advanced Research in Engineering and Technology (IJARET) Volume 11, Issue 6, June 2020, pp. 411-425. Article ID: IJARET_11_06_037	International	June 2020
3. Structural Equation Model on Work Engagement among Employees of large Retail Enterprises in Region XII	Noraida C. Ali	International Journal of Management Excellence Volume 15 No. 1	International	June 2020
4. A Tracer Study of 2012- 2019 Graduates from Bachelor of Science in Business Administration at Cotabato City State Polytechnic College, Philippines	Emraida C. Ali Noraida C. Ali	The International Journal of Business Management and Technology, Volume 4 Issues 5 ISSN:2581-3889	International	Sept-Oct 2020
5. Structural Equation Model of Guests' Satisfaction of Inland Resorts in Region XII	Menchu D. Estaris	International Journal of Management Excellence Volume 15 No. 1	International	June 2020
6. Children of War: A Rapid Needs Assessment of Orphan in Muslim Mindanao	Maripaz C. Abas, Ombra A. Imam	Asian Foundation	International	October 2020
7. Analysis of Women Entrepreneurship in Autonomous Region in Muslim Mindanao	Emraida C. Ali	International Journal of Management Excellence Volume 15 No. 2	International	November 2020
8. Instructional Strategies Employed by Public Elementary School Teachers in South Central Mindanao, Philippines	Joanie T. Haramain	European Modern Studies Journal, Volume 4 No. 6 ISSN 2522-9400	International	November 2020
9. Introducing New and Innovative Modes of Instruction and Framework for The Establishment of Institution's Accountability and Responsibility	Joanie T. Haramain	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article: AR-0147 (Presented and Published)	International	November 2020
10. Bachelor of Science in Business Administration (BSBA) Graduate Tracer Study Year 2012-2019	Emraida C. Ali Noraida C. Ali	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article: AR-0112 {Presented and Published}	International	November 2020
11. Local Management Conflict Resolution Among Schools Principals in Maguindanao	Sittie M. Kusin Zainodin M. Kusin	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article AR-014 {Presented and Published}	International	November 2020
12. A Study of Work Engagement Among Employees of Large Retail Enterprises in Region XII, Philippines	Noraida C. Ali	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article: AR-0113 {Presented and Published}	International	November 2020
13. Divers of Women Entrepreneurship in the Autonomous Region in Muslim Mindanao (BARMM)	Emraida C. Ali	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article: AR-0111 {Presented and Published}	International	November 2020
14. Prevalence of Parasites in Freshwater Fishes in Southern Mindanao Philippines	Tarita A. Ali	The 2 nd International Conference on Intellectuals Global Responsibility (ICIGR) 2020 Article: AR-0106 {Presented and Published}	International	November 2020
15. Learners' Development among Public Elementary Schools in Southern Philippines	Joanie T. Haramain	The American Journal of Humanities and Social Sciences Research (THE AJHSSR)	International	December 2020

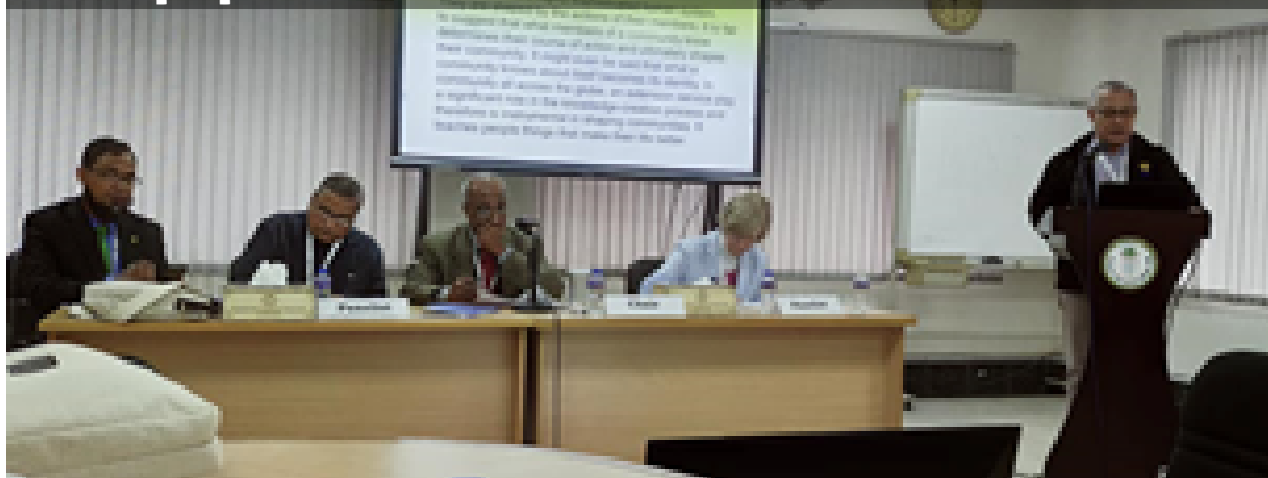
RESEARCH

COTABATO CITY STATE POLYTECHNIC COLLEGE SUC LEVELLING			
	INDICATORS		Maximum Points
1	Research Center including percentage of researchers to total plantilla faculty in the past three years		3
	a. Number of research centers actively pursuing research in the past three (3) years		1
	b. Percentage of Researchers to total number of plantilla faculty in the past three (3) years		2
2	Each research funded by outside agency in the past three (3) years		2
3	Completed Research-based Paper Published in the past three (3) years (such as Elsevier Scopus, Thompson Reuters Journals, and CHED Accredited Journal)		3.5
	a. Research-based paper published in an international Refereed Journal or publication in the past three (3) years.		1.5
	b. Research-based paper published in a Refereed Journal Accredited by CHED in the past three (3) years		1
	c. Percentage of research-based paper published in Refereed Journals to the total number of research output		1
4	Research-based Paper Presented in the past 3 years		3
	a. Number of research-based paper presented in International fora/ conference		1
	b. Number of research-based paper presented in National fora/conference		0.5
	c. Number of research-based paper presented in Regional fora /conference		0.5
	d. Percentage of research-based paper presented in international fora/ conferences to total number of research-based paper		1
5	Citations in the past three (3) years		0.5
	a. Total number of citations in articles published by other researchers in Refereed International or National Journal such as Elsevier Scopus, Thomson Reuters Journals, and CHED Accredited Journal)		0.25
	b. Each research-based paper cited by book authors		0.25
6	Research-based Paper Presented in the past 3 years		3
	a. Number of research-based paper presented in International fora/ conferences		1
	b. Number of research-based paper presented in National fora/conference		0.5
	c. Number of research-based paper presented in Regional fora /conference		0.5
	d. Percentage of research-based paper presented in International fora/ conferences to total number of research-based paper		1
7	Citations in the past three (3) years		0.5
	a. Total number of citations in articles published by other researchers in Refereed International or National journal such as Elsevier Scopus, Thomson Reuters Journals, and CHED Accredited Journal)		0.25
	b. Each research-based paper cited by book authors		0.25

Source: Lecture Presentation of Engr. Elias A. Susa

RESEARCH

CCSPC Faculty and Student Researchers present papers in the International Conference



At least four faculty of Cotabato City State Polytechnic College (CCSPC) together with one alumna in the Graduate College attended the 7th International Conference on Public Administration and Development in Bangladesh held on Feb. 3-9, 2020. They presented their research papers and earned remarkable recognitions apart from the opportunities granted by the institution relative to faculty research development including the strategy of strengthening partnership with international institutions.



Dr. Ainonnacirin A. Abdulgani (top-right) and Dr. Radzata Abdulgani (middle-left) presenting their papers. Bottom left-right is Dr. Muhammad Faheem Aliuden including the Dean of the Graduate College, Dr. Saidamin P. Bagolong (third-back).

RESEARCH



MOTIVATIONAL LEADER. Prof. Sema G. Dilna, Ed.D. CCSPC President is answering the questions of the audience during the Virtual International Conference of Intellectuals Global Responsibility 2020 initiated by UMSIDA, Indonesia, one of the active partners of CCSPC in the development of human resources in the international communities.

Moreover, the College president presented his paper during the said conference including his inspirational message in which thousands of spectators comprising the scholars, academicians, researchers, practitioners, professionals, and experts in any disciplines of knowledge were motivated particularly in addressing the challenges of the COVID-19 pandemic.

Likewise, the College president emphasized the importance of following protocols during this time of crisis including the collaborative effort of individuals and groups for the efficient solution of problems caused by societal and environmental problems.

Being the co-host institution during the international conference, Pres. Dilna became one of the panelists during the research paper presentation proper.

PARTNERS:

INTERNATIONAL CONFERENCE ON INTELLECTUALS' GLOBAL RESPONSIBILITY (ICIGR)

5:16 Done Edit

15	11.05-11.25	Panelist 6 (Cotabato City State Polytechnic College, Philippines)	Prof. Sema Guine Dilna, EdD
16	11.25-11.45	Discussion	Moderator (Wahyu Taufiq M.Ed)

Organized by:



17	11.45-11.55	Conclusion for Panel 2	Moderator (Wahyu Taufiq M.Ed)
18	11.55-12.00	Closing of Panel Session	Moderator (Wahyu Taufiq M.Ed)
19	12.00-12.15	Presentation Model and Article Publication for ICIGR 2020	Mochammad Tanzil Multazam, M.Kn
19	12.00-12.10	Closing Ceremony of ICIGR 2020	MC (Dian Rahma Santoso, M.Pd)



UNIVERSITAS MUHAMMADIYAH, SIDOARJO

DETAILED RESEARCH PROPOSAL

As stipulated in the ORS-Research Manual (2014), the research proposal shall contain the following elements:

I. PROGRAM/PROJECT TITLE**II. PROPONENT (S)**

College/Unit:

III. PROPOSED BUDGET**IV. SIGNIFICANCE OF THE PROJECT/STUDY**

This section should include:

1. The current need of the country that the proposal intends to address
2. Supports/Compliments the national/regional Research and Development Programs
3. The proposal can justify the resources to be invested with the consideration of the potential benefits to be derived.
4. The likely impact of the information/technology to be generated on the current body of knowledge, target beneficiaries or other stakeholders (rural farm households; industry; commodity/sector or region and the country/national economy)
5. It shows how the output can be utilized and be disseminated

V. OBJECTIVES

1. Adequate enough to address the problem stated
2. Clearly indicates what the proposal wants to achieve
3. Attainable within the time frame and resources indicated

VI. REVIEW OF LITERATURE

1. Exhaustive enough to cover related researches activities conducted for the last 10 years
2. The state of the art of the current technology/ information from which the project proposal
3. Indicate any related technology which is protected by any of the intellectual property rights scheme (e.g. patent trade mark, copy right, etc.)

VII. ANALYTICAL FRAMEWORK/ METHODOLOGY

1. The proposal is guided by analytical frame work.
2. All relevant variables to be measured/evaluated are included in the methodology.
3. The proposed methodology must provide adequate answers to the research objectives.

4. The project must produce measurable output and the set of indicators and values must be defined.
5. It should indicate appropriate experimental layout, procedures and designs.
6. It should indicate how the data required by the set of indicators be obtained.
7. It should state the specific sources of data and frequency of data collection.

VIII. EXPECTED OUTPUTS

1. To what extent will such technologies/information eliminate/mitigate or prevent the identified problem from producing damages?
2. In what way will the proposed research project generated products, information, process, or service of national and international recognition?
3. What are the specific products, processes, services, information or technologies which the project is expected to produce?
4. How are they compared with existing technologies/ knowledge?
5. What are the expected social, economic and other benefits to be generated? How long will it take before the realization of some of its expected output?
6. Are the expected results gender sensitive?

IX. WORK PLAN

1. The identified activities must be consistent with objectives and expected outputs.
2. The activities identified should lead to the attainment of the expected outputs.

X. BUDGET

1. It is reasonable and appropriate in terms of what the project intends to accomplish.
2. It is consistent with the proposed work plan.
3. It must indicate counterpart funds if available.
4. The line-item expenditures are consistent with existing allowable rates.

ANNOUNCEMENT:
THE ORS IS NOW CALLING FOR RESEARCHERS
TO SUBMIT THEIR RESEARCH PROPOSALS
FOR INSTITUTIONAL
FUNDING

EXTENSION

In pursuit of strengthening community services, the Cotabato City State Polytechnic College has sustained the active participation of faculty and student extensionists under the guidance and leadership of the Director of the Office of Extension Services (OES), Dr. Samsia Ebrahim Beduya in coordination with the different colleges and in collaboration with the external stakeholders. The highlights of accomplishments of the CCSP-OES are summarized below and in the succeeding pages.

OES ACTIVITY PLANNING WRITESHOP

- The OES conducted an Activity Planning on August 10-12, 2020 at CCSPC Audio Visual Room, Cotabato City with the aims of assessing the performance of the office in its realization of the five year plan, and to determine the strengths and weaknesses the office had demonstrated in achieving its vision.



Community Needs Assessment

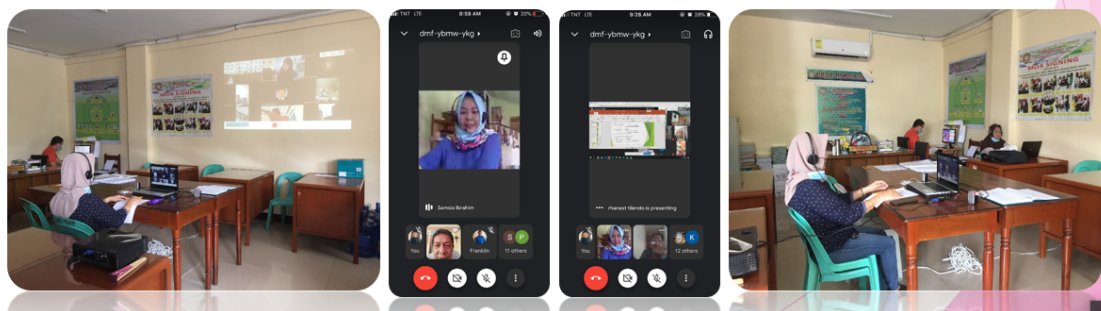
Community Needs Assessment Survey at Barangay Minabay, Barangay Eddor and Barangay Nuyo last September 2, 3, and 4, 2020. One of the mandated functions of State Universities and Colleges in our country is serving the community through providing extension services that could help combat their social and economic struggles.



EXTENSION

OES ONLINE IN-HOUSE REVIEW

Due to pandemic, an Online In-House Review of Project Proposals was done on October 14, 15, & 16, 2020 at CCSPC, Cotabato City via Google Meet. The aim of the activity is to evaluate the project proposals submitted by the different colleges based on the extension agenda, vision and mission of the Institution and the results of the needs assessment survey which was conducted at the different identified Barangays and communities.



LAUNCHING OF RISE BANGSAMORO PROGRAM

OES Budget Utilization for 2020

The RISE (Reformed Initiatives for Sustainable Empowerment) Bangsamoro Program was launched during the Administrative Council Meeting on August 27, 2020.

	ALLOTMENT		UTILIZATION		UTILIZATION RATE	
	PER GAA	PER INCOME	PER GAA	PER INCOME	PER GAA	PER INCOME
2020	728,000.00	1,000,000.00	728,000.00	1,000,000.00	100%	100%
		General Fund			Trust Fund	
Approved Budget:		728,000.00			1,000,000.00	
Utilization as of December 2020		1,670,000.00				
Outstanding Balance as of December 2020						

RISE BANGSAMORO PROGRAM
Reformed Initiatives for Sustainable Empowerment

Project: Office of the Extension Services
Location: Sultan Kudarat
Target Beneficiaries: Sectoral groups (government officials, farmers, women, and youth)

Rationale

The Cotabato City State Polytechnic College through its Extension Services Office, its active role in reaching out marginalized communities, has been responsive in redefining and transforming social and economic lives of many citizens in the region. This is evidenced by its programs and services that catered and served tripeople in marginalized communities in Maguindanao and Cotabato City.

In 2014, one of the institution's successful program launched in some barangays in Maguindanao and Cotabato City was Sustainable Action for the Lifelong Advancement of the Marginalized (SALAM). This program was enjoyed by more than a thousand beneficiaries. Impact studies attest the improvement that the program has brought to people in many aspects of their lives. The sectoral groups such as women, youth, government officials, and farmers were capacitated by CCSPC with technology which they have used in their mode of livelihood, participation to government and civic affairs, environmental protection, wellness, good parenthood, and agriculture.

This 2020, the Office of the Extension Services Office offers a new unified extension program that covers a comprehensive, sound, relevant, and coherent set of development projects and services in institution's newly identified extension areas. This is based on the criteria set by the Commission on Higher Education through its memorandum order number 58, series of 2012 that extension programs of state universities and colleges in the Philippines should be grounded on its significance in terms of its contribution to regional and national development and the advancement of the discipline, institutional policy and support for the program, and recognition given to the programs by recognized entities.

The RISE Program is an acronym for Reformed Initiatives for Sustainable Empowerment of the Bangsamoros. The name itself implies the improvement made in the program, strategies, services, and development projects of the institution in bringing technology transfers to Bangsamoros. It makes sustainable empowerment of its target clientele as the pivotal point of its initiatives. It is community, needs-based and a contextualized program framed to link with government and non-government agencies in the administration of social and economic development.

As the institution embarks on transforming people's lives, the new extension program of CCSPC widens its scope to cover a big magnitude of deserving beneficiaries and to take a lead in developmental engagement through its extension priority agenda such as continuing education, ecological and environmental management, good governance, economic prospects, peace and values transformation, women, youth and family welfare, and health and wellness. Since it is for the Bangsamoros, the priority areas identified in the Bangsamoros development plan are integrated such as water, sanitation, and hygiene, education, environmental governance, waste management program, conservation of cultural heritage, and culture and development.

EXTENSION

AREA VI -Extension and Community Involvement

CHED National Remote/Virtual Validation on December 11, 2020 at CCSPC, Cotabato City via Zoom.



Strategic Planning Workshop

Cotabato City State Polytechnic College through the office of Administration and Finance headed by Vice President Dr. Teng A. Alim, conducted a Strategic Planning Writeshop last December 16, 17 & 18, 2020 at Pagana, Pavilion Hall, Cotabato City.

The Director of the Office of Extension Services with the OES Unit Heads actively participated the said strategic Planning Writeshop and gave some inputs and insights especially during the writeshop proper where they presented their outputs on the extension programs and activities of the College. It was a very fruitful activities in which the participants were given direction on the mandates of the Institution in its quest for University status.



EXTENSION

MFO 3: TECHNICAL ADVISORY EXTENSION SERVICES 2020

TITLE	COLLEGE	PROONENT	Area	No. of Participants	PROPOSED BUDGET
1. Farmer's Training on Organic Vegetable Production for Socio-Economic Development and Sustainability	CAFI	DR. SAMSIA IBRAHIM-BEDUYA	Brgy. Minabay, Buldon, Maguindanao	50	Php 73,843.00
2. Training on Food Safety on Processing and Preservation of fruits and vegetables	CAFI	Engr. Elena O. Biado & Prof. Analiza S. Macacua	Brgy. Minabay, Buldon, Maguindanao	40	64,716.30
3. Mobilizing Constituent's Capacity for Community Empowerment Project	CED	DR. MOBARAC R. DIMASINDEL	Brgy. Minabay, Buldon, Mag.	120	Php 148,267.00
4. Extension Project on Plumbing	CED	MR. FERNANDO E. OBEDOZA	Brgy. Minabay, Buldon, Maguindanao	40	Php 67,794.50
5. Extension Project on Livelihood (Handicraft)	CED	MR. LITO RAGUIAB	Brgy. Minabay, Buldon, Mag.	40	Php 58,285.70
6. Handicraft Training on Water Hyacinth By-Products	CAFI	Instr. Baina S. Saway/ Instr. Rhanest S. Tilendo	Brgy. Datu Balabaran, Cotabato City	40	Php 39,314.00
7. Conflict Resolution Management in Buldon, Maguindanao	CAS	Dr. Juwairiya U. Lingga	Brgy. Minabay, Buldon, Maguindanao	40	Php 41,481.00
8. Social Economic Development Program in Buldon, Maguindanao	CAS	Mr. Franklin P. Tizon	Brgy. Minabay, Buldon, Maguindanao	40	Php 46,183.50
9. Capacitating the Role of Women During Pandemic	CAS	Ms. Marwisa S. Salam	Brgy. Minabay, Buldon, Maguindanao	30	Php 31,471.00
10. Trainer's Training on four Required Acts for Departed Muslim Capability Building through Training	CAS	Us. Saudi B. Abubakar	RH-5 General Luna, Cotabato City	30	Php 43,024.00
11. Seminar-Workshop on Bookbinding Services	Library Office	Ms. Bairido S. Abubakar	RH-5, Don E. Sero, Cotabato City	30	Php 29,931.00
12. Parliamentary Procedure Seminar-Workshop	CAS	Mr. Abdulbasit D. Silongan	Brgy. Kalanganan II, Cotabato City	40	Php 37,301.00
13. Community Services Caravan V2	CBPA	Dr. Saidamin P. Bagolong	Brgy. Minabay, Buldon, Maguindanao	40	Php 47,859.00
14. Training Workshop on Fabric Conditioner	CBPA	Mr. Albasir L. Taha	Brgy. Minabay, Buldon, Mag.	40	Php 47,878.06
15. Ethics in Public Relations	CBPA	Ms. Hanna N. Usman	Brgy. Tamontaka 1, Cotabato City	40	Php 37,839.00
16. Financial and Economic Literacy	CBPA	Mr. Raffiq S. Alim	Brgy. Tamontaka 1, Cotabato City	40	Php 37,829.00
17. Good Governance Extension Program	CBPA	Dr. Baina S. Kikay	Brgy. Tamontaka 1, Cotabato City	40	Php 37,629.00
18. Women Entrepreneurship Extension Program	CBPA	Dr. Noraida C. Ali	Brgy. Minabay, Buldon, Maguindanao	40	Php 37,829.00
19. Electrical Wiring and Installation	CETC	Mr. Gimao P. Rakman	Brgy. Minabay, Buldon, Maguindanao	44	Php 46,826.00
20. Skills Training on Livelihood and production	LHS	Ms. Pembain D. Hariraya	Brgy. Kalanganan II, Cotabato City	40	Php 41,090.50
TOTAL: (20 Proponents)				824 Participants	Php. 1,016,801.56

Memorandum of Agreement

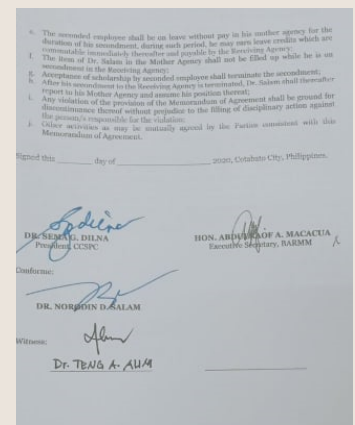
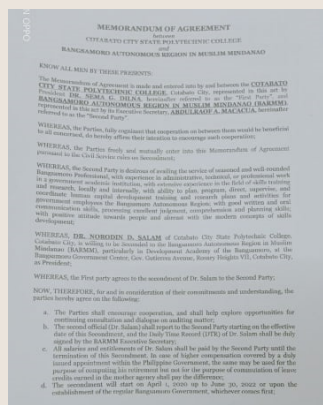
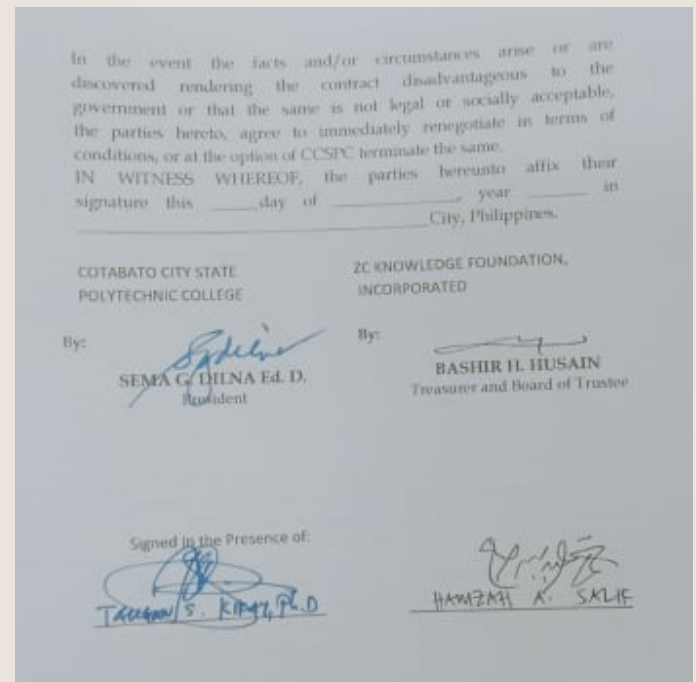
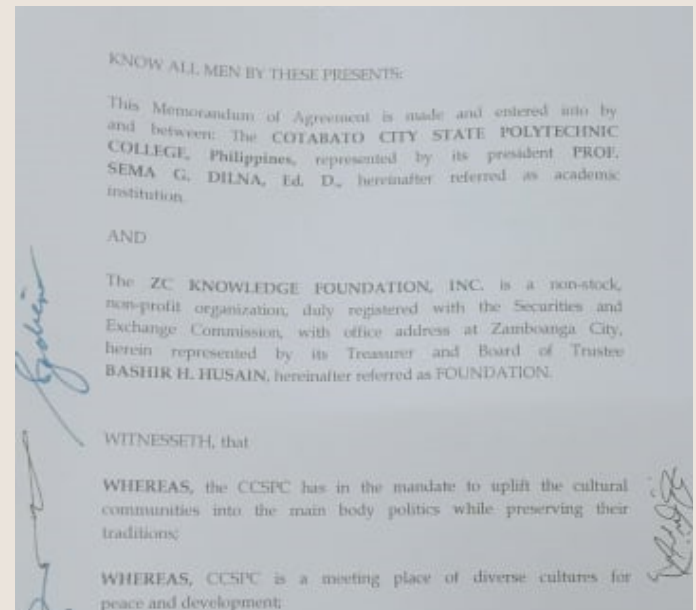
**Memorandum of Agreement with
Land Bank of the Philippines**
(thru Res. No. 472, s. 2020)

**Memorandum of Agreement with
Ministry of Basic Higher and
Technical Education**
(thru Res. No. 472-A s. 2020)

**Memorandum of Agreement with
MAFAR, BARMM and Office of MP
Susana S. Anayatin**
(thru Res. No. 481, s. 2020)

**Memorandum of Agreement with the
ZC Knowledge Foundation, Inc.**
(thru Res. No. 489, s. 2020)

**Memorandum of Agreement with
Bangsamoro Autonomous Region in
Muslim Mindanao**
(thru Res. No. 490, s. 2020)



BOARD RESOLUTIONS

SUMMARY OF BOARD OF TRUSTEES (BOT) RESOLUTIONS DURING THE CY 2020

Resolution No.	Contents	Action Taken by the Board	Colatilla/Remarks	Status of Implementation
435, s. 2020	Approving the Provisional Agenda of the 134 th /1 st Quarter Regular Board of Trustees Meeting of the Cotabato City State Polytechnic College held via Zoom on 02 July 2020	Approved	None	Implemented
436, s. 2020	Reading the Minutes of the 4 th Quarter Regular Board of Trustees Meeting held on 21 November 2019 at CHED Conference Room, CHED Central Office, Quezon City	Approved	Subject to integration of comments, corrections, suggestions and observations	Implemented
437, s. 2020	Approving the President's Report for the First and Second Quarter of the Year	Approved	None	Implemented
438, s. 2020	Approving the Submission of Manual of Operation of the Different Offices by the Heads of Offices	Approved	Subject to the creation of Committee to Check the Manual	Implemented
439, s. 2020	Deferring the Approval of Consultancy o Dr. Dammang S. Bantala with Remuneration Equivalent to SG15	Approved	None	Implemented
440, s. 2020	Approving the Hiring of Legal Consultant	Approved	subject to approval by the Solicitor General and concurrence by the COA	For Implementation
441, s. 2020	Granting of Authority to the College President, Dr. Sema G. Dilna to Sign Appointments of Faculty and Staff with Salary Grade 18 and Below	Approved	Subject to compliance with CSC rules and regulations	Implemented
442, s. 2020	Granting the Authority to the College President, Dr. Sema G. Dilna to Reorganize and Approve the Designations of the New Officials of the College	Approved	Subject to CSC rules and regulations	Implemented
443, s. 2020	Approving the Creation of Records Office Per Recommendation of the Commission on Audit	Approved	None	Implemented
444, s. 2020	Approving the Proposed Policy on Secondment and Detail of Personnel of CCSPC Subject to Compliance with CSC Rules and Regulations	Approved	Subject to Compliance with CSC requirements	For Implementation
445, s. 2020	Approving the Barcode Registration for the Office Memoranda, Outgoing	Approved	None	For Implementation

BOARD RESOLUTIONS

Resolution No.	Contents	Action Taken by the Board	Colatilla/Remarks	Status of Implementation
	Communications and other Important Documents of the College			
446, s. 2020	Approving the Investiture Program of the Newly Elected College President and Appropriating Funds thereof	Approved	Subject to the Usual Auditing and Accounting Rules and Regulations	For Implementation
447, s. 2020	Disapproving the Fall Back Position of the Faculty Members for the Professorial Rank	Deferred	None	Implemented
448, s. 2020	Approving the Utilization of Budget for the Last Quarter FY 2019, First Quarter FY 2020, and Second Quarter FY 2020	Approved	None	Implemented
449, s. 2020	Approving the Annual Procurement Plan and Program of Receipts and Expenditures for FY 2020	Approved	None	Implemented
450, s. 2020	Approving the Change of Signatories in All CCSPC Bank Accounts; Closing of Existing LBP Account of SHS Savings Account no. 03712401-10 and Opening of SHS VP Current Account, HMDF, and Graduate College Accounts. The Special Accounts for Retirees shall Remain as Is	Approved	None	Implemented
451, s. 2020	Approving the Implementation of the Increase of Honorarium of the Graduate College Faculty	Approved	Subject to usual auditing and accounting rules and regulations	On-going Implementation
452, s. 2020	Approving the Proposed Payment Scheme for Infrastructure Projects	Approved	Subject to compliance with RA 9184 and usual auditing and accounting rules and Regulations	For Implementation
453, s. 2020	Approving the Implementation of the Project entitled, Improving Teaching and Learning of Engineering and Technology Programs through Upgrading of Facilities to Produce Graduates with Technical Skills and Competencies Aligned with the Requirements of Industry 4.0" worth 10 Million Institutional Development and Innovation Grant of CHED	Approved	None	For Implementation
454, s. 2020	Consulting a Lawyer to Resolve the Issue on Revocation of Donation	Approved	None	For Implementation

BOARD RESOLUTIONS

Resolution No.	Contents	Action Taken by the Board	Colatilla/Remarks	Status of Implementation
455, s. 2020	Directing the Project Monitoring Team to Submit Status Report of the On-going Projects	Approved	None	Implemented
456, s. 2020	Approving the Guidelines and Policies on Granting Incentives to Board Examination Topnotchers	Approved	Subject to usual auditing and accounting rules and regulations	For Implementation
457, s. 2020	Approving the Revised CCSPC Structure	Approved	None	Implemented
458, s. 2020	Approving the Admission of Incoming First Year Students Without Entrance Examination for SY 2020-2021	Approved	Subject to creation of guidelines	For Implementation
459, s. 2020	Approving the Proposed offering of Humanities and Social Sciences (HUMSS) and Accountancy, Business Management (ABM) as Additional Strands for SHS	Approved	None	For Implementation
460, s. 2020	Approving the Guidelines on Work Scheme Under New Normal and other Policies	Approved	None	Implemented
461, s. 2020	Confirming the Candidates for Graduation and Students with Latin Honors for SY 2019-2020	Confirmed	None	Implemented
462, s. 2020	Confirming the Academic Calendar for SY 2020-2021	Confirmed	None	On-going Implementation
463, s. 2020	Approving the project Proposal entitled, "CCSPC Flexible Learning Materials for Instructional an Engineering Technology Equipment"	Approved	None	For Implementation
464, s. 2020	Creating a Committee to Evaluate the Performance of the Faculty Affected with the Quantum Leap in Consonance with the Letter from the DBM	Approved	None	Implemented
465, s. 2020	Creating a Committee on Task Force University Conversion to Spearhead the Monitoring, Complying Lacking Requirements for University Conversion	Approved	None	On-going Implementation
466, s. 2020	Approving the Provisional Agenda of 135 th /2 nd Quarter Regular Board of Trustees Meeting of the Cotabato City State Polytechnic College held via Zoom on 09 September 2020	Approved	None	Implemented
467, s. 2020	Reading the Minutes of the 1 st Quarter Regular Board of Trustees Meeting of the Cotabato City State Polytechnic College on 02 July 2020 via Zoom Video Conferencing	Approved	Subject to integration of comments, corrections, suggestions and observations	Implemented

BOARD RESOLUTIONS

Resolution No.	Contents	Action Taken by the Board	Colatilla/Remarks	Status of Implementation
468, s. 2020	Approving in Principle the Virtual Guidance and Counselling Programs and Services in Pandemic and Emergency Situations	Approved	Subject to review of the financial aspect of the proposal by the finance committee	For Implementation
469, s. 2020	Approving the Flexible Learning Modality of CCSPC	Approved	Subject to compliance with IATF, CHED, Local Executive Orders, Guidelines on Health Protocols	On-going Implementation
470, s. 2020	Confirming the Revised Academic Calendar for SY 2020	Confirmed	None	On-going Implementation
471, s. 2020	Deferring the Unified Extension Program Dubbed as “CCSPC Rise Bangsamoro Program”	Deferred	Subject to identification of source of funds and review of the same by NEDA as Chairperson, DOST, and representative from CCSPC	For Implementation
471-A, s. 2020	Approving the Creation and Review of Funding of the Project headed by the Board Committee Chair on Administration, Finance and Infrastructure NEDA XII Director, Trustee Teresita Socorro C. Ramos with its Members DOST XII and one (1) Representative	Approved		For Implementation
472, s. 2020	Confirming the Memorandum of Agreement with Land Bank of the Philippines	Confirmed	None	Implemented
472-A s. 2020	Confirming the Memorandum of Agreement with Ministry of Basic Higher and Technical Education	Confirmed	None	On-going Implementation
473, s. 2020	Confirming the Appointment of Rehiema T. Mohammad as	Confirmed	Subject to compliance with CSC rules and	Implemented
	Administrative Aide I (Laborer I) with Salary Grade1		regulations on appointment	
474, s. 2020	Report of the Committee on Reclassification of Faculty Members Affected with Quantum Leap Policy and Board Action on the Same	Deferred	Subject to Referral to CHED XII	For Implementation

BOARD RESOLUTIONS

Resolution No.	Contents	Action Taken by the Board	Colatilla/Remarks	Status of Implementation
475, s. 2020	Approving the Budget Utilization Report for 2 nd Quarter, Budget Utilization from September to December FY 2020	Approved	None	Implemented
476, s. 2020	Approving the Revised Program of Receipts and Expenditures for FY 2020	Approved	Subject to usual auditing and accounting rules and regulations	For Implementation
477, s. 2020	Approval of the Opening of Additional Section for all Program for SY 2020-2021	Approved	Subject to identification of source of funds	Implemented
479, s. 2020	Approving the Provisional Agenda for 3 rd Quarter Regular Board of Trustees Meeting held on 08 October 2020 via Zoom	Approved	None	Implemented
480, s. 2020	Reading the Minutes of the 2 nd Quarter Regular Board of Trustees Meeting of the Cotabato City State Polytechnic College 09 September 2020 via Zoom Video Conferencing	Approved	Subject to integration of comments, corrections, suggestions and observations	Implemented
481, s. 2020	Confirming the Memorandum of Agreement with MAFAR, BARMM and Office of MP Susana S. Anayatin	Approved	None	On-going Implementation
482, s. 2020	Approving the Project Proposal, "BARMM Educational Assistance to Poor and Deserving Students"	Approved	None	For Implementation
483, s. 2020	Approving the Communication Allowance for Faculty members during Pandemic	Approved	Subject to auditing, accounting rules and regulations	On-going Implementation
484, s. 2020	Approving the Revised PRE and APP for FY 2020 and the Indicative PRE and APP for FY 2021	Approved	Subject to auditing, accounting rules and regulations	On-going Implementation
484-A, s. 2020	Granting an Authority to Conduct the Competitive Bidding of the Projects under Capital Outlay for FY 2020	Approved	Subject to Compliance with RA9184	On-going Implementation
485, s. 2020	Approving the Recommendation of the BAC to Award the Improvement/Rehabilitation of Drainage System to Minrock Multi-builders as the Winning Bidder Rated as the Lowest Calculated and Responsive Bid with the Calculated Bid of P3, 407, 155.12 charged to GAA	Approved	Subject to Compliance with RA9184	On-going Implementation

BOARD RESOLUTIONS

486, s. 2020	Approving the Recommendation of the BAC to Award the Improvement/Rehabilitation of ICT Building to Triple S Construction as the Winning Bidder Rated as the Lowest Calculated and Responsive Bid with the Calculated Bid of P6,749,514.29 charged to GAA	Approved	Subject to Compliance with RA9184	On-going Implementation
487, s. 2020	Approving the Recommendation of the BAC to Award the Renovation of the Dilapidated Wooden Grandstand to Triple S Construction as the Winning Bidder Rated as the Lowest Calculated and Responsive Bid with the Calculated Bid of 6, 790, 240.59 Charged to GAA	Approved	Subject to Compliance with RA9184	On-going Implementation
488, s. 2020	Approving the Recommendation of the BAC to Award the Proposed 5-Storey Academic Building, Phase II to Nirvana Construction and Supplies as Winning Bidder Rated as the Lowest Calculated and Responsive Bid with the Calculated Bid of P0,243,746.16 Charged to GAA	Approved	Subject to Compliance with RA9184	On-going Implementation
489, s. 2020	Confirming the Memorandum of Agreement with the ZC Knowledge Foundation, Inc.	Confirmed	None	For Implementation
490, s. 2020	Confirming the Memorandum of Agreement with Bangsamoro Autonomous Region in Muslim Mindanao Relative to the Secondment of Dr. Norodin D. Salam to Development Academy of the Bangsamoro during the Transition Period 2019 to 2022	Confirmed	Subject to usual auditing, accounting rules and regulations	For Implementation
491, s. 2020	Endorsing Favorably the Recommendation of the CHED ROXII and Approving Further the Reclassification of the Two Faculty Members, Dr. Mobarac Dimasendil and Dr. Ombra Imam	Approved	Subject to Identification of Source of Funds	Implemented
492, s. 2020	Approving the Search for Private Sector Representatives without Prejudice to Hon. Manidsin P. Balabaran and Hon. Parida K. Chio to Reapply	Approved	In consonance with RA 8292	For Implementation
492-A, s. 2020	Approving the Creation of the Search Committee for PSR and its Secretariat; Approving further the fund allocation of One Hundred Thousand Pesos to Cover the Honorarium of the Committee and its Secretariat, Publication and other Operational Expenses during the Conduct of the Research	Approved	In consonance with RA 8292 and accounting and auditing rules and regulations	For Implementation
493, s. 2020	Giving of Plaque of Appreciation to All Outgoing Members of the Board of Trustees	Unanimously Carried	None	For Implementation

OTHER EVENTS



CCSPC GAD Celebration of the Women's Month

Among the most significant and exciting highlights of accomplishments of the Gender and Development Office was on the celebration of Women's Month. The Program, A "Juana Learns Booth" was set-up where the stakeholders can avail of some IEC materials for free. Physical fitness session which has been open to everyone was conducted with the activity title, "Juana Be Fit" as well as "Juana Learns and expresses." However, the rest of the activities were cancelled due to the lockdown order of the City Government of Cotabato effective March 16, 2020 based on the accomplishment report of the GAD Focal Person, Dir. Farida GS L. Masukat.



"We Make Change Work For Women Photo booth"

This has been set-up outside the Gender and Development Office for the students, faculty, employees and visitors to take their "selfies" and "groupies" during the celebration of Women's Month.

OTHER EVENTS

Juana Learns and Expresses

One of the activities of the GAD Office during the Women's Month Celebration was on the establishment of a learning booth wherein various IEC materials were on display. Passersby were free to read and bring a copy of any of the flyers available.

Greeting cards were also given for free to the important women of their lives. The learning booth was made available for the whole month of March.

Officials, faculty and employees with the College President, Prof. Sema G. Dilna developed more bonding relationship during the opening program of Juana Be Fit" held on March 13, 2020 at the campus park. A Free Zumba Session scheduled every Friday afternoon on the month of March was also enjoyed by both the faculty and the students.

A pose with some deans, faculty members and staffs from the different Colleges and offices with GAD Director and Focal Point Person Ms. Farida GSL Masukat was taken after the ribbon pinning particularly to the women employees of Cotabato City State Polytechnic College held at the Campus Park on March 9, 2020 which had been a part of the kick-off activity in celebrating the Women's Month.



Socio-Cultural Affairs Office

Through the expert supervision of the Director of CCSPC Socio-Cultural Affairs Salindatu T. Abdillah and the Coordinator of the Salamindanao Dance Company Instr. Faisal B. Monal, the following activities were successfully carried out and documented.



**Arrival Ceremony in Honor of the 5th President
of CCSPC (January 30, 2020)**



OTHER EVENTS



Philippine Airforce Anniversary Awang Airport Performance on February 12, 2020



A wide-angle photograph of a schoolyard where several students are playing Sipa sa Manggis. The students are wearing casual clothing, some in yellow shirts. The yard is paved and surrounded by large trees. Colorful streamers are strung across the trees. In the background, there are school buildings.

Sipa sa Manggis for students

A photograph of a stage performance during the CCSPC 96th Founding Anniversary. A group of students in traditional Filipino attire (barot Tagalog) are performing a dance on a stage decorated with yellow and white bunting and colorful balloons. A large banner in the background reads "February 12-15, 2020 - CCSPC 96th Founding Anniversary".

February 12-15, 2020 - CCSPC 96th Founding Anniversary

OTHER EVENTS





**CHED National Remote/Virtual Validation -
December 11, 2020 -**



Salamindanao Dance Company Full Dance Show

CCSPC HYMN

I

CCSPC the heart of Southern seas
Your banner is might
Your seal is light
A symbol of unity
In the land of Maguindanao

II

From your fertile soil 'neath the
skies
Great men come by
Cradle of leaders like jewels so
rare
You nourish your seeds with care
A fortress of peace in lasting
stride
We hail your name far and wide
Chorus

Seat of wisdom, our home of
truth and love
Your ideals we sustain
All throughout the land
The freedom we have gained
along
Make the best in us for long
Your life and inspiration
Till the end of time

III

CCSPC

Our Alma Mater dear
Your portals so great
Your visions I'll take
To all humanity
We laud your fame and glory
To God and our Philippines
Loyal to you CCSPC
Repeat Chorus
Hail to you CCSPC

Prepared for the

OFFICE OF THE PRESIDENT
COTABATO CITY STATE POLYTECHNIC
COLLEGE

by the
RECORDS MANAGEMENT OFFICE
(in coordination with various colleges
and offices)

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FRONTIER

The CCSPC has highlighted its remarkable accomplishments in promoting sustainable development, safety and welfare of human resources, committed in complying requirements for university and strengthening partnerships with stakeholders. It is highly committed to pursue its dream of gripping full university status by 2021.



PROMOTED SAFETY AND WELFARE OF HUMAN RESOURCES

CCSPC collaborated with CHED and IATF.

- Flexible Learning Modality
- Adjusted Work Schemes
- Modified Policies and Guidelines



FULLY COMPLIED WITH UNIVERSITY REQUIREMENTS

CCSPC administration has worked exhaustively for the realization of its dream.

- Creation of Task Force University Conversion



STRENGTHENED PARTNERSHIP

CCSPC has forged partnership with various agencies

- MOA with LBP
- MOA with MBHTE
- MOA with MAFAR-BARMM
- MOA with ZC Knowledge Foundation, Inc.

"We look forward for the realization of our dreams."

PROF. SEMA G. DILNA, Ed.D.

College President